

**Outlet List Selected Rounds 15 distribution profile**

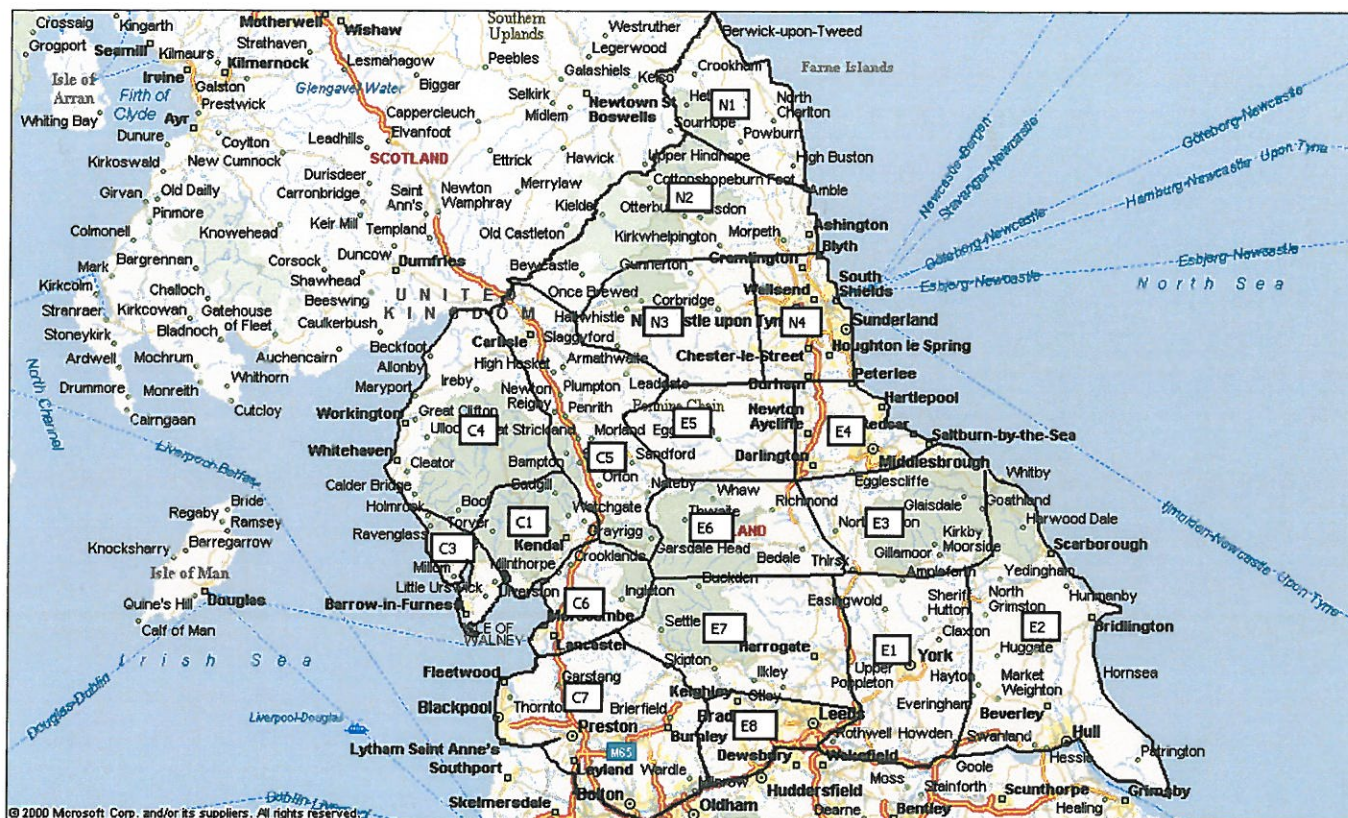
<b>Round</b>	<b>Outlet T\ Outlets</b>			
<b>BOS1/DD - Edinburgh Premium Sites</b>	3D Loch Ness Experience	Arnold Clark Car Hire Edinburgh	Arnold Clark Edinburgh Airport	
	Arnold Clark Edinburgh Airport	Arnold Clark Southside	Avis Car Rental	
	Best Fae Scotland	Camera Obscura	Capital Coaches/Scotline Tours	
	Condor Self Drive	Crest of Edinburgh	Dickson & Macnaughton(Barbour Shop)	
	Dynamic Earth	Edinburgh Butterfly & Insect World	Edinburgh Dungeon	
	Edinburgh Old Town Weaving . Co	Edinburgh Royal Botanic Gardens	Enterprise Car Hire	
	Europcar	Fort Kinnaird Shopping Centre	Georgian House	
	Gleneagles (Cashmere Store)	Greyfriars Kirk	Hertz Rent-a-Car	
	Janmes Pringle Woolen Mills - Leith Mills	John Knox House/Netherbow	Lauriston Castle	
	Livingston Designer Centre	Mansfeild Traquair Centre	Moto Automotive Rental	
	Museum on the Mound (Bank of Scotland)	Newtongrange (Scottish Mining Museum)	Prestige Scotland	
	Princes Mall	Royal Botanic Gardens	Scotland Clan Shop	
	Sixt Car and Van Hire	St Cuthberts Church	St Giles Cathedral	
	St James Centre- Customer Service Desk	Surgeons Hall Museum	The Centre - Livingstone	
	The Hub (Friday)	The Hub (Monday)	The Royal Yacht Britannia	
	Thrifty Car Rental	Travelline Information	Waverley Railway Station	
	<b>NEG1 - Kielder &amp; Redesdale</b>	Fallowfield Dend Caravan Park	Barrasford Arms	Bellingham Brown Rigg Caravan Camp Site
		Cheviot Hotel The	Riverdale Hall Hotel	Blackcock Inn
		Holly Bush Inn	Bellingham TIC & Heritage Centre	Pheasant Inn
		Calvert Trust Activity Centre	Tower Knowe Visitor Centre	Anglers Arms PH
Kielder Castle Forest Park Centre		YHA Kielder & Leaplish	Boat Inn The	
Kielder Water Caravan Club Site		Otterburn Mill TIC (Orders only)	Barrasford Village Shop & PO	
Hadrian Lodge Hotel		Battlesteads Hotel & Restaurant	Black Bull The	
Bay Horse Inn The				

