

Report of the Town Clerk

Asset Tagging

Background

1. Council has no way of identifying individual assets such as street furniture. In many cases this is not difficult, where items are easily identified by location but this is not always the case and there are several hundred individual items.
2. It is also not always possible to identify which assets belong to Berwick Town Council and which to other authorities or bodies; we get a number of inquiries each year about notice boards which are the property of Bernicia Homes, for instance.
3. Asset tagging with a contact number on the tag will enable us to receive reports from residents and others as to the condition of assets or any damage.
4. The simplest way of asset tagging is to apply a printed vinyl sticker with our details and an asset number written on using waterproof ink.
5. A programme of asset tagging will require unbudgeted expenditure, and therefore a resolution to council. Committee is asked if it approves of this approach, and if so, a report with estimates will be provided to council.

Recommendation

1. That committee indicate its views upon the report.