

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Annual Town Council Meeting held on Monday 14 May 2012 at 6.00 pm in the Council Chamber, Town Hall, Marygate, Berwick-Upon-Tweed

PRESENT:

Councillors: A Bowlas (Town Mayor, Chairman for Item 1)
J Robertson (Deputy Town Mayor, Chairman for Item 2 onwards)
J Beresford
H Bettison
I Dixon
B Douglas
F Grant
P Herdman MBE
G Hill
I Hunter
V Pauline
A Reid
C Routledge
F Simpson
J Smith
J Waterhouse

IN ATTENDANCE:

L Robson, Sheriff
S Finch, Town Clerk
S Cozens, Assistant to the Clerk
J Benton, Sergeant-at-Mace
Paul Morgan, Halberdier
Inspector Davy Garrick, Northumbria Police
Sergeant Keith Smith, Northumbria Police
2 members of the public

The retiring Town Mayor, Councillor A Bowlas, gave an address highlighting the most memorable moments from his term of office.

C001/12 **1. ELECTION OF TOWN MAYOR**

The retiring Town Mayor, Councillor A Bowlas, proposed, and Councillor J Beresford, seconded, the proposition that Councillor J Robertson be elected Town Mayor of Berwick-upon-Tweed for the year 2012/2013.

RESOLVED: That Councillor J Robertson be appointed Town Mayor of Berwick-upon-Tweed for the year 2012/2013.

The Town Mayor signed the Declaration of Acceptance of Office and took the Chair for the remainder of the meeting.

C002/12 **2. ELECTION OF DEPUTY TOWN MAYOR**

Councillor H Bettison proposed, and Councillor V Pauline seconded, the proposition that Councillor I Hunter be elected Deputy Town Mayor of Berwick-upon-Tweed for the year 2012/2013.

RESOLVED: That Councillor I Hunter be appointed Deputy Town Mayor of Berwick-upon-Tweed for the year 2012/2013.

C003/12 **3. APPOINTMENT OF SHERIFF**

The Town Mayor announced his appointment of Mr Robert Dalgleish as Sheriff for the year 2012/2013, and of Mrs Helen Dalgleish as Sheriff's Lady.

C004/12 **4. STATEMENTS BY THE PUBLIC**

Inspector Davy Garrick of Northumbria Police introduced himself to the meeting as the new Neighbourhood Inspector for Berwick before outlining the latest statistics including total crime for the fiscal year which was down by 35%.

C005/12 **5. APOLOGIES FOR ABSENCE**

No apologies for absence had been received.

C006/12 **6. MINUTES**

The minutes of the meeting held on 19 March 2012 were agreed and signed as a correct record.

C007/12 **7. DISCLOSURE OF INTERESTS**

There was no disclosure of interests.

C008/12

8. APPOINTMENT OF STANDING COMMITTEES

The membership of Standing Committees for 2012-2013 as circulated was agreed and is set out in Appendix A attached to these minutes.

C009/12

9. REPORT OF MEMBER ACTIVITIES AND ATTENDANCE

Members noted the reports from those councillors who had provided information about the bodies on which they represented the Town Council.

Members also noted that Councillor J Smith's attendance record for the July 2011 and August 2011 Council meetings should be marked as 'Sick' rather than 'Neither attended or offered apologies'.

C010/12

10. APPOINTMENTS TO OUTSIDE BODIES

The appointment of Town Councillors to outside bodies as circulated in Appendix C was reviewed, amended and agreed.

The revised list is attached as Appendix C to these minutes.

C011/12

11. EVENTS

For the Queen's Diamond Jubilee there would be a Party at the Parade, lighting of the Jubilee Beacon at Windmill Bastion, a Fete and Tea Dance in the Guild Hall and a Family Fun Day at Berwick YHA.

