

**Berwick upon Tweed Town Council Current Year
Quarterly Expenditure - By Centre Quarter 1**

Cost centre & Code	Net Virement	Agreed Budget	Total	Actual YTD
101 Admin:Staffing				
4000 Salaries	0	115348	115348	8589
4001 National Insurance	0	4800	4800	1028
4002 Pensions	0	5400	5400	998
4003 Training	700	300	1000	99
4004 Travel & Subsistence	1000	300	1300	0
4005 Overtime	0	500	500	0
4006 Staff Memberships	600	0	600	284
4007 Meetings	1000	0	1000	0
4010 Payroll Cost	0	24	24	4
Total Expenditure	3300	126672	129972	11004

Cost centre & Code	Net Virement	Agreed Budget	Total	Actual YTD
102 Admin:Office Costs				
4050 Rent	6000	6600	12600	3138
4051 Service Charge	0	214	214	0
4052 Rates	0	6200	6200	415
4053 Electricity	0	510	510	359
4054 Telecoms	0	1500	1500	457
4055 IT Equipment	2650	400	3050	2645
4056 IT Support	120	1080	1200	500
4057 Equipment & Furniture	0	300	300	809
4058 Cleaning	0	403	403	0
Total Expenditure	8770	17207	25977	8322

Cost centre & Code	Net Virement	Agreed Budget	Total	Actual YTD
103 Admin:Operational Costs				
4100 Software Licence Fee	4000	900	4900	-459
4101 Postage	0	450	450	86
4102 Stationery	0	500	500	196
4103 Printing	0	500	500	0
4104 Photocopies	0	1200	1200	525
4105 Photocopier Support	0	710	710	0
4107 Recruitment	0	1000	1000	0
4108 Bank Charges	0	0	0	0
4109 Website	0	150	150	0
4110 Expenditure to Dec 2016	0	0	0	0
Total Expenditure	4000	5410	9410	349

Quarterly Expenditure - By Centre,
Quarter 1

Cost centre & Code	Agreed Budget	Total	Actual YTD
104 Admin:Councillor Costs			
4150 Training	500	500	0
4151 Travel & Subsistence	250	250	44
4152 Supplies	150	150	50
Total Expenditure	900	900	94

Cost centre & Code	Agreed Budget	Total	Actual YTD
105 Admin:Statutory Costs			
4200 Insurance - General	900	900	0
4201 Insurance - Play Area	2000	2000	0
4202 Insurance - Public Realm	900	900	0
4203 Insurance - Civic Regalia	2100	2100	0
4204 Audit - External	1000	1000	0
4205 Audit - Internal	2800	2800	2709
4206 Legal & Professional Fees	1000	1000	0
4208 Public Notices	500	500	0
Total Expenditure	11200	11200	2709

Cost centre & Code	Agreed Budget	Total	Actual YTD
106 Admin:Miscellaneous Costs			
4250 Publications	50	50	0
4251 Communications	1500	1500	0
4252 Publicity	50	50	0
4253 Subscriptions	2000	2000	1769
4254 Meeting Expenses	300	300	0
Total Expenditure	3900	3900	1769

Cost centre & Code	Agreed Budget	Total	Actual YTD
201 CS:Public Space Management			
4500 Public Seat Maintenance	3000	3000	-1523
4501 Public Seat Purchases	0	0	0
4502 Bus Shelter Maintenance	2300	2300	1784
4504 Public Realm Works	2000	2000	0
4505 Litter Bins	920	920	-538
4506 Dog Fouling	2000	2000	431
4507 War Memorial Maintenance	80	80	0
4508 Floral Display Materials	6500	6500	0
4509 Floral Display Labour	4000	4000	0
4510 Additional Grass Cutting	5000	5000	0
4512 Storage costs	0	0	326
Total Expenditure	25800	25800	479
	(25,800)	(25,800)	(479)

Quarterly Expenditure - By Centre,
Quarter 1

Cost centre & Code	Agreed	Total	Actual YTD
202 CS:Local Service Offices	Budget		
4600 Staff Costs	42355	42355	0
4601 Training	1250	1250	0
4602 Transport	6050	6050	0
4603 Equipment	3500	3500	0
Total Expenditure	53155	53155	0

Cost centre & Code	Agreed	Total	Actual YTD
203 CS:Allotments	Budget		
4650 Water Charge	1000	1000	0
4651 Repairs & Maintenance	1000	1000	0
4652 National Allotment Society Sub	55	55	55
Total Expenditure	2055	2055	55

