

Correspondence Log

Council
Appendix A
Monday, 22 November 2021

Date	Correspondence from	Correspondence to (or synopsis of content)	Actioned by	Outcomes
21/10/2021	Northumberland County Council	Statement of Licensing policy consultation	Town Clerk	
21/10/2021	Northumberland County Council	NCC Neighbourhood Planning Newsletter - October 2021	Town Clerk	
27/10/2021	Barclays	Mandate Change	Assistant to the Clerk	
27/10/2021	Freeman	Letter of thanks	Assistant to the Clerk	
29/10/2021	Fabvent	Invoice - Spittal Splash Park	Finance Officer	
01/11/2021	RS Components	Statement	Finance Officer	
01/11/2021	Barclays	Bank Statements	Finance Officer	
01/11/2021	The Drop Zone Services	Invoice - Hand sanitisers	Finance Officer	
01/11/2021	Northumberland County Council	Invoice - grass cutting play parks	Finance Officer	
01/11/2021	Northumberland County Council	Invoice - watering tubs and baskets	Finance Officer	
01/11/2021	Northumberland County Council	Invoice - Planting summer flowers and hanging baskets	Finance Officer	
02/11/2021	Berwick Community Trust	Invoice - Room hire	Finance Officer	
02/11/2021	24/7 Business Support	Invoice - Hosted Exchange Email	Finance Officer	
03/11/2021	Northumberland County Council	Invoice - Freeman descents	Finance Officer	
04/11/2021	Opus Energy	Invoice - splash park electricity	Finance Officer	
11/11/2021	Two Minutes Silence	Ex-Councillor	Town Clerk	