

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 12 MAY 2014 AT 6 PM**

The Agenda for the meeting is set out below.

Suea V. Hill

Town Clerk

05 May 2014

A G E N D A

The retiring Town Mayor (Councillor Isabel Hunter) will present her end-of-term address and take the Chair for the first item of business.

1. ELECTION OF TOWN MAYOR

To elect the Town Mayor for 2014/2015. The newly-elected Town Mayor will sign a declaration of acceptance of office and will assume the Chair.

2. ELECTION OF DEPUTY TOWN MAYOR

To elect the Deputy Town Mayor for 2014/2015.

3. APPOINTMENT OF SHERIFF

To confirm the appointment of Sheriff for 2014/2015.

4. STATEMENTS BY THE PUBLIC

Members of the public are invited to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

5. APOLOGIES FOR ABSENCE

To receive apologies for absence.

6. MINUTES

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Meeting held on 24 March 2014.

7. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are

required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

8. REQUEST FOR DISPENSATION

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).
- (ii) To consider requests for dispensation.

9. APPOINTMENT OF STANDING COMMITTEES

To agree standing committees for 2014/2015 (**Appendix A**).

10. REPORT OF MEMBER ACTIVITIES AND ATTENDANCE

To note the reports of Council representatives on outside bodies and member attendance. (**Appendix B**).

11. APPOINTMENTS TO OUTSIDE BODIES

To make appointments to outside bodies (**Appendix C**).

NOTE: Councillor T Forrester wishes to stand down from Berwick-upon-Tweed Corporation (Freemen) Trustees; therefore an additional representative of the Town Council will be needed to join the Berwick-upon-Tweed Corporation (Freemen) Trustees until November 2014.

12. STANDING ORDERS

To consider a resolution proposed by Councillor J Lang (**Appendix D**), for inclusion in Standing Orders.

NOTE: In accordance with Standing Order 79, a resolution permanently to add, vary or revoke a Standing Order shall when proposed and seconded stand adjourned without discussion to the next ordinary meeting of Council.

13. REPORTS FROM WARD MEMBERS

To receive reports from Ward Councillors on what is happening in their divisions.

14. COUNTY COUNCILLOR REPORTS

To receive reports from County Councillors I Hunter, G Jones and J Smith on what is happening in their divisions and within the County as a whole.

15. PLANNING COMMITTEE

To adopt the minutes of the meetings of the Planning Committee held on 25 February

2014 (**Attachment E**) and 25 March 2014 (**Attachment F**).

16. EVENTS COMMITTEE

To adopt the minutes of the meeting of the Events Committee held on 4 November 2013 (**Appendix G**).

17. FINANCE AND RESOURCES COMMITTEE

To adopt the minutes of the meeting of the Finance and Resources Committee held on 17 March 2014 (**Attachment H**).

18. STAFFING COMMITTEE

To adopt the minutes of the meeting of the Staffing Committee held on 13 November 2013 (**Appendix I**).

19. STAFFING SUB-COMMITTEE

To adopt the minutes of the meeting of the Staffing Sub-Committee held on 7 April 2014 (**Appendix J**).

20. DATE OF NEXT MEETING

The next meeting of the Council will be held on Monday 23 June 2014 at 6 pm in the Town Hall.