

BERWICK-UPON-TWEED TOWN COUNCIL

**Summons to a meeting of Council on Monday, 23 January 2023 at 6.00 pm in
The Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate,
Berwick-upon-Tweed**

The Agenda for the meeting is set out below.



**Town Clerk
18 January 2023**

AGENDA

ITEM NO.	TITLE AND DESCRIPTION OF ITEM	APPS
1.	OPEN SESSION Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This is for a period of 15 minutes overall and is limited to 3 minutes per person.	
2.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
3.	MINUTES To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 19 December 2022.	Minutes
4.	DISCLOSURE OF INTERESTS (i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room. (ii) To receive and consider requests from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.	
5.	TOWN MAYOR'S ANNOUNCEMENTS To receive announcements from the Town Mayor.	

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| 6. | BUDGET PROPOSALS
To consider the report. | App A |
| 7. | INTERNAL AUDITOR
To confirm the reappointment of Ryecroft Glenton as the internal auditor. | |
| 8. | FINANCIAL REGULATIONS
To note the report. | App B |
| 9. | DIRECT DEBIT
To authorise that the internet provider for the local services unit be paid by Direct Debit. | |
| 10. | COMMITTEE MEMBERSHIP
To receive and consider any requests regarding Committee membership. | |
| 11. | PEOPLE AND COMMUNITIES COMMITTEE | |
| | i. To adopt the minutes of the meeting of the People and Communities Committee held on 04 October 2022. | App C |
| | ii. To adopt the minutes of the meeting of the People and Communities Committee held on 08 November 2022 (noted at the meeting of 28 November 2022). | App D |
| | iii. To note the draft minutes of the meeting of the People and Communities Committee held on 10 January 2023. | App E |
| 12. | STAFFING AND CORPORATE RESOURCES COMMITTEE | |
| | i. To adopt the minutes of the meeting of the Staffing and Corporate Resources Committee held on 31 October 2022 (noted at the meeting of 19 December 2022). | App F |
| | ii. To note the draft minutes of the meeting of the Staffing and Corporate Resources Committee held on 16 December 2022. | App G |
| 13. | BUDGET AND ADMINISTRATION COMMITTEE | |
| | i. To adopt the minutes of the meeting of the Budget and Administration Committee held on 06 December 2022 (noted at the meeting of 19 December 2022). | App H |
| | ii. To note the draft minutes of the meeting of the Budget and Administration Committee held on 17 January 2023 (to follow). | App I |
| 14. | PLANNING COMMITTEE | |
| | i. To adopt the minutes of the meeting of the Planning Committee held on 12 December 2022 (noted at the meeting of 19 December 2022). | App J |
| | ii. To note the draft minutes of the meeting of the Planning Committee held on 09 January 2023. | App K |
| 15. | DATE OF NEXT MEETING
The next meeting of the Council will be held on Monday, 27 March 2023 at 6 pm. | |