<b>NEG10 - Alnwick Coast</b>	Dunstanburgh Castle Hotel Amble Links Holiday Park Doxford Hall Hotel Proctors Stead Caravan Park Sun Hotel	Raf Boulmer - The Hive Amble TIC Cottage Inn The Dunston Hill Camping & Caravan Site Warkworth House Hotel	Amble Health and Leisure Club Boulmer Spar and Post Office Craster Tourist Information Centre Shepherds Walks (orders only)
<b>NEG11 - Alnwick Country</b>	Alnwick YHA Queens Head - Alnwick River Breamish Caravan Club Site Queens Head - Rothbury	House of Hardy Museum Anglers Arms PH Coquetvale Hotel Riverside Caravan Park	Plough The Longframlington Gardens Newcastle Hotel Turks Head - Rothbury
<b>NEG12 - Berwick Coast</b>	Glororum Camping & Caravan Site Beadnell Bay C & C Park Lindisfarne Heritage Centre Bunker The Springhill Caravan & Camping Site Waren House Hotel & Restaurant	Lord Crewe Arms Hotel Craster Arms Manor House Hotel Seafield Caravan Park Budle Bay Campsite Waren Caravan Park - touring reception	Mizen Head Hotel Castle Inn (was Victoria Hotel) Bamburgh Castle Hotel Springhill Bunkhouse Waren Caravan Park - main reception
<b>NEG13 - Berwick Country</b>	Berwick Barracks & Borough Museum Cobbled Yard Hotel Etal Castle* Chain Bridge Honey Farm Cafe Maelmin & Info Point Tankerville Arms Hotel	Berwick Holiday Pk Owners Lounge Kings Arms Hotel Lady Waterford Hall Marshalls Outdoor Haugh Head Garage Wooler YHA	Berwick Library Ord House Country Park Etal Visitor Centre Akeld Monor & Cottages Highburn House Country House Hotel
<b>NEG2 - Whitley Bay, Tynemouth and North Shields</b>	Segedunum Grand Hotel Lighthouse Entertainment Centre Stephenson Railway Museum	Wallsend Library (orders) Luis Wine Bar & Coffee Shop Rex Hotel Whitley Bay TIC	Priory Coach & Bus Tynemouth Library ST Marys Lighthouse York House Hotel

