

17/04/2024

Berwick upon Tweed Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Admin:Staffing</u>							
4000 Salaries	(121,443)	(126,906)	5,463		5,463	95.7%	
4001 National Insurance	(10,510)	(10,000)	(510)		(510)	105.1%	
4002 Pensions	(11,127)	(12,600)	1,473		1,473	88.3%	
4003 Training	(400)	(556)	156		156	71.9%	
4004 Travel & Subsistence	(441)	(556)	115	(53)	62	88.8%	
4006 Staff Memberships	(1,439)	(1,000)	(439)		(439)	143.9%	
4007 Meetings	0	(556)	556		556	0.0%	
4010 Payroll Cost	(409)	(361)	(48)		(48)	113.4%	
<u>102 Admin:Office Costs</u>							
4050 Rent - Office	(12,500)	(12,500)	0		0	100.0%	
4052 Rates for office	(2,120)	(12,500)	10,380		10,380	17.0%	
4053 Electricity	(8,272)	(1,500)	(6,772)		(6,772)	551.5%	
4054 Telecoms	(1,734)	(1,957)	223		223	88.6%	
4055 IT Equipment - Hardware	(399)	(2,000)	1,601		1,601	20.0%	
4057 Equipment & Furniture	(2,136)	(1,187)	(949)		(949)	179.9%	
4058 Cleaning	(1,621)	(250)	(1,371)	(234)	(1,605)	742.0%	
4059 Equipment Replacement Fund	(1,301)	(1,301)	(0)		(0)	100.0%	
<u>103 Admin:Operational Costs</u>							
4100 Accounting Software	0	(824)	824		824	0.0%	
4101 Postage	(119)	(485)	366	(56)	310	36.1%	
4102 Stationery	(684)	(556)	(128)	(41)	(169)	130.4%	
4104 MFD - Photocopies and printing	(1,602)	(1,600)	(2)		(2)	100.1%	
4105 Photocopier Support	0	(618)	618		618	0.0%	
4106 TC Website	(523)	(515)	(8)	(115)	(123)	123.9%	
4107 Recruitment	0	0	0	(150)	(150)	0.0%	
4108 Bank Charges	(229)	(371)	142		142	61.8%	
4109 Office software and email	(4,840)	(3,000)	(1,840)		(1,840)	161.3%	
<u>104 Admin:Councillor Costs</u>							
4150 Training	(70)	(600)	530		530	11.7%	
4151 Travel & Subsistence	(9)	(278)	269		269	3.2%	
4152 Supplies - items used by cllrs	(57)	(165)	108		108	34.4%	
<u>105 Admin:Statutory Costs</u>							
4200 Insurance - General	(2,628)	(1,986)	(642)		(642)	132.3%	
4201 Insurance - Play Area	(1,882)	(1,882)	0		0	100.0%	
4202 Insurance - Public Realm	(830)	(830)	(0)		(0)	100.0%	
4203 Insurance - Civic Regalia	(1,993)	(1,993)	0		0	100.0%	
4204 Audit - External	(1,365)	(1,365)	0		0	100.0%	
4205 Audit - Internal	(3,989)	(3,589)	(400)		(400)	111.1%	

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4206 Legal & Professional Fees	6,517	(1,124)	7,641	(400)	7,241	(544.2%)	
4207 Election Expenses	0	(1,500)	1,500		1,500	0.0%	
<u>106 Admin:Miscellaneous Costs</u>							
4250 Publications	0	(278)	278		278	0.0%	
4252 Publicity & Communications	(1,520)	(1,500)	(20)	(1,196)	(1,216)	181.1%	
4253 Corporate Subscriptions	(1,890)	(2,000)	110		110	94.5%	
4254 Meeting Expenses	(154)	(340)	186	(60)	126	62.9%	
<u>201 CS:Public Space Management</u>							
4500 Public Seat Maintenance	(1,872)	(2,000)	128	(87)	41	98.0%	600
4502 Bus Shelter Maintenance	(1,886)	(1,500)	(386)	(533)	(919)	161.3%	
4504 Public Realm Works	(677)	(1,032)	355	(218)	138	86.7%	13
4505 Litter Bins	(1,767)	(2,000)	233	(1,354)	(1,121)	156.1%	
4507 War Memorial Maintenance	0	(87)	87		87	0.0%	
4508 Floral Display Materials	(6,900)	(7,000)	100	(4,069)	(3,968)	156.7%	1,734
4512 Storage costs	(1,283)	(1,000)	(283)		(283)	128.3%	
<u>202 CS:Local Service Offices</u>							
4602 Transport	(34,121)	(33,822)	(299)	(6)	(305)	100.9%	
4603 Equipment	(7,608)	(2,641)	(4,967)	(2,520)	(7,487)	383.5%	
4605 Depot costs - electricity	(5,647)	(4,500)	(1,147)		(1,147)	125.5%	
4606 Depot costs - water	0	(1,000)	1,000		1,000	0.0%	
4607 Depot costs - rent	(13,013)	(6,169)	(6,844)		(6,844)	210.9%	
4608 Depot costs rates	(6,279)	(11,923)	5,644		5,644	52.7%	
4609 LS Staff sals	(54,531)	(86,755)	32,224		32,224	62.9%	
4610 LS Staff NI	(4,616)	(4,500)	(116)		(116)	102.6%	
4611 LS staff pensions	(7,229)	(8,675)	1,446		1,446	83.3%	
<u>203 CS:Allotments</u>							
4650 Water Charge	0	(464)	464		464	0.0%	
4651 Repairs & Maintenance	0	(500)	500		500	0.0%	
<u>301 Parks & Play Areas:Projects</u>							
4701 Play Equipment	(5,367)	(7,500)	2,133		2,133	71.6%	
<u>302 Parks & Play Areas:Splash Park</u>							
4750 Electricity - splash park	(1,493)	(750)	(743)		(743)	199.0%	
4753 Maintenance	(2,127)	(2,172)	45	(392)	(347)	116.0%	
4754 Water Quality Inspections	(8,930)	(6,805)	(2,125)		(2,125)	131.2%	
4756 Annual Inspection	(83)	(103)	20		20	80.9%	
<u>303 Parks & Play Areas:Play Areas</u>							
4801 Maintenance	(6,319)	(5,000)	(1,319)	(189)	(1,508)	130.2%	2,426
4803 Annual Inspections	(667)	(979)	312	(780)	(468)	147.8%	

