

09/11/2017

## Berwick upon Tweed Town Council Current Year Quarterly Expenditure - By Centre Quarter 1 & 2

Cost Centre & Code	Net Virement	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>101 Admin:Staffing</b>						
4000 Salaries	0	115348	115348	8589	20003	28592
4001 National Insurance	0	4800	4800	1028	1694	2722
4002 Pensions	0	5400	5400	998	2031	3029
4003 Training	700	300	1000	99	147	246
4004 Travel & Subsistence	1000	300	1300	0	0	0
4005 Overtime	0	500	500	0	0	0
4006 Staff Memberships	600	0	600	284	0	284
4007 Meetings	1000	0	1000	0	0	0
4010 Payroll Cost	0	24	24	4	8	12
<b>Total Expenditure</b>				<b>11004</b>	<b>23883</b>	<b>34885</b>

Cost Centre & Code	Net Virement	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>102 Admin:Office Costs</b>						
4050 Rent	6000	6600	12600	3138	4184	7322
4051 Service Charge	0	214	214	0	0	0
4052 Rates	0	6200	6200	415	1281	1696
4053 Electricity	0	510	510	359	172	531
4054 Telecoms	0	1500	1500	457	485	942
4055 IT Equipment	2650	400	3050	2645	252	2897
4056 IT Support	120	1080	1200	500	1292	1792
4057 Equipment & Furniture	0	300	300	809	45	854
4058 Cleaning	0	403	403	0	0	0
<b>Total Expenditure</b>				<b>8322</b>	<b>7711</b>	<b>16034</b>

Cost Centre & Code	Net Virement	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>103 Admin:Operational Costs</b>						
4100 Software Licence Fee	4000	900	4900	-459	545	86
4101 Postage	0	450	450	86	97	183
4102 Stationery	0	500	500	196	53	249
4103 Printing	0	500	500	0	0	0
4104 Photocopies	0	1200	1200	525	216	741
4105 Photocopier Support	0	710	710	0	0	0
4106 TC Website	0	150	150	0	320	320
4107 Recruitment	0	1000	1000	0	100	100
<b>Total Expenditure</b>	<b>0</b>	<b>9410</b>	<b>9410</b>	<b>0</b>	<b>1680</b>	<b>1680</b>
				<b>349</b>	<b>3011</b>	<b>3359</b>

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>104 Admin:Councillor Costs</b>					
4150 Training	500	500	0	0	0
4151 Travel & Subsistence	250	250	44	34	78
4152 Supplies	150	150	50	25	75
Total Expenditure			94	59	154

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>105 Admin:Statutory Costs</b>					
4200 Insurance - General	900	900	0	882	882
4201 Insurance - Play Area	2000	2000	0	1914	1914
4202 Insurance - Public Realm	900	900	0	900	900
4203 Insurance - Civic Regalia	2100	2100	0	1930	1930
4204 Audit - External	1000	1000	0	1000	1000
4205 Audit - Internal	2800	2800	2709	0	2709
4206 Legal & Professional Fees	1000	1000	0	0	0
4208 Public Notices	500	500	0	0	0
Total Expenditure			2709	6626	9335

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>106 Admin:Miscellaneous Costs</b>					
4250 Publications	50	50	0	0	0
4251 Communications	1500	1500	0	0	0
4252 Publicity	50	50	0	0	0
4253 Subscriptions	2000	2000	1769	0	1769
4254 Meeting Expenses	300	300	0	0	0
Total Expenditure	3900	3900	1769	0	1769

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>201 CS:Public Space Management</b>					
4500 Public Seat Maintenance	3000	3000	-1523	966	-557
4502 Bus Shelter Maintenance	2300	2300	0	2156	2156
4504 Public Realm Works	2000	2000	503	264	767
4505 Litter Bins	920	920	0	312	312
4506 Dog Fouling	2000	2000	-538	969	431
4507 War Memorial Maintenance	80	80	0	0	0
4508 Floral Display Materials	6500	6500	0	551	551
4509 Floral Display Labour	4000	4000	0	1577	1577
4510 Additional Grass Cutting	5000	5000	0	0	0
4512 Storage costs	0	0	0	576	576
Total Expenditure			-1558	7371	5813

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>202 CS:Local Service Offices</b>					
4600 Staff Costs	42355	42355	0	44515	44515
4601 Training	1250	1250	0	0	0
4602 Transport	6050	6050	0	6840	6840
4603 Equipment	3500	3500	0	1800	1800
Total Expenditure	53155	53155	0	53155	53155

