

BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council People and Communities Committee Meeting held on
Tuesday, 10 January 2023 at 6.00pm in The Meeting Room, Berwick-upon-Tweed Town
Council Office, Unit 1, 82 – 88 Marygate, Berwick-upon-Tweed**

PRESENT:

Councillors:	P Jackson (Chair)	M Greener
	J Bowden	H Lindsay
	R Bruce	L Stephenson
	R Driver	A Williams

IN ATTENDANCE:

Mr Gareth Davies, Town Clerk
Stephen Cozens, Assistant to the Clerk
Cty Cllr C Seymour
0 members of the public

PC060/22 1. OPEN SESSION

There were no members of the public present.

PC061/22 2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr G Smith.

PC062/22 3. MINUTES

On the motion of Cllr H Lindsay, seconded by Cllr M Greener, the minutes of the meeting held on Tuesday 04 October 2022 were agreed and signed as a correct record.

On the motion of Cllr R Bruce, seconded by Cllr H Lindsay, the minutes of the meeting held on Tuesday 08 November 2022 were agreed and signed as a correct record.

PC063/22

4. DISCLOSURE OF INTERESTS

- (i) There were no disclosures of interests.
- (ii) There were no requests for dispensation.

PC064/22

5. CO-OPTION PROCESS

After discussion Members **RESOLVED** that a procedure for the co-option process, to include a broader range of possibilities for submission of a presentation to Council, be brought to the next meeting of this Committee.

PC065/22

6. BUDGET CONSULTATION

The Committee unanimously **RESOLVED** to adopt the principles set out in the report for the setting of the budget for 2022-23.

PC066/22

7. UPDATE ON GRANTS

The Committee unanimously **RESOLVED** to approve the previously submitted proposals and that advertising be put in motion for applications to be received for 2023-2024.

PC067/22

8. COMMUNITY DATABASE

Cllr H Lindsay provided a verbal update. A prototype previously agreed and demonstrated was sent to the company who host the Town Council website. The first iteration was hosted on the website in November which has been tested and, after a meeting with the Projects Officer, feedback has been provided to the hosting company.

It is hoped that the second iteration, which may require some final amendments, will be ready for publication in the new financial year.

PC068/22

9. GRANT APPLICATION

The Committee unanimously **RESOLVED** to reject the grant application and that the Town Clerk provide the feedback discussed to the applicants.

PC069/22

10. DATE OF NEXT MEETING

The date of the next meeting will be Tuesday, 07 February 2023 at 6.00 pm.