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<u>401 Promotion:Marketing</u>							
4900 Advertising	(1,425)	(2,000)	575		575	71.3%	
4902 Website	(500)	(876)	376		376	57.1%	
4905 Visitor services Support	(7,500)	(7,500)	0		0	100.0%	
<u>402 Promotion:Autumn Festivals</u>							
4953 HODS	(1,927)	(2,000)	73		73	96.3%	
4954 Film Festival	(1,039)	0	(1,039)		(1,039)	0.0%	
4956 New Music Festival	(1,500)	0	(1,500)		(1,500)	0.0%	
<u>403 Promotion:Festive Lighting</u>							
5000 Maintenance & Installation	(9,177)	(9,000)	(177)		(177)	102.0%	
5001 Lights & Fittings	(3,681)	(3,681)	0		0	100.0%	
5002 Christmas Trees	(755)	(618)	(137)		(137)	122.2%	
5003 NCC Labour Costs	0	(670)	670		670	0.0%	
5004 Other Costs	(27)	(221)	194		194	12.0%	
<u>500 People and communities</u>							
4906 People and communities salarie	(15,596)	(15,167)	(429)		(429)	102.8%	
4907 People and communities NI	(1,536)	(1,516)	(20)		(20)	101.4%	
4908 People and comms pensions	(1,263)	(1,516)	253		253	83.3%	
4909 Strategic Plan	(20,021)	(30,000)	9,979	(4,669)	5,310	82.3%	
<u>501 Grants:Events</u>							
5050 Tweedmouth Feast	(1,053)	(2,000)	947		947	52.7%	
5051 Spittal Seaside Festival	0	(2,000)	2,000		2,000	0.0%	
5052 Other Events Grants	(15,280)	(15,000)	(280)		(280)	101.9%	
<u>601 CP:General</u>							
5200 Town Improvement Projects	(1,080)	0	(1,080)		(1,080)	0.0%	
5201 Hoppa Bus	(10,000)	(15,000)	5,000		5,000	66.7%	
5203 CCTV	(352)	(5,400)	5,048	(275)	4,773	11.6%	
<u>602 CP:Neighbourhood Plan</u>							
5251 Stationery & Equipment	(146)	0	(146)		(146)	0.0%	146
<u>701 Civic Expenditure:Civic Costs</u>							
5400 Mayor Making	(87)	(773)	686		686	11.2%	
5401 Civic Support	0	(309)	309		309	0.0%	
5402 Freedom Costs	(1,381)	(521)	(860)		(860)	265.1%	860
5404 Mayor's Sunday	(1,310)	(721)	(589)		(589)	181.6%	
5405 Civic Functions	(108)	(721)	613		613	15.0%	
5406 Civic Visits	0	(309)	309		309	0.0%	
5407 Other Costs	(10)	(309)	299		299	3.2%	
5408 Civic Fund	(1,116)	(1,494)	378		378	74.7%	

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<u>702 Civic Expenditure:Civic Events</u>							
5450 Remembrance Day	(1,638)	(1,893)	255		255	86.5%	
5451 Riding Bounds	(6,680)	(6,180)	(500)	(5,840)	(6,340)	202.6%	
5452 Other	0	(541)	541		541	0.0%	
<u>900 Receipts</u>							
1000 Precept	346,963	346,963	0			100.0%	
1001 Bank Interest	3,925	1,100	(2,825)			356.8%	21
1003 Public Seats	300	1,100	800			27.3%	300
1006 Allotment fees	1,177	700	(477)			168.1%	1,177
1007 Freedom Fees	400	110	(290)			363.6%	400
1008 Schedule III	157,743	140,000	(17,743)			112.7%	
1009 Charitable Receipts	792	0	(792)			0.0%	4,329
1099 Sundry	9	0	(9)			0.0%	
Grand Totals:- Income	511,308	489,973	(21,335)			104.4%	
Expenditure	472,326	539,942	67,616	23,236	44,380	91.8%	
Net Income over Expenditure	38,982	(49,969)	(88,951)				
plus Transfer from EMR	6,948						
less Transfer to EMR	5,058						
Movement to/(from) Gen Reserve	40,872						