

09/02/2022

Berwick upon Tweed Town Council Current Year

Page 1

14:50

Detailed Income & Expenditure by Budget Heading 21/01/2022

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Admin:Staffing</u>								
Salaries	0	(78,894)	(121,058)	42,164		42,164	65.2%	
National Insurance	0	(7,070)	(10,300)	3,230		3,230	68.6%	
Pensions	(828)	(9,165)	(11,233)	2,068		2,068	81.6%	
Training	0	0	(540)	540		540	0.0%	
Travel & Subsistence	0	(285)	(540)	255		255	52.8%	
Staff Memberships	0	(1,664)	(970)	(694)		(694)	171.5%	
Meetings	(63)	(83)	(540)	457		457	15.4%	
Payroll Cost	0	(167)	(350)	183		183	47.6%	
<u>Admin:Office Costs</u>								
Rent	0	(9,414)	(11,506)	2,092		2,092	81.8%	
Rates	0	(1,372)	(1,400)	28		28	98.0%	
Electricity	0	(181)	(4,053)	3,872		3,872	4.5%	
Telecoms	(69)	(1,448)	(1,900)	452		452	76.2%	
IT Equipment	(744)	(6,852)	(430)	(6,422)	(2,486)	(8,908)	2171.6%	2,478
IT Support	0	(2,634)	(1,475)	(1,159)	(2,040)	(3,199)	316.8%	
Equipment & Furniture	0	(17)	(400)	383		383	4.4%	
Equipment Replacement Fund	0	0	(800)	800		800	0.0%	
<u>Admin:Operational Costs</u>								
Accounting Software	0	(959)	(800)	(159)		(159)	119.9%	
Postage	0	(387)	(470)	83		83	82.3%	
Stationery	0	(672)	(540)	(132)	(129)	(261)	148.3%	
Printing	0	0	(540)	540		540	0.0%	
Photocopies	0	(138)	(1,075)	937	(255)	682	36.5%	
Photocopier Support	0	(153)	(600)	447		447	25.5%	
TC Website	0	(1,990)	(500)	(1,490)		(1,490)	398.0%	
Bank Charges	(39)	(275)	(360)	85		85	76.5%	
G-suite e-mail	0	(897)	(1,560)	664		664	57.5%	
<u>Admin:Councillor Costs</u>								
Training	0	75	(540)	615	(275)	340	37.0%	
Travel & Subsistence	0	0	(270)	270		270	0.0%	
Supplies	0	(252)	(160)	(92)	(38)	(130)	181.0%	
<u>Admin:Statutory Costs</u>								
Insurance - General	0	(751)	(745)	(6)		(6)	100.8%	
Insurance - Play Area	0	(1,703)	(1,645)	(58)		(58)	103.5%	
Insurance - Public Realm	0	(751)	(745)	(6)		(6)	100.8%	
Insurance - Civic Regalia	0	(1,803)	(1,725)	(78)		(78)	104.5%	
Audit - External	0	0	(1,300)	1,300		1,300	0.0%	
Audit - Internal	0	(3,222)	(3,200)	(22)		(22)	100.7%	
Legal & Professional Fees	0	1,250	0	1,250	(1,250)	0	0.0%	

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Election Expenses	0	0	(3,371)	3,371		3,371	0.0%	
<u>Admin:Miscellaneous Costs</u>								
Publications	0	0	(270)	270		270	0.0%	
Communications	0	(84)	(1,075)	991	(66)	925	14.0%	
Subscriptions	0	(55)	(2,700)	2,645		2,645	2.0%	
Meeting Expenses	(300)	(631)	(830)	199	(115)	84	89.9%	
<u>CS:Public Space Management</u>								
Public Seat Maintenance	(103)	61	0	61	(1,682)	(1,621)	0.0%	
Bus Shelter Maintenance	(243)	(1,977)	(1,460)	(517)	(9,011)	(9,528)	752.6%	2,996
Public Realm Works	(690)	(3,500)	(2,150)	(1,350)	(658)	(2,008)	193.4%	
Litter Bins	(221)	(1,205)	(990)	(215)	(954)	(1,169)	218.1%	
War Memorial Maintenance	0	0	(84)	84		84	0.0%	
Floral Display Materials	0	(1,042)	(7,000)	5,958	(8,423)	(2,465)	135.2%	
Floral Display Labour	1,852	(5,494)	(9,000)	3,506		3,506	61.0%	
Storage costs	(250)	(1,470)	(2,153)	683		683	68.3%	
<u>CS:Local Service Offices</u>								
Staff Costs	0	(34,522)	(63,000)	28,478	(375)	28,103	55.4%	
Training	0	(4,575)	0	(4,575)		(4,575)	0.0%	
Transport	0	(1,248)	(9,340)	8,092		8,092	13.4%	
Equipment	0	(2,297)	(2,490)	193	(2,297)	(2,104)	184.5%	
<u>CS:Allotments</u>								
Water Charge	0	(179)	(450)	271		271	39.7%	
Repairs & Maintenance	0	0	(1,100)	1,100		1,100	0.0%	
<u>Parks & Play Areas:Projects</u>								
Play Equipment	0	(228)	0	(228)	(1,276)	(1,504)	0.0%	
Parks & Green Spaces Officer	0	(7,000)	(7,000)	0		0	100.0%	
<u>Parks & Play Areas:Splash Park</u>								
Electricity	(21)	(249)	(375)	126		126	66.5%	
Site Cleaning	0	(850)	(800)	(50)		(50)	106.3%	
Maintenance	0	(6,469)	(900)	(5,569)	(19,169)	(24,738)	2848.7%	
Water Quality Inspections	0	(4,326)	(6,300)	1,974	(1,854)	121	98.1%	
Daily/Weekly Inspections	0	(416)	(3,045)	2,629		2,629	13.7%	
Annual Inspection	0	0	(100)	100		100	0.0%	
<u>Parks & Play Areas:Play Areas</u>								
Site Cleaning	0	(832)	(6,200)	5,368		5,368	13.4%	
Maintenance	0	(585)	(10,750)	10,165	(1,629)	8,536	20.6%	
Weekly Inspections	0	0	(5,877)	5,877		5,877	0.0%	
Annual Inspections	0	(1,390)	(950)	(440)		(440)	146.3%	