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>203 CS:Allotments</b>					
4650 Water Charge	1000	1000	0	0	0
4651 Repairs & Maintenance	1000	1000	55	212	267
4652 National Allotment Society Sub	55	55	55		55
Total Expenditure			110	212	322

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>301 Parks &amp; Play Areas:Projects</b>					
4701 Play Equipment	0	0	-1000	0	-450
Total Expenditure			-1000	0	-450

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>302 Parks &amp; Play Areas:Splash Park</b>					
4750 Electricity	250	250	60	184	244
4752 Site Cleaning	1000	1000	200	0	200
4753 Maintenance	800	800	677	0	677
4754 Water Quality Inspections	3900	3900	0	0	0
4755 Daily/Weekly Inspections	2500	2500	0	0	0
4756 Annual Inspection	100	100	0	0	0
Total Expenditure	8550	8550	937	184	1121

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>303 Parks &amp; Play Areas:Play Areas</b>					
4800 Site Cleaning	10400	10400	0	0	0
4801 Maintenance	10000	10000	159	1078	1237
4802 Weekly Inspections	5000	5000	4800	0	4800
4803 Annual Inspections	1000	1000	0	0	0
Total Expenditure	26400	26400	4959	1078	6037

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>401 Promotion:Marketing</b>					
4900 Advertising	6000	6000	3130	0	3130
4901 Leaflets	4300	4300	-242	500	258
4902 Website	600	600	600	0	600
4903 Social Media	5000	5000	0	0	0
4904 Other marketing	500	500	0	35	35
Total Expenditure	16400	16400	3488	535	4023

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>402 Promotion:Autumn Festivals</b>					
4950 Banners	600	600	35	0	35
4951 Promotion	1500	1500	0	1512	1512
Total Expenditure	2100	2100	35	1512	1547

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>403 Promotion:Festive Lighting</b>					
5000 Maintenance & Installation	7000	7000	0	0	0
5001 Lights & Fittings	0	0	1	0	1
5002 Christmas Trees	600	600	-600	500	-100
5003 NCC Labour Costs	600	600	0	0	0
5004 Other Costs	200	200	0	0	0
Total Expenditure	8400	8400	-599	500	-99

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>501 Grants:Events</b>					
5050 Tweedmouth Feast	1000	1000	0	0	0
5051 Spittal Seaside Festival	4000	4000	0	4000	4000
5052 Other Events Grants	5000	5000	0	3273	3273
Total Expenditure	10000	10000	0	7273	7273

Cost Centre & Code	Net Virement	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>502 Grants:Environment</b>						
5100 BEES	2500	2000	4500	-2500	2357	-143
5101 Berwick in Bloom	0	700	700	120	141	261
Total Expenditure	2500	2700		-2380	2498	118

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>503 Grants:Community</b>					
5150 Community Projects	2000	2000	0	-649	-649
5151 CAB	20000	20000	20000	0	20000
Total Expenditure	24500		21563	-649	19351

Cost Centre & Code	Net Virement	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>601 CP:General</b>						
5200 Town Improvement Projects	8500	1000	9500	-3614	0	-3614
5201 Hoppa Bus	0	8000	8000	-3	0	-3
Total Expenditure	8500	17500	17500	-3617	0	-3617

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>602 CP:Neighbourhood Plan</b>					
5250 Consultancy	0		1000	0	1000
Total Expenditure	0		1000	0	1000

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>604 CP:Conferences</b>					
5351 Expenses	0		66	450	516
Total Expenditure	0		66	450	516

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>701 Civic Expenditure:Civic Costs</b>					
5400 Mayor - Personal/Official	2500		671	0	671
5401 Civic Expenses	2000		135	150	285
5402 Freedom Costs	200		947	0	947
Total Expenditure	4700		1753	150	1903

Cost Centre & Code	Agreed Budget	Total	Q1	Q2	Actual YTD
<b>702 Civic Expenditure:Civic Events</b>					
5450 Remembrance Day	1500		0	0	0
5451 Riding Bounds	3250		1977	0	1977
5452 Other	500		36	0	36
Total Expenditure	5250		2013	0	2013

<b>Cost Centre &amp; Code</b>	<b>Q1</b>	<b>Q2</b>	<b>Actual YTD To Date</b>
<b>900 Receipts</b>			
1000 Precept	128010	128010	256020
1002 Grants	0	3000	3000
1003 Public Seats	0	250	250
1004 Play Areas	2000	0	2000
1006 Allotment fees	164	126	290
1007 Freedom Fees	75	25	100
1050 refund	2401	13	2414
1099 Sundry	750	840	1590
Receipts :- Income	133400	132264	265664