

**BERWICK-UPON-TWEED TOWN COUNCIL**

**To: Members of the Communities and Local Services Committee**

**You are hereby requested to attend a meeting of the Communities and Local Services Committee of BERWICK-UPON-TWEED TOWN COUNCIL to be held in The Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-upon-Tweed, on MONDAY, 04 SEPTEMBER 2023 AT 6:00 PM.**

**The Agenda for the meeting is set out below.**



**Town Clerk  
30 August 2023**

**AGENDA**

<b>ITEM NO.</b>	<b>TITLE AND DESCRIPTION OF ITEM</b>		<b>APPS</b>
1.	<b>OPEN SESSION</b>	Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This is for a period of 15 minutes overall and is limited to 3 minutes per person.	
2.	<b>APOLOGIES FOR ABSENCE</b>	To receive apologies for absence.	
3.	<b>MINUTES</b>	To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Communities and Local Services Committee meeting held on Monday, 05 June 2023.	<b>Minutes</b>
4.	<b>DISCLOSURE OF INTERESTS</b>	(i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.	

		(ii) To receive and consider requests from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.	
5.	<b>ELECTION OF A VICE-CHAIR</b>	To elect a vice-chair for the remainder of the Municipal Year 2023-2024.	
6.	<b>ENVIRONMENTAL VOLUNTEERS</b>	Verbal update from Officers and elected Members.	
7.	<b>FLAGSTAFF PARK PLAY AREA</b>	To consider the quote circulated as a background paper.	
8.	<b>TWEED SALMON CENTRE INITIATIVE GRANT SUPPORT</b>	To consider a request for support.	
9.	<b>GRANT APPLICATIONS</b>	i. To consider a grant application from Berwick Literary Festival.	<b>App A</b>
		ii. To consider a grant application from Freemasons Hall.	<b>App B</b>
		iii. To consider a grant application from Northern View.	<b>App C</b>
		iv. To consider the report.	<b>App D</b>
10.	<b>EXPENDITURE VS BUDGET YEAR TO DATE</b>	To note the report.	<b>App E</b>
11.	<b>TEMPORARY CLOSURE OF GROVE GARDENS SOUTH PLAY AREA</b>	To receive a verbal update from the Town Clerk.	
12.	<b>DATE OF NEXT MEETING</b>	The next meeting of the committee will be held on Monday 06 November 2023, at 6:00 pm.	
	<b>MEMBERS OF THE COMMUNITIES AND LOCAL SERVICES COMMITTEE</b>		
	<b>Councillors: Janice Bowden, Graham Brown, Mike Greener, John Robertson, Gary Smith, Lesley Stephenson and Jane Turton.</b>		