

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Budget and Administration Committee Meeting held on Monday, 12 February 2018 at 6.30pm in the Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: A Forbes (Chair)
A Bowlas
R Bruce
B Douglas
A Gibson
G Roughead
G Smith

IN ATTENDANCE:

G Davies, Town Clerk
S Cozens, Assistant to the Clerk
Cty Cllr G Hill.
3 members of the public

OPEN SESSION

The chair offered an apology to Mrs J Bowlas for the way in which a previous remark had been interpreted, and reassured Mrs Bowlas that she had not been referring to the former Civic Ladies of Berwick.

Mr Brian Darling made a number of remarks concerning the need for the council to be open and transparent in the way it investigated any historic issues.

BA087/17 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr C Lewis.

BA088/17 2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on Monday, 8 January 2018 were approved and signed as a correct record.

BA089/17 3. DISCLOSURE OF INTERESTS

There were no disclosures of interests.

- BA090/17** **4. REQUEST FOR DISPENSATION**
There were no requests for dispensation.
- BA091/17** **5. NOTIFICATION OF PAYMENTS MADE BY BERWICK-UPON-TWEED TOWN COUNCIL**
After Cllr B Douglas had expressed a number of concerns about various matters, including the Town Clerk's expenses and the alleged failure of the Town Clerk to respond to a Freedom of Information request it was **RESOLVED** without division to note the schedule of payments.
- BA092/17** **6. EXTERNAL AUDIT**
It was **RESOLVED** without dispute to note the update.
- BA093/17** **7. UPDATE ON BUDGET VIREMENTS**
It was **RESOLVED** on the motion of Cllr A Bowlas, seconded by Cllr A Forbes, to note the report and to recommend the list of virements to council for approval.
- BA094/17** **8. ASSETS REGISTER UPDATE**
During a full debate Standing Orders were suspended sufficiently to allow County Cllr Hill to speak, and it was **RESOLVED** to instruct the Town Clerk to make an investigation then bring a full report to committee, thence to council.
- BA095/17** **9. MEMBER / STAFF ID BADGES**
It was **RESOLVED** on the motion of Cllr G Roughead, seconded by Cllr A Forbes, to recommend to council that ID badges should be purchased from ID Card Centre and that councillors should be offered the chance to refresh their photographs before the order was placed.
- BA096/17** **10. DATE OF NEXT MEETING**
The date of the next meeting would be Monday, 12 March 2018 at 6.30 pm.