



# Northumberland

## County Council

**Your Ref:**  
**Our Ref:**  
**Enquiries to:** Andy Stewart  
**Email:** [Andy.Stewart@northumberland.gov.uk](mailto:Andy.Stewart@northumberland.gov.uk)  
**Direct Line:** (01670) 622161

**Date:** 29 October 2021

Dear Parish / Town Clerk

### **Local Government Finance Act 1992: Parish Precepts and Council Tax 2022-23**

In accordance with the above act, I write to ask you formally for your Council's precept requirement for the financial year 2022-23.

For information and to aid you in the process your indicative 2022-23 tax base is detailed in the attachment. For illustrative purposes and to further assist your decision making, the attachment also shows the impact on the Band D charge if the precept demand remained the same as the previous year.

Please note that the indicative tax base shown incorporates a reduction of 1.00% for non-collection of council tax.

The tax base is due to be approved by Cabinet on 7 December 2021. If any change is made to the tax base at the meeting of the Cabinet, I will inform you in writing on 8 December 2021.

Please enter the total amount of your precept on the enclosed form, which should be signed by an authorised officer of your Council.

The County Council has sought to allow as much flexibility as possible in terms of timescale for this exercise. Although the legislation allows a deadline for notification of the precept of the end of March, given the preparatory work needed I should be grateful if you would return the form no later than **Friday 28 January 2022**. This allows time for the council tax calculations to be prepared and included in the County Council agenda papers.

A scanned copy of the form should be emailed to [precepts@northumberland.gov.uk](mailto:precepts@northumberland.gov.uk)

Councils whose precept will exceed £140,000 are required to provide a breakdown of expenditure and income for inclusion with the Council Tax leaflet for 2022-23 and if this is the case I should be grateful if you would complete and return the attached form by e-mail to the above address.

If the form is returned by 28 January 2022 and the County Council is able to set the Council Tax for your area at its meeting on 23 February 2022, fifty per cent of the precept will be paid by 30 April 2022 and the remainder by 30 September 2022.

If you wish to discuss this matter further, please do not hesitate to contact Andy Stewart on (01670) 622161.

Yours sincerely

*A Elsdon*

Alison Elsdon

Service Director - Finance

**Jan Willis, Interim Executive Director of Finance & Section 151 Officer,  
Northumberland County Council**

County Hall, Morpeth, Northumberland, NE61 2EF

(T) 01670 623424 (E) [jan.willis@northumberland.gov.uk](mailto:jan.willis@northumberland.gov.uk)

(W) [www.northumberland.gov.uk](http://www.northumberland.gov.uk)