<b>NEG8 - Morpeth Country</b>	Highlander PH Linden Tree Bar & Grill* Felmoor Park Diamond Inn	Sage Software Forget Me Not Holiday Park Border Minstrel Pub Scots Gap Village Store	Countryside Express Inn Linden Hall Hotel, Golf & Country Club* Trap Inn
<b>NEG9 - Morpeth Coast</b>	Creswell Towers Caravan Park Church Point Holiday Park	Creswell Towers Caravan Park Bar Newbiggin Sports & Community Centre	Golden Sands Plough The
<b>NEP1 - North Northumberland - Wooler, Berwick</b>	National Park Visitor Centre (orders only) Berwick Holiday Park Bamburgh Castle Seahouses TIC	Haggerston Castle Holiday Park Berwick TIC County Hall Morpeth (orders only) Wooler TIC	Lindisfarne Inn Swan Centre for Leisure coastal and country retreats (orders only)
<b>NEP1/LOC - North Northumberland (Berwick)</b>	Grace Darling Museum RNLI Purdy Lodge Berwick YHA St Aidens Winery	Penny Petrol Berwick Garden Centre Cafe @ Marshalls Riverside Bar	Adderstone Services Berwick Railway Station McDonalds Restaurant - Berwick
<b>NEP2 - South Northumberland-Morpeth, Berwick</b>	Costa - Alnwick Raby Castle Eshott Heugh Morpeth Railway Station Sandy Bay Holiday Park Newcastle TIC (2) Whitley Bay Holiday Park	Hogs Head Inn Jolly Fisherman The Heighley Gate Garden Centre - in café Morpeth TIC Brittania Hotel Airport Kirkley Hall Zoo	Northumberland Tourism Head Office (Orders) Druridge Bay Country Park Costa Morpeth Whitehouse Farm Centre Holiday Inn - Seaton Burn Blue Reef
<b>NEP2/LOC - South Northumberland (Alnwick)</b>	Morwick Dairy Ice Cream Woodhorn Colliery Falcons Nest Pub St Mary's Inn	Baileys of Alnwick Blagdon Farm Shop Hilton Hotel Newcastle Airport Badger Inn Ponteland	Howick Hall Gardens Shoreline Cafe Central Bean Coffee House Links Gallery

<b>NEWP1 - North East Weekly Premier</b>	Alwick Castle Sainsburys Alwick Disp 1	Alwick Garden Sainsburys Alwick Disp 2	Alwick Tourist Info Centre Willowburn Sports & Leisure Centre
<b>NEWP3 - Newcastle</b>	Eldon Square Bus Station Haymarket Bus Station Newcastle Central Station Metro Waitrose - Eldon Square	Eldon Square Customer Services Reception Life Science Centre Newcastle Metro Railway Station Waitrose - Jesmond	Hancock Great North Museum Metro Arena Sage Gateshead DFDS Seaways
<b>NEWP4 - Tynedale (Hexham, Prudhoe, Co</b>	Brockbushes Farm Shop	Hexham Tourist Information	Prudhoe Waterworld

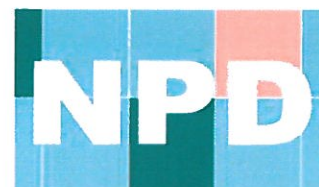
# Routes for Northern Print Distribution



