

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Staffing and Corporate Resources Committee Meeting held on Monday, 07 September 2021 at 6.00pm in the Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors: A Bowlas (Chair)  
M Greener  
H Lindsay  
C Raybould

### **IN ATTENDANCE:**

Mr Gareth Davies, Town Clerk  
Steve Cozens, Assistant to the Clerk  
Cllr P Jackson  
0 members of the public

#### **SCR011/21 1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr A Forbes.

#### **SCR012/21 2. MINUTES OF THE LAST MEETING**

On the motion of Cllr H Lindsay, seconded by Cllr C Raybould, the minutes of the meeting held on 19 July 2021, were agreed and signed as a correct record.

#### **SCR013/21 3. DISCLOSURE OF INTERESTS**

There were no disclosures of interests

#### **SCR014/21 4. REQUEST FOR DISPENSATION**

There were no requests for dispensation.

#### **SCR015/21 5. DATE OF NEXT MEETING**

To be confirmed.

**Committee RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 it was appropriate to exclude the media and public from the discussion of the following items of business on the basis that public discussion might prejudice the Council's position and staffing or personal issues might be discussed.**

**SCR016/21**

**6. UPDATE ON OCCUPATION HEALTH**

An update was provided on issues being dealt with through Occupational Health and steps taken and processes identified which may be referred to Occupational Health in the future.

After which, the Committee **RESOLVED** to note the update.

**SCR017/21**

**7. GOVERNMENT GUIDANCE ON STAFFING CONSULTATION**

The Committee **RESOLVED** to agree a way forward for the format and timings of a staff consultation on the issue of workplace safety (with regard to Covid-19).