For the Olympic Torch Event there would be music bands along the route, a Round the Walls Fun Run, a barbeque and music at the Granary and a Fun Fest for children at Tweedmouth. Also there would be flags on the bridge, bunting would be put up throughout the town and new planters were being gifted to the town by Allan Brothers.

In response to a query, the Town Clerk confirmed that the consensus of councillors was that the Jubilee Lamp would be sited in Marygate opposite West Street.

The Town Mayor proposed that in view of the special bank holiday arrangements in 2012, which meant that the half-term holiday would be later than usual, the Walking the May Fair ceremony should be omitted in 2012 in favour of the special events celebrating the Queen's Diamond Jubilee. Following discussion and

concerns expressed by members, the Town Mayor agreed to carry out the ceremony in the usual way.

C012/12

12. PLANNING COMMITTEE

RESOLVED: To adopt the minutes of the Planning Committee meetings held on 20 March 2012 and 17 April 2012.

C013/12

13. DATE OF NEXT MEETING

The next meeting of the Council would be held on Monday 9 July 2012 at 6 pm.

STANDING COMMITTEES 2012-2013 (APPENDIX A)

1. Finance and Resources Committee

Councillor G Hill
Councillor F Simpson
Councillor J Waterhouse
Councillor B Douglas
Councillor P Herdman MBE
Town Mayor
Deputy Town Mayor

2. Planning Committee

Councillor P Herdman MBE
Councillor I Dixon
Councillor F Grant
Councillor V Pauline
Councillor A Bowlas
Town Mayor
Deputy Town Mayor

3. Events Committee

Councillor J Beresford
Councillor H Bettison
Councillor I Dixon
Councillor F Grant
Councillor A Reid
Councillor J Smith
Councillor J Waterhouse
Town Mayor
Deputy Town Mayor

4. Environment and Regeneration Committee

Councillor I Dixon
Councillor A Reid

Councillor C Routledge
Councillor F Simpson
Councillor J Waterhouse
Councillor A Bowlas
Councillor B Douglas
Councillor J Smith
Town Mayor
Deputy Town Mayor

5. Staffing Committee

Councillor P Herdman MBE
Councillor G Hill
Councillor F Simpson
Councillor B Douglas
Town Mayor
Deputy Town Mayor

APPOINTMENTS TO OUTSIDE BODIES 2012-2013 (APPENDIX C)

Name of Organisation	Representative/s in 12-13	Term of Appointment
Berwick's Future Programme Management Group (other governance groups currently under review)	Chair of Council Town Clerk	Annual Permanent
Berwick Community Trust		Annual
Berwick Town Team	Councillor A Bowlas	Annual
Berwick-upon-Tweed Corporation (Freemen) Trustees From November 2012	Councillor H Bettison Councillor A Bowlas Councillor I Dixon Councillor P Herdman Councillor F Simpson	1 year until 30th November 2013
Cittaslow Working Group	No representative	Annual
Conservation Area Advisory Group	Councillor A Bowlas	Annual
Local Multi-Agency Partnership (LMAP)	Councillor H Bettison Councillor F Grant Councillor J Robertson Councillor J Waterhouse	Annual
Gateway Group	Councillor F Simpson	Annual
Berwick Events Group	Councillor F Grant Councillor J Waterhouse	Annual
Berwick Fair Trade	Councillor F Simpson	Annual

Berwick Pilot (The 'Berwick Project')	Councillor J Smith	Annual
Berwick Youth Project	Councillor I Dixon	Annual
Northumberland Association of Local Councils (NALC) – County Committee	Councillor A Bowlas	Annual (but not standing for re-election)
Border Bridge Illuminations Marketing Group	Councillor A Bowlas	
Tweedmouth Prior Park First School	Councillor J Beresford	
Libraries Consultative Committee	Councillor P Herdman	
Berwick in Bloom	Councillor A Bowlas Councillor J Robertson	
Riding of the Bounds Association	Councillor H Bettison	

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Councillor C Routledge
Councillor F Simpson
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