Cost centre & Code	Agreed	Total	Actual YTD
301 Parks & Play Areas:Projects	Budget		
4701 Play Equipment	0	0	-1000
Total Expenditure	0	0	-1000

Cost centre & Code	Agreed	Total	Actual YTD
302 Parks & Play Areas:Splash Park	Budget		
4750 Electricity	250	250	60
4752 Site Cleaning	1000	1000	200
4753 Maintenance	800	800	677
4754 Water Quality Inspections	3900	3900	0
4755 Daily/Weekly Inspections	2500	2500	0
4756 Annual Inspection	100	100	0
Total Expenditure	8550	8550	937

Cost centre & Code	Agreed	Total	Actual YTD
303 Parks & Play Areas:Play Areas	Budget		
4800 Site Cleaning	10400	10400	0
4801 Maintenance	10000	10000	159
4802 Weekly Inspections	5000	5000	4800
4803 Annual Inspections	1000	1000	0
Total Expenditure	26400	26400	4959

Cost centre & Code	Agreed	Total	Actual YTD
401 Promotion:Marketing	Budget		
4900 Advertising	6000	6000	3130
4901 Leaflets	4300	4300	-242
4902 Website	600	600	600
4903 Social Media	5000	5000	0
4904 Other marketing	500	500	0
Total Expenditure	16400	16400	3488

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Cost centre & Code	Agreed	Total	Actual YTD
402 Promotion:Autumn Festivals	Budget		
4950 Banners	600	600	35
4951 Promotion	1500	1500	0
Total Expenditure	2100	2100	35

Cost centre & Code	Agreed	Total	Actual YTD
403 Promotion:Festive Lighting	Budget		
5000 Maintenance & Installation	7000	7000	0
5001 Lights & Fittings	0	0	1
5002 Christmas Trees	600	600	-600
5003 NCC Labour Costs	600	600	0
5004 Other Costs	200	200	0
Total Expenditure	8400	8400	-599

Cost centre & Code	Agreed	Total	Actual YTD
501 Grants:Events	Budget		
5050 Tweedmouth Feast	1000	1000	0
5051 Spittal Seaside Festival	4000	4000	0
5052 Other Events Grants	5000	5000	0
Total Expenditure	10000	10000	0

Cost centre & Code	Agreed	Total	Actual YTD
502 Grants:Environment	Budget		
5100 BEES	2000	2000	-2500
5101 Berwick in Bloom	700	700	120
Total Expenditure	2700	2700	-2380

Cost centre & Code	Net	Agreed	Total	Actual YTD
503 Grants:Community	Virement	Budget		
5150 Community Projects	2500	2000	4500	1563
5151 CAB	0	20000	20000	20000
Total Expenditure	2500	22000	24500	21563

Cost centre & Code	Net	Agreed	Total	Actual YTD
601 CP:General	Virement	Budget		
5200 Town Improvement Projects	8500	1000	9500	-3614
5201 Hoppa Bus	0	8000	8000	-3
Total Expenditure	8500	9000	17500	-3617

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Cost centre & Code	Agreed Budget	Total	Actual YTD
602 CP:Neighbourhood Plan			
5250 Consultancy	0	0	1000
5252 Publicity	0	0	0
Total Expenditure	0	0	1000

Cost centre & Code	Agreed Budget	Total	Actual YTD
603 CP:Coastal Communities			
5300 Consultancy	0	0	0
Total Expenditure	0	0	0

Cost centre & Code	Agreed Budget	Total	Actual YTD
604 CP:Conferences			
5351 Expenses	0	0	66
Total Expenditure	0	0	66

Cost centre & Code	Agreed Budget	Total	Actual YTD
701 Civic Expenditure:Civic Costs			
5400 Mayor - Personal/Official	2500	2500	671
5401 Civic Expenses	2000	2000	135
5402 Freedom Costs	200	200	947
Total Expenditure	4700	4700	1753

Cost centre & Code	Agreed Budget	Total	Actual YTD
702 Civic Expenditure:Civic Events			
5450 Remembrance Day	1500	1500	0
5451 Riding Bounds	3250	3250	1977
5452 Other	500	500	36
Total Expenditure	5250	5250	2013

Actual YTD

900 Receipts	
1000 Precept	128010
1001 Bank Interest	
1002 Grants	-14602
1004 Play Areas	7552
1006 Allotment fees	164
1007 Freedom Fees	75
1050 refund	2401
1099 Sundry	7050
Total Income	130650