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Berwick upon Tweed Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 05/10/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Admin:Staffing						
Salaries	-39,496	-121,058	81,562		81,562	
National Insurance	-3,541	-10,300	6,759		6,759	
Pensions	-3,745	-11,233	7,488		7,488	
Training	0	-540	540		540	
Travel & Subsistence	0	-540	540		540	
Staff Memberships	-1,664	-970	-694		-694	
Meetings	0	-540	540		540	
Payroll Cost	-83	-350	267		267	
Admin:Office Costs						
Rent	-5,230	-11,506	6,276		6,276	
Rates	-1,372	-1,400	28		28	
Electricity	-73	-4,053	3,980		3,980	
Telecoms	-736	-1,900	1,164		1,164	
IT Equipment	-4,891	-430	-4,461	-2,519	-6,980	2,478
IT Support	-1,938	-1,475	-463	-2,040	-2,503	
Equipment & Furniture	0	-400	400		400	
Equipment Replacement Fund	0	-800	800		800	
Admin:Operational Costs						
Accounting Software	-959	-800	-159		-159	
Postage	-258	-470	212		212	
Stationery	-109	-540	431		431	
Printing	0	-540	540		540	
Photocopies	-102	-1,075	973	-182	791	
Photocopier Support	-153	-600	447		447	
TC Website	-1,990	-500	-1,490		-1,490	
Bank Charges	-134	-360	226		226	
G-suite e-mail	-643	-1,560	917		917	
Admin:Councillor Costs						
Training	75	-540	615	-275	340	
Travel & Subsistence	0	-270	270		270	
Supplies	-238	-160	-78	-38	-116	
Admin:Statutory Costs						
Insurance - General	0	-745	745		745	
Insurance - Play Area	0	-1,645	1,645		1,645	
Insurance - Public Realm	0	-745	745		745	
Insurance - Civic Regalia	0	-1,725	1,725		1,725	
Audit - External	0	-1,300	1,300		1,300	
Audit - Internal	-3,222	-3,200	-22		-22	
Legal & Professional Fees	1,250	0	1,250	-1,250	0	

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Election Expenses	0	-3,371	3,371		3,371	
Admin:Miscellaneous Costs						
Publications	0	-270	270		270	
Communications	0	-1,075	1,075	-66	1,009	
Subscriptions	-55	-2,700	2,645		2,645	
Meeting Expenses	-70	-830	760	-123	637	
CS:Public Space Management						
Public Seat Maintenance	382	0	382	-385	-3	
Bus Shelter Maintenance	-1,188	-1,460	272	-762	-490	2,996
Public Realm Works	-550	-2,150	1,601	-1,778	-178	
Litter Bins	-150	-990	840		840	
War Memorial Maintenance	0	-84	84		84	
Floral Display Materials	255	-7,000	7,255	-3,917	3,338	
Floral Display Labour	0	-9,000	9,000		9,000	
Storage costs	-730	-2,153	1,423		1,423	
CS:Local Service Offices						
Staff Costs	0	-63,000	63,000	-375	62,625	
Transport	0	-9,340	9,340		9,340	
Equipment	-2,297	-2,490	193	-2,297	-2,104	
CS:Allotments						
Water Charge	-129	-450	321		321	
Repairs & Maintenance	0	-1,100	1,100		1,100	
Parks & Play Areas:Projects						
Play Equipment	-100	0	-100	-1,404	-1,504	
Parks & Green Spaces Officer	-7,000	-7,000	0		0	
Parks & Play Areas:Splash Park						
Electricity	-159	-375	216		216	
Site Cleaning	-400	-800	400		400	
Maintenance	-1,705	-900	-805	-2,353	-3,159	
Water Quality Inspections	-1,854	-6,300	4,446	-4,326	121	
Daily/Weekly Inspections	0	-3,045	3,045		3,045	
Annual Inspection	0	-100	100		100	
Parks & Play Areas:Play Areas						
Site Cleaning	0	-6,200	6,200		6,200	
Maintenance	2,855	-10,750	13,605	-1,629	11,976	
Weekly Inspections	0	-5,877	5,877		5,877	
Annual Inspections	0	-950	950		950	

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Promotion:Marketing						
Advertising	-66	-2,000	1,934		1,934	
Leaflets	0	-2,250	2,250		2,250	
Website	0	-850	850		850	
Social Media	0	-1,000	1,000		1,000	
Other marketing	247	-870	1,117	-247	870	
Promotion:Autumn Festivals						
Banners	0	-1,000	1,000		1,000	
Promotion	0	-1,600	1,600	-274	1,326	
Food Festival	0	-2,000	2,000		2,000	
HODS	0	-2,000	2,000		2,000	
Film Festival	0	-2,000	2,000		2,000	
Literary Festival	0	-2,000	2,000		2,000	
Promotion:Festive Lighting						
Maintenance & Installation	0	-8,600	8,600		8,600	
Christmas Trees	0	-600	600		600	
NCC Labour Costs	0	-650	650		650	
Other Costs	0	-215	215		215	
Grants:Events						
Tweedmouth Feast	-386	-2,000	1,614	-836	778	
Spittal Seaside Festival	0	-2,000	2,000		2,000	
Grants:Environment						
BEES	0	-1,000	1,000		1,000	
Berwick in Bloom	-177	-900	723	-177	546	
Grants:Community						
Community Projects	0	-1,000	1,000	-396	604	
CP:General						
Hoppa Bus	-5,000	-1,400	-3,600		-3,600	
Visitor Welcome	-5,247	0	-5,247		-5,247	
CCTV	-96	-10,500	10,404	-2,240	8,164	
Events	-96	0	-96		-96	
CP:Neighbourhood Plan						
Consultancy	1,440	0	1,440	-1,456	-16	
Civic Expenditure:Civic Costs						
Mayor Making	-541	-750	209	-29	180	
Civic Support	0	-300	300		300	
Freedom Costs	-58	-200	142	-158	-16	
Mayor's Sunday	0	-700	700		700	

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Civic Functions	0	-700	700		700	
Civic Visits	0	-300	300		300	
Other Costs	-98	-300	202	-20	182	
Civic Fund	0	-1,450	1,450		1,450	
Civic Expenditure:Civic Events						
Remembrance Day	0	-1,838	1,838		1,838	
Riding Bounds	-67	-5,250	5,183		5,183	
Other	0	-525	525		525	
Receipts						
Precept	130,921	261,841	130,921			5,621
Bank Interest	9	0	-9			
Public Seats	600	0	-600			300
Allotment fees	-22	0	22			
Freedom Fees	75	0	-75			
Schedule III	0	171,132	171,132			
Sundry	7	0	-7			
Grand Totals:- Income	131,589	432,973	301,384			
Expenditure	92,295	392,778	300,483	31,553	268,931	
Net Income over Expenditure	39,294	40,195	901			
plus Transfer from EMR	5,474					
less Transfer to EMR	5,921					
Movement to/(from) Gen Reserve	38,847					