

Civic Regalia

To provide an update on the issue of the insurance of council assets.

Recommendations:

1. To approve the pro-rata quote at paragraph 4 of the report for the remainder of the policy agreement,
2. To approve a virement from general reserves for the cost of the quote, and
3. To instruct Officers to obtain quotes to bring before a meeting of this Committee in time for the overall policy to start on the 1st September 2024.

	Yes	No
Does the decision involve new expenditure?	Yes	
Is there an existing budget for the proposed expenditure (insert code)	4203	
What procurement level is required?	Quotes	
Are there equalities impacts / an equalities assessment required?		No
Does this require a full council decision? (Reports for full council decision should still be sent to the relevant committee where possible.)	N/A	
Is there a background paper or papers? (provide links below).		No
<ol style="list-style-type: none"> 1. The recent Internal Audit report suggested we were under insured for the value of all the council's assets. This is a doubly difficult issue for council as not only can total claims be disallowed (if there were a total loss exceeding the amount insured) but it is common practice for insurers to reduce claims by the amount a council was under insured. 2. Council's asset level is higher than many other councils because of the value of the civic regalia, much of which is stored securely in the Town Hall. The simplest way of ensuring that we are not going, in future, to pay over the amount necessary to insure our everyday assets because of the regalia is to insure the regalia separately. This is not always simple. 3. Three companies were contacted for quotes. One company did not respond and another declined as they only quote to cover either all insurance requirements or nothing at all. 4. The current providers have quoted £2,091.12 including IPT annually. Pro rata for the rest of the current year, ending on the 31st August 2024 would be £1,074.12 including IPT. 5. The Council took a 3-year Long Term Agreement at renewal on 1st September 2021, so this is due to end at the next renewal on the 31st August 2024. It is proposed that to rectify the situation we insure the civic regalia separately for the remainder of the existing contract, protecting any loss of assets being affected by the under insurance issue, and that quotes for the new contract be sought on the basis of separately insuring the different classes of assets (as we do, effectively, with our motor vehicle now.) 		
Issues arising from proposal		
None.		
Rationale for recommendation		
Not applicable.		