



# Berwick upon Tweed Town Council

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Council

29 June 2021

Appendix F

## Report of Town Clerk

### Casual Vacancies

#### Access Public

#### Background

1. A casual vacancy arises as a result of a number of potential causes, which include a member who has been either elected or co-opted declining to complete the Declaration of Acceptance of Office.
2. Two individuals have declined to sign the necessary form, and therefore cannot take up their seats as councillors.

#### Recommendation

1. That council declare a casual vacancy and issue the notice at Appendix F(i) to the public, and to the returning officer at Northumberland County Council.

Author	GD	Town Clerk sign off (if required)	GD
Checked by	SC	Finance Officer sign off (if required)	N/A