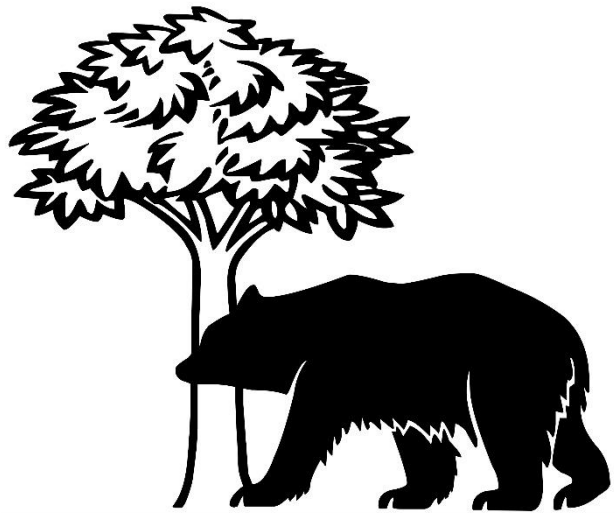


**BERWICK-UPON-TWEED TOWN COUNCIL**



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**Berwick-upon-Tweed  
Town Council**

Minutes of the Town Council Planning Committee Meeting held on  
Monday, 9 October 2023 at 6.00pm in The Meeting Room, Berwick-  
upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-  
upon-Tweed

**PRESENT:**

Councillors: R Driver (Chair)  
T Stewart  
J Turton  
J Robertson  
G Smith

**IN ATTENDANCE:**

Mr Gareth Davies, Town Clerk  
Lucy Henzell-Thomas, Administrator  
0 members of the public

MINUTE NO.	TITLE AND DESCRIPTION OF ITEM	Mover	Secunder	Decision
P029/23	<b>OPEN SESSION</b>			
	<p>Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.</p> <p>This is for a period of 15 minutes overall and is limited to 3 minutes per person.</p>	N/A	N/A	<p>There were no members of the public present. The Town Clerk informed the Committee of the latest update on interruptions to the service on Eastern Line. Cllr R Driver enquired about the bus services, the Town Clerk replied that there is currently a shortage of drivers. Cllr G Smith asked for information about the derelict site behind Greaves West &amp; Ayre on Walkergate and whether it could be extra parking. The Town Clerk replied that NCC said previously that it would be extra care housing but as of now there appear to be no plans for the land. When the Maltings goes ahead it may be a useful site for temporary car parking. The Town Clerk told the Committee that the Civic Society has done a guide to the derelict/underused sites in the town centre. This has been uploaded to the BTC website and it was agreed that this guide, along with sites further afield should be discussed at the next Committee meeting. The delays to the A1 were discussed and it was <b>RESOLVED</b> to instruct the Town Clerk to write a letter to the MP</p>

				regarding their concerns. The letter will be sent to the Committee for their approval this week.
<b>P030/23</b>	<b>APOLOGIES FOR ABSENCE</b>			
	To receive apologies for absence.	N/A	N/A	There were no apologies for absence.
<b>P031/23</b>	<b>MINUTES</b>			
	To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Planning Committee meeting held on Monday, 11 September 2023.	TS	JT	The Committee <b>RESOLVED</b> that the minutes of the meeting held on Monday 11 September 2023, were agreed and signed as a correct record.
<b>P032/23</b>	<b>DISCLOSURE OF INTERESTS</b>			
	<p>(i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.</p> <p>(ii) To receive and consider requests from members who have a Disclosable Pecuniary</p>	N/A	N/A	<p>i. There were no disclosures of interests.</p> <p>ii. There were no requests for dispensation</p>

	Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.			
<b>P033/23</b>	<b>APPLICATIONS FOR PLANNING PERMISSION</b>			
	<p><b>Ref No:</b> 23/03276/FUL</p> <p><b>Description:</b> Erection of temporary inpatient facility</p> <p><b>Address:</b> Berwick Infirmary Maternity Unit High Greens Berwick-upon-tweed Northumberland TD15 1NA</p>	Nem con		No objections.
	<p><b>Ref No:</b> 23/03383/LBC</p> <p><b>Description:</b> Listed Building Consent for external works to repair existing chimney stack, repair or replacement of front elevation windows, rear external doors and replacement of polycarbonate roof above a conservatory, internal works include structural alteration to roof collar ties and overall refurbishment of the interior finishes.</p> <p><b>Address:</b> 1 The Courtyard Church Street Berwick-Upon-Tweed Northumberland TD15 1EE</p>	Nem con		No objections.
	<p><b>Ref No:</b> 23/03382/FUL</p> <p><b>Description:</b> External works to repair existing chimney stack, repair or replacement of front elevation windows, rear external doors and replacement of polycarbonate roof above a conservatory, internal</p>	Nem con		No objections.

	works include structural alteration to roof collar ties and overall refurbishment of the interior finishes. <b>Address:</b> 1 The Courtyard Church Street Berwick-Upon-Tweed Northumberland TD15 1EE			
	<b>Ref No:</b> 23/03514/PRUTPO <b>Description:</b> Tree Preservation Order application to carry out 2 - 3m crown reduction and reshape 8no. storm damaged Sycamores <b>Address:</b> 4 The Elms Berwick-Upon-Tweed Northumberland TD15 1NL	Nem con		No objections.
	<b>Ref No:</b> 23/03488/FUL <b>Description:</b> Proposed demolition of the existing entrance porch and construction of a new thermally insulated entrance porch. Proposed formation of a new window opening on the existing gable wall to allow natural daylight into the rear part of the existing kitchen. <b>Address:</b> 51F Low Greens Berwick-Upon-Tweed Northumberland TD15 1LX	Nem con		No objections.
	<b>Ref No:</b> 23/03465/FUL <b>Description:</b> Retrospective: small deck to gain access into an existing summer house <b>Address:</b> 210 Main Street Spittal Northumberland TD15 1RR	Nem con		No objections
<b>P034/23</b>	<b>NOTICE OF CONSULTATION</b>			

	To consider the proposal to extend the duration of a Public Services Protection Order for the consumption of alcohol.			The proposal was considered. It was <b>RESOLVED</b> that the Town Clerk would compose a letter in response and share with the committee this week.
<b>P035/23</b>	<b>PLANNING APPLICATION DECISION LIST</b>			
	To note the list of planning application decisions for September 2023.	Nem con		The decisions provided in the attachment were noted.
<b>P036/23</b>	<b>DATE OF NEXT MEETING</b>			
	The date of the next meeting will be Monday, 13 <sup>th</sup> November 2023 at 6.00 pm.	N/A	N/A	