



Berwick upon Tweed Town Council

Budget & Administration Committee

15 June 2021

Appendix B

Report of Finance Officer

Expenditure during Quarter 4

Access Public

Background

1. The financial regulations require quarterly updates on expenditure across all areas of the budget for the purposes of budget monitoring.
2. The tables accompanying this report provide a summary of expenditure by cost centre and a more detailed breakdown of expenditure by cost code.
3. As Q4 marks the end of the financial year, the tables provide information on expenditure in all four quarters and the total spent in the year along with details of over and under spends.
4. In most cases, these are underspends as Covid-19 continued to affect delivery.
5. Detailed analysis of expenditure where it differs from the previous year is provided in the report for the next agenda item, Summary of Annual Accounts.

Recommendation

1. Councillors note the report.

Author	RPL	Town Clerk sign off (if required)	GD
Checked by	SC	Finance Officer sign off (if required)	RPL