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<u>Promotion:Marketing</u>								
Advertising	0	(66)	(2,000)	1,934		1,934	3.3%	
Leaflets	0	0	(2,250)	2,250		2,250	0.0%	
Website	0	(500)	(850)	350		350	58.8%	
Social Media	0	0	(1,000)	1,000		1,000	0.0%	
Other marketing	0	(93)	(870)	777	(247)	530	39.1%	
<u>Promotion:Autumn Festivals</u>								
Universal costs	(720)	(720)	(1,000)	280		280	72.0%	
Promotion	0	(274)	(1,600)	1,326		1,326	17.1%	
Food Festival	0	0	(2,000)	2,000		2,000	0.0%	
HODS	0	0	(2,000)	2,000		2,000	0.0%	
Film Festival	0	(3,461)	(2,000)	(1,461)		(1,461)	173.0%	
Literary Festival	0	(2,000)	(2,000)	0		0	100.0%	
<u>Promotion:Festive Lighting</u>								
Maintenance & Installation	(7,047)	(13,281)	(8,600)	(4,681)	(1,353)	(6,034)	170.2%	
Lights & Fittings	0	(165)	0	(165)		(165)	0.0%	
Christmas Trees	(500)	(500)	(600)	100		100	83.3%	
NCC Labour Costs	0	0	(650)	650		650	0.0%	
Other Costs	0	0	(215)	215		215	0.0%	
<u>Grants:Events</u>								
Tweedmouth Feast	0	(986)	(2,000)	1,014	(236)	778	61.1%	
Spittal Seaside Festival	0	(2,088)	(2,000)	(88)		(88)	104.4%	
Other Events Grants	(400)	(400)	0	(400)		(400)	0.0%	
<u>Grants:Environment</u>								
BEES	0	0	(1,000)	1,000		1,000	0.0%	
Berwick in Bloom	0	(177)	(900)	723	(177)	546	39.3%	
<u>Grants:Community</u>								
Community Projects	0	(330)	(1,000)	670	(66)	604	39.6%	
<u>CP:General</u>								
Hoppa Bus	0	(7,500)	(1,400)	(6,100)		(6,100)	535.7%	
Visitor Welcome	0	(5,247)	0	(5,247)		(5,247)	0.0%	
CCTV	(706)	(1,929)	(10,500)	8,571	(1,820)	6,751	35.7%	
Events	0	(96)	0	(96)		(96)	0.0%	
<u>CP:Neighbourhood Plan</u>								
Consultancy	0	263	0	263	(303)	(40)	0.0%	
<u>Civic Expenditure:Civic Costs</u>								
Mayor Making	0	(541)	(750)	209	(29)	180	76.0%	
Civic Support	0	0	(300)	300		300	0.0%	

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Freedom Costs	0	(158)	(200)	42	(198)	(156)	178.2%	
Civic Equipment	0	0	0	0	(998)	(998)	0.0%	
Mayor's Sunday	(60)	(1,698)	(700)	(998)		(998)	242.6%	
Civic Functions	0	0	(700)	700		700	0.0%	
Civic Visits	0	0	(300)	300		300	0.0%	
Other Costs	(20)	(365)	(300)	(65)	(319)	(384)	228.0%	
Civic Fund	0	0	(1,450)	1,450		1,450	0.0%	
<u>Civic Expenditure:Civic Events</u>								
Remembrance Day	(120)	(1,485)	(1,838)	353		353	80.8%	
Riding Bounds	0	(67)	(5,250)	5,183		5,183	1.3%	
Other	0	0	(525)	525		525	0.0%	
<u>Receipts</u>								
Precept	0	261,841	261,841	0			100.0%	5,621
Bank Interest	0	21	0	(21)			0.0%	
Public Seats	0	1,500	0	(1,500)			0.0%	1,200
Allotment fees	0	(22)	0	22			0.0%	
Freedom Fees	0	175	0	(175)			0.0%	25
Schedule III	0	150,261	171,132	20,871			87.8%	
refund	0	447	0	(447)			0.0%	447
Sundry	2	732	0	(732)			0.0%	608
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Grand Totals:- Income	2	414,955	432,973	18,018			95.8%	
Expenditure	11,291	256,300	392,778	136,478	59,728	76,750	80.5%	
Net Income over Expenditure	(11,289)	158,655	40,195	(118,460)				
plus Transfer from EMR	0	5,474						
less Transfer to EMR	0	7,901						
Movement to/(from) Gen Reserve	(11,289)	156,228						