

## BERWICK-UPON-TWEED TOWN COUNCIL

To: Members of the Local Services Committee

You are hereby requested to attend a meeting of the Local Services Committee of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Northern View, Highcliffe, Spittal, Berwick-upon-Tweed, on **MONDAY 06 JUNE 2022 AT 6:00 PM.**

The Agenda for the meeting is set out below.



Town Clerk

30 May 2022

### A G E N D A

**1. OPEN SESSION**

Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**2. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**3. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Local Services Committee meeting held on Tuesday, 03 May 2022 (**Draft Minutes**).

**4. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**5. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**6. ENVIRONMENTAL VOLUNTEERS**

Verbal update from officers and elected Members.

**7. ISSUES REPORTED SINCE LAST MEETING**

To consider issues reported since the last meeting (Appendix A).

**8. LOCAL SERVICES**

To receive verbal updates on:

- (I) Refurbishment of new office – the Town Clerk will provide an update on this matter
- (II) Recruitment of new staff and equipment.

**9. UPDATE ON BENCHES**

To receive an update on the maintenance of the council's stock of benches.

**10. PLANTERS AND BASKETS FOR TWEEDMOUTH**

To consider a request from Councillor R Bruce for more planters and hanging baskets to be provided in Tweedmouth.

**11. UPDATE ON TREES AND PLANTERS**

To consider an update from the Projects Officer (To follow)

**12. UPDATE ON PLAY PARK FOR 5 ARCHES**

To receive an update from the Town Clerk on the possibility of providing play equipment at Five Arches Park.

**13. PARKS AND GRASS CUTTING**

To consider the report of the Town Clerk concerning grass cutting and play park inspections (to follow).

**14. UPDATE ON BUS SHELTERS**

The Town Clerk will provide a verbal update on this matter.

**15. SPITTAL SPLASH PARK**

To receive an update on the operation of the Splash Park.

**16. FORWARD PLAN**

To receive an update on the Forward Plan (Appendix B).

**17. DATE OF NEXT MEETING**

The next meeting of the committee will be held on Monday, 04 July 2022.

**MEMBERS OF THE LOCAL SERVICES COMMITTEE**

**Councillors: Janice Bowden, Graham Brown, Christine Bruce, Robert Bruce, Mike Greener, Clare Raybould, John Robertson, Gary Smith and Lesley Stephenson.**