N1	North East Coast	Berwick, Alnwick, Wooler, Amble
N2	Mid Northumberland	Morpeth, Rothbury, Bellingham, Kielder
N3	Tyne Valley	Prudhoe, Hexham, Haltwhistle, Allendale
N4	Tyne & Wear	Newcastle, Gateshead, South Shields, Sunderland, Whitley Bay & Durham
C1	South Lakes	Grange-Over-Sands, Coniston, Kendal, Windermere, Ambleside, Grasmere, Hawkshead & Bowness-on-Windermere
C3	South-West Cumbria	Ulverston, Barrow, Ravenglass, Broughton & Millom
C4	North & West Cumbria	Cockermouth, Maryport, Silloth, Whitehaven & Workington
C5	North & East Cumbria	Carlisle, Penrith, Appleby, K Stephen, Brampton, Alston, Sedbergh, Brough & Tebay
C6	North Lancashire	Lancaster, Morecambe, Carnforth, Milnthorpe, K Lonsdale, Ingleton
C7	West/East Lancashire	Blackpool, Garstang, Preston, Blackburn, Burnley, Clitheroe, Fleetwood, St Annes, Lytham, Kirkham, Bolton & Leyland
BLK	Blackpool Smaller Outlets	Blackpool, Fleetwood, the Wyre & Flyde
E1	York & District	York, Selby, Wetherby, Pocklington, Easingwold and Boroughbridge
E2	Ryedale, E Coast & E Yorks	Whitby, Scarborough, Filey, Bridlington, Pickering, Malton, Driffield & Beverley
E3	N Yorkshire Moors	Northallerton, Thirsk, Helmsley, Runswick Bay, Goathland
E4	Co Durham & Teesside	Hartlepool, Darlington, Stockton and Middlesborough
E5	Teesdale & Weardale	Stanhope, Bishop Auckland and Barnard Castle
E6	Yorkshire Dales North	Richmond, Reeth, Hawes, Leyburn and Scotch Corner
E7	Yorkshire Dales South	Ripon, Grassington, Settle, Skipton, Harrogate, Knaresborough, and Wharfedale
E8	West Yorkshire	Bradford, Leeds and Halifax
E9	South Yorkshire	Sheffield, Wakefield, Huddersfield, Doncaster

10/2009

Offices: York – Tel: 01347 838200. Kendal – Tel: 015395 67690.  
 Otterburn – Tel: 01830 521005  
 Precise Leaflet Distribution – Design & Print – Marketing Advice  
 Email: info@npdnorth.co.uk Web: www.npdnorth.co.uk



Monday, 25 January 2016

**Berwick-upon-Tweed Town Council**  
**PAYMENTS TO BE APPROVED**

See page 3 for accompanying explanatory notes

Voucher	Code	Date	Cheque No	Description	Supplier	Net	VAT	Total
345	Berwick Deserves Better	15/01/2016	101241	Digital Board phone contract	Wireless Logic	336.00	67.20	403.20
346	AONB Holiday Guide	15/01/2016	101242	Advert Northumberland Visitor Guide	Command Print Ltd	715.00	143.00	858.00
347	Banners	15/01/2016	101243	Banners	Flying Colours Flagmakers	177.95	35.59	213.54
348	Hoppa Bus	15/01/2016	101244	Posters	Fantasy Prints	12.50	2.50	15.00
349	Christmas Trees	15/01/2016	101245	Delivery	Skeldons	120.00	24.00	144.00
350	Hoppa Bus	15/01/2016	101246	Printing	Shiel Morrison	60.00	0.00	60.00
351	Bus Shelter Maintenance	15/01/2016	101247	Bus Shelter repairs	Bob Lee Welding	312.68	62.54	375.22
352	By-election Expenses	15/01/2016	101248	By-election cost	Northumberland County Council	4,608.10	921.62	5,529.72
353	By-election Expenses	15/01/2016	101248	By-election cost	Northumberland County Council	2,455.22	0.00	2,455.22
354	Remembrance Day	15/01/2016	101248	Barrier supply	Northumberland County Council	221.06	44.21	265.27
355	Floral Displays [labour]	15/01/2016	101248	Planting	Northumberland County Council	551.23	110.25	661.48
356	Festive Lighting other costs	15/01/2016	101248	Planter removal	Northumberland County Council	82.06	16.42	98.48
357	Public Realm Works	15/01/2016	101248	Planter repair	Northumberland County Council	49.06	9.81	58.87
358	Bins - litter/grit	15/01/2016	101248	Litter bin replacement	Northumberland County Council	380.42	76.08	456.50
359	Grass Cutting	15/01/2016	101248	Grass cutting	Northumberland County Council	3,300.00	660.00	3,960.00

**Berwick-upon-Tweed Town Council**  
**PAYMENTS MADE: TO BE NOTED**

See page 3 for accompanying explanatory notes

Voucher	Code	Date	Cheque No	Description	Supplier	Net	VAT	Total
343	Civic expenses	07/01/2016	debitcard	mobile phone top up	Joyce Benton	30.00	0.00	30.00
344	Public Realm Works	15/01/2016	101240	Water services	Northumbrian Water	884.00	176.80	1,060.80

