

Correspondence Log

Council
Appendix A
Monday, 27 September 2021

Date	Correspondence from	Correspondence to (or synopsis of content)	Actioned by	Outcomes
19/08/2021	Russell Telecom	Invoice - Town Council telephone system	Finance Officer	
19/08/2021	RS Components	Invoice - Litter pickers	Finance Officer	
19/08/2021	Argos	Termination of the Argos Business account	Town Clerk	
20/08/2021	Printerland	Invoice - Toner cartridge	Finance Officer	
20/08/2021	Steven Monks	Invoices - Spittal Splash Park and Highcliffen bus shelter	Finance Officer	
20/08/2021	Northumberland County Council	Transport North East Stakeholder Forum	Town Clerk	
23/08/2021	Wave	Invoice - Allotment water	Finance Officer	
23/08/2021	Printerland	Invoice - Waste cartridge	Finance Officer	
31/08/2021	The Parish Notice Board Company	Invoice - Front panels for notice boards	Finance Officer	
31/08/2021	Fabvent	Invoice - Nature Trail notice board	Finance Officer	
01/09/2021	Barclays	Account charges	Finance Officer	
01/09/2021	Leigh Walker	Invoice - Bus Shelter Cleaning	Finance Officer	
03/09/2021	Leigh Walker	Invoice - Splashpark Cleaning	Finance Officer	
03/09/2021	Barclays	Change of Signing request	Town Clerk	
07/09/2021	Barclays Bank	Bank Statements	Finance Officer	
07/09/2021	Opus Energy	Information Letter	Finance Officer	
07/09/2021	Kompan	Invoice - Cardle swing	Finance Officer	
07/09/2021	24/7 Business Support	Invoice Cloud for October 2021	Finance Officer	
14/09/2021	Berwick Community Trust	Invoice - Meeting room hire	Finance Officer	
15/09/2021	NCC	Seton Hall, Tweedmouth - proposed development	Projects Officer	
16/06/2021	Russell Telecom	Invoice - Town Council telephone system	Finance Officer	
21/09/2021	24/7 Business Support	Invoice - Remove CCTV at Quyside	Finance Officer	
21/09/2021	NCC	Festive Lighting Requirements	Projects Officer	