

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 13 MAY 2013 AT 6 PM**

The Agenda for the meeting is set out below.



Town Clerk

06 May 2013

A G E N D A

The retiring Town Mayor (Councillor John Robertson) will present his end-of-term address and take the Chair for the first item of business.

1. ELECTION OF TOWN MAYOR

To elect the Town Mayor for 2013/2014. The newly-elected Town Mayor will sign a declaration of acceptance of office and will assume the Chair.

2. ELECTION OF DEPUTY TOWN MAYOR

To elect the Deputy Town Mayor for 2013/2014.

3. APPOINTMENT OF SHERIFF

To confirm the appointment of Sheriff for 2013/2014.

4. STATEMENTS BY THE PUBLIC

Members of the public are invited to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

5. APOLOGIES FOR ABSENCE

To receive apologies for absence.

6. MINUTES

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Meeting held on 25 March 2013.

7. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are

required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

8. REQUEST FOR DISPENSATION

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).
- (ii) To consider requests for dispensation.

9. APPOINTMENT OF STANDING COMMITTEES

To agree standing committees for 2013/2014 (**Appendix A**).

10. REPORT OF MEMBER ACTIVITIES AND ATTENDANCE

To note the reports of Council representatives on outside bodies and member attendance. (**Appendix B**).

11. APPOINTMENTS TO OUTSIDE BODIES

To make appointments to outside bodies (**Appendix C**).

12. APPLICATION FOR FINANCIAL ASSISTANCE

To consider an urgent application for financial assistance from West End Residents Association (**Appendix D**).

13. SIGNATORIES TO BANK ACCOUNT

To agree new signatories to the bank account (**Appendix E**)

14. PLANNING COMMITTEE

To adopt the minutes of the meetings of the Planning Committee held on 26 March 2013 (**Attachment F**) and 23 April 2013 (**Attachment G**).

15. FINANCE AND RESOURCES COMMITTEE

To adopt the minutes of the Finance and Resources Committee held on 22 April 2013 (**Attachment H**).

16. DATE OF NEXT MEETING

The next meeting of the Council will be held on Monday 24 June 2013 at 6 pm in the Town Hall.

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