

BERWICK-UPON-TWEED TOWN COUNCIL

To: **Members of the Communities and Local Services Committee**

You are hereby requested to attend a meeting of the Communities and Local Services Committee of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in The Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-upon-Tweed, on **MONDAY, 05 JUNE 2023 AT 6:00 PM.**

The Agenda for the meeting is set out below.



Town Clerk

31 May 2023

A G E N D A

1. OPEN SESSION

Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Communities and Local Services Committee meeting held on Tuesday, 02 May 2023 (**Draft Minutes**).

4. DISCLOSURE OF INTERESTS

- (i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.
- (ii) To receive and consider requests from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.

5. ENVIRONMENTAL VOLUNTEERS

Verbal update from Officers and elected Members.

6. ANNUAL PLAY PARK INSPECTIONS

To receive the Annual Play Park Inspection reports.

7. LITTER BINS

To consider requests for litter bins at the following locations:

- i. Grove Gardens shops.
- ii. Cow Road.

8. LOCAL TRANSPORT PLAN CAPITAL PROGRAMME 2024-25

To consider priorities for the Local Transport Plan Capital Programme 2024-25 and to make recommendations to Council.

9. WORK PROGRAMME

To prioritise the Town Council's work programme at the request of Cllr J Robertson.

10. LICENCES FOR MARYGATE

To consider a music licence and raffle licence for Marygate at the request of Cllr J Robertson.

11. TOWN PLANTING – CONTAINERS AND BEDS

To receive a verbal update at the request of Cllr J Turton.

12. NESS GATE

To consider an update from the Town Clerk regarding the Ness Gate (**Appendix A**).

13. WORK ACTIONS OF INTEREST

- i. Benches at Castlegate Car Park (**Appendix B**),
- ii. Railings at Castlegate (**Appendix C**),
- iii. Railings around Golden Square (**Appendix D**), and
- iv. Planters for Castlegate roundabout (**Appendix E**).

14. DATE OF NEXT MEETING

The next meeting of the committee will be held on Monday 04 September 2023, at 6:00 pm.

MEMBERS OF THE COMMUNITIES AND LOCAL SERVICES COMMITTEE

Councillors: Janice Bowden, Graham Brown, Mike Greener, Paul Jackson, John Robertson, Gary Smith, Lesley Stephenson and Jane Turton.