

Correspondence Log

Council
Appendix A
Monday, 27 June 2022

Date	Correspondence from	Correspondence to (or synopsis of content)	Actioned by	Outcomes
26/04/2022	Advance Northumberland	Invoices - Rent	Finance	
27/04/2022	Chris's Garden Maintenance	Invoice - bench repair	Finance	
27/04/2022	Chris's Garden Maintenance	Invoice - Flagstaff Park	Finance	
27/04/2022	Opus Energy	Notification of price increase	Finance	
27/04/2022	Leigh Walker	Invoice - bus shelter and bin cleaning	Finance	
27/04/2022	NCC	Invoice - Recharge for Berwick Hoppa	Finance	
28/04/2022	NCC	Invoice - Salaries April 2022	Finance	
28/04/2022	NCC	Invoice - Research for Freedom Ceremony	Finance	
02/05/2022	Opus Energy	Invoice - Spittal Splash Park	Finance	
03/05/2022	Chris's Garden Maintenance	Invoice - grass cutting play parks	Finance	
03/05/2022	Northern View	Invoice - Meeting room hire	Finance	
03/05/2022	Rapid Reaction	Invoice - Riding of the Bounds medical staff	Finance	
03/05/2022	Barclays	Advance notification of Mixed payment plan charges for bank accounts	Finance	
04/05/2022	24/7 Business Support	Invoice - Cloud May 2022	Finance	
04/05/2022	Sunbelt Rentals	Invoice - Riding of the Bounds road closure	Finance	
04/05/2022	NEST	Invoice - Pensions	Finance	
05/05/2022	Berwick and Borders Storage	Invoice - 3 month hire of storage unit	Finance	
05/05/2022	Fabvent	Invoice - Bus shelter repairs	Finance	
05/05/2022	Northumberland County Council	Register of Electors - Notice of Alteration (MAY 2022)	Assistant to the Clerk	
05/05/2022	Berwick Community Trust	Invoice - Meeting room hire	Finance	
06/05/2022	Tyne & Wear Play	Invoice - Playground inspection training course	Finance	
06/05/2022	Amazon	Invoice - Play Park inspection equipment	Finance	

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12/05/2022	Fabvent	Invoice - Spittal Splash Park	Finance	
12/05/2022	Fabvent	Invoice - Bus shelter repairs	Finance	
12/05/2022	Olympus Marquees	Invoice - Party on the Parade	Finance	
12/05/2022	Barclays	Bank Statements	Finance	
13/05/2022	Chris's Garden Maintenance	Invoice - grass cutting play parks	Finance	
14/05/2022	Northumberland Archives	Platinum Jubilee Exhibition - 4/5 June 2021	Town Clerk	
16/05/2022	Multi Fuel Stove Company	Invoice - Bunting	Finance	
17/05/2022	BT	Invoices - Telecoms / Broadband	Finance	
18/05/2022	Russell Telecom	Invoice - Town Council telephone system	Finance	
24/05/2022	Melton Building Society	Annual Investment Account Statement	Finance	
24/05/2022	Leigh Walker	Invoice - Spittal Splash Park	Finance	
24/05/2022	Redpath Tool Hire	Invoice - Riding of the Bounds outside WC	Finance	
24/05/2022	Steven Monks	Invoice - Spittal Splash Park	Finance	
24/05/2022	Northumberland County Council	Invoice - Riding of the Bounds	Finance	
26/05/2022	The National Allotment Society	Invoice - Membership Renewal	Finance	
29/05/2022	Charity Bank	Statement of account	Finance	
29/05/2022	Barclays	Advance notification of Mixed payment plan charges for bank accounts	Finance	
29/05/2022	Wave	Invoice - Blakewell Gardens Allotments	Finance	
29/05/2022	Drop Zone Services	Invoice - Hand Sanitisers	Finance	
30/05/2022	Tweed Valley Railway Campaign	Bringing the Borderlands Back on Line	Town Clerk	
30/05/2022	Vaughtons	Invoice - Civic Regalia	Finance	
01/06/2022	Northumberland County Council	Invoice - Salaries May 2022	Finance	
01/06/2022	Brunel Engraving	Invoice - Memorial Plaque	Finance	
06/06/2022	Opus Energy	Invoice - Spittal Splash Park	Finance	
06/06/2022	Advance Northumberland	Invoices - Rent	Finance	
06/06/2022	TSO Host	Invoice - Domain Renewal berwick-tc.gov.uk	Finance	

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06/06/2022	24/7 Business Support	Invoice - Cloud July 2022	Finance	
07/06/2022	Northumberland County Council	Register of Electors - Notice of Alteration (MAY 2022)	Assistant to the Clerk	
07/06/2022	Barclays	Bank Statements	Finance	
07/06/2022	Council HR & Governance Support	Invoice - Support work for recruitment	Finance	
08/06/2022	Chloe Smith	Invoice - Grant	Finance	
14/06/2022	Northumberland County Council	Invoice - Inspections and grass cutting of play parks	Finance	
14/06/2022	Northumberland County Council	Invoice - Printing Freedom Act	Finance	
17/06/2022	HSL Compliance	Invoice - Spittal Splash Park	Finance	
20/06/2022	Leigh Walker	Invoices - Bus Shelters and Spittal Splash Park	Finance	
21/06/2022	24/7 Business Support	Invoice - Reinstate Quayside CCTV	Finance	
21/06/2022	Fabvent	Invoice - Bus shelter repairs	Finance	
22/06/2022	Drop Zone Services	Invoice - Hand Sanitisers	Finance	