

**BERWICK-UPON-TWEED TOWN COUNCIL**

**Minutes of the Town Council Local Services Committee Meeting held on Monday, 07 June 2021 at 6.00pm in the Town Hall, Marygate, Berwick-upon-Tweed**

**PRESENT:**

Councillors:	A Bowlas (in the Chair until item 3)	A Gibson
	R Bruce (in the Chair from item 4 onwards)	M Greener
	J Bowden	H Lindsay
	C Bruce	C Raybould
	A Forbes	G Smith
	R Driver	A Williams

**IN ATTENDANCE:**

Mr Gareth Davies, Town Clerk  
Steve Cozens, Assistant to the Clerk  
Cty Cllr G Hill  
Cty Cllr I Hunter  
2 members of the public

**LS001/21      1. OPEN SESSION**

There were no contributions by members of the public present.

**LS002/21      2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs G Brown and L Stephenson.

**LS003/21      3. ELECTION OF CHAIR**

On the motion of Cllr A Gibson, seconded by Cllr C Bruce, the Committee **RESOLVED** that Cllr R Bruce be appointed Chair of the Local Services Committee for the year 2021/2022.

The Chairman took the Chair for the remainder of the meeting.

- LS004/21**      **4. ELECTION OF A VICE-CHAIR.**  
On the motion of Cllr G Smith, seconded by Cllr M Greener, the Committee **RESOLVED** that Cllr C Bruce be appointed Vice-Chair of the Local Services Committee for the year 2021/2022.
- LS005/21**      **5. MINUTES OF THE LAST MEETING**  
On the motion of Cllr M Greener, seconded by Cllr C Raybould, the minutes of the meeting held on Monday, 12 April 2021 were agreed and signed as a correct record.
- LS006/21**      **6. DISCLOSURE OF INTERESTS**  
There were no disclosures of interests.
- LS007/21**      **7. REQUEST FOR DISPENSATION**  
There were no requests for dispensation.
- LS008/21**      **8. ENVIRONMENTAL VOLUNTEERS**  
An update was received by Cllr L Stephenson on continued litter picks.
- LS009/21**      **9. ISSUES REPORTED SINCE LAST MEETING**  
An update was provided by Officers on issues reported since the last meeting and Councillors provided feedback on the format of the report for future meetings.
- LS010/21**      **10. FUTURE OF THE SLA**  
A discussion took place regarding the Service Level Agreement and Councillors raised areas of concern around the town which would be collated and brought to a future meeting of Council. After which, it was noted that the Town Clerk would meet with partners to discuss the issues raised.
- LS011/21**      **11. TREES**  
The Town Clerk introduced the item, after which it was **RESOLVED** that Councillors would provide feedback to Officers for the planting of trees.
- LS012/21**      **12. BUS SHELTERS**  
Having considered the quote provided, and after the Assistant to the Clerk had provided an update, the committee unanimously **RESOLVED** to approve the proposed works.

**LS013/21**

**13. BENCHES**

- i. Councillors provided a Officers with a way forward for benches detailed in a background paper, and the Committee agreed that Councillors provide feedback for benches in their wards.
- ii. The Committee unanimously **REOLVED** to relocate an existing bench to the coastal footpath and further **RESOLVED** that options for new benches at the Tweedmouth end of the Royal Tweed Bridge be brought forward.

**LS014/21**

**14. DOG FOULING**

Cllr C Raybould introduced the item and during the discussion Standing Orders were suspended sufficiently to allow Cty Cllr G Hill to speak. After which, the Committee **RESOLVED** to instruct the Town Clerk to engage with Northumberland County Council and prepare a press release in time for the next meeting of this Committee. It was also noted that Councillors would provide feedback on areas that were of a particular concern.

**LS015/21**

**15. MARYGATE**

The Committee considered the request and the need to liaise with partners as well as the need for the scrutiny of the brackets. After which the Committee unanimously **RESOLVED** that a report be brought to a future meeting.

**LS016/21**

**16. FIVE ARCHES PARK, TWEEDMOUTH**

The Town Clerk introduced the item and during the discussion Standing Orders were suspended sufficiently to allow Cty Cllr G Hill to speak.

At this point, on the motion of Cllr C Raybould, seconded by Cllr J Bowden, it was **RESOLVED** to suspend Standing Orders sufficiently to allow the meeting to continue beyond the hour of eight pm.

After which, the Committee unanimously **RESOLVED** that a report be brought to a future meeting of Council.

**LS017/21**

**17. ALLOTMENTS**

The Committee unanimously **RESOLVED** to note the update of the Town Clerk, including that a previous decision of Council to relocate an existing allotment site would be re-investigated.

**LS018/21**

**18. LITTER BIN**

The Committee unanimously **RESOLVED** to instruct Officers to contact another Parish Council for feedback regarding seagull-proof litter bins, and further **RESOLVED** that quotes be brought to a future meeting of Council.

**LS019/21**

**19. FORWARD PLAN**

It was **RESOLVED** to note the Forward Plan.

**LS020/21**

**20. DATE OF NEXT MEETING**

The date of the next meeting would be Monday, 05 July 2021 at 6.00 pm.