**DIRECT PAYMENTS TO BE NOTED**

Voucher	Code	Date	Cheque No	Description	Supplier	Net	VAT	Total
360	Water	15/01/2016	directdebit	Water services	Northumbrian Water	50.79	0.00	50.79
361	Website	15/01/2016	directdebit	Website hosting	Web Wiz	99.50	19.90	119.40
362	Telecoms	15/01/2016	directdebit	phone	BT	63.30	12.66	75.96
363	SSP Electricity	15/01/2016	directdebit	Electricity	British Gas	12.67	0.63	13.30
364	Salaries: Pension	15/01/2016	directdebit	Pension	NEST	153.13	0.00	153.13
365	Salaries: Pension	15/01/2016	directdebit	Pension	NEST	153.13	0.00	153.13
366	Gas	15/01/2016	directdebit	Gas	Southern Electric	74.18	3.70	77.88
367	Electricity	15/01/2016	directdebit	Electricity	Southern Electric	46.99	2.34	49.33

Explanatory Notes to accompany payment list.

<b>Voucher</b>	<b>Notes</b>
343	Top-up for Mayor's Secretary's mobile phone
344	Payment made to Northumbrian Water to instal water supply to fountain
345	Digital Board phone contractfunded from Portas
346	Advert for Berwick withing AONB 2016 Guide
347	Autumn Festival banners
348	Poster promoting Hoppa Bus
349	Delivery charge for Christmas Trees
350	Additional Hoppa Bus time tables
351	Repair at Golden Square bus shelter
352	By-election costs [printing]
353	By-election costs [staff]
354	Barrier supply and removal for Remembrance Day
355	Planting winter bedding
356	Removing and replacing planters for Rotary Christmas Tree
357	Repairing planters
358	Installing litter bins on Marygate
359	Additional autumn grass cuts
360	Office water charge
361	Annual charge for hosting Town Council website
362	Monthly charge for phone system
363	Splash Park electricity
364	November Pension payment
365	December Pension payment
366	Office gas charge
367	Office electricity charge



**BERWICK-UPON-TWEED TOWN COUNCIL**

**LIST OF MEETINGS 2016 – 2017**

	MEETING	DATE	TIME	VENUE
<b>May 2016</b>				
1.	<b>Annual Meeting of Council</b>	Monday, 9 May	6.00pm	Town Hall (Council Chamber)
2.	<b>Mayor Making Ceremony</b>	Monday, 16 May	6.00pm	Town Hall (Council Chamber)
3.	Planning	Tuesday, 17 May	6 for 6.30pm	Town Hall (Ante room)
4.	Finance and Resources	Wednesday, 18 May	6.00pm	Town Hall (Ante room)
5.	<b>ANNUAL TOWN MEETING</b>	Wednesday, 25 May	6.00pm	Town Hall (Guildhall)
<b>June 2016</b>				
6.	Events	Monday, 6 June	6.00pm	Town Hall (Ante room)
7.	Environment and Regeneration	Monday, 13 June	6.00pm	Town Hall (Ante room)
8.	Finance and Resources	Monday, 20 June	6.00pm	Town Hall (Ante room)
9.	Planning	Tuesday, 21 June	6 for 6.30pm	Town Hall (Ante room)
10.	Council	Monday, 27 June	6.00pm	Town Hall (Council Chamber)

<b>July 2016</b>				
11.	Events	Monday, 4 July	6.00pm	Town Hall (Ante room)
12.	Finance and Resources	Monday, 11 July	6.00pm	Town Hall (Ante room)
13.	Environment and Regeneration	Monday, 18 July	6.00pm	Town Hall (Ante room)
14.	Planning	Tuesday, 19 July	6 for 6.30pm	Town Hall (Ante room)
15.	Council	Monday, 25 July	6.00pm	Town Hall (Council Chamber)
<b>August 2016</b>				
16.	Planning	Tuesday, 9 August	6 for 6.30pm	Town Hall (Ante room)
17.	Council	Monday, 15 August	6.00pm	Town Hall (Ante room)
<b>September 2016</b>				
18.	Finance and Resources	Monday, 5 September	6.00pm	Town Hall (Ante room)
19.	Environment and Regeneration	Monday, 12 September	6.00pm	Town Hall (Ante room)
20.	Events	Monday, 19 September	6.00pm	Town Hall (Ante room)
21.	Council	Monday, 26 September	6.00pm	Town Hall (Council Chamber)
22.	Planning	Tuesday, 27 September	6 for 6.30pm	Town Hall (Ante room)
<b>October 2016</b>				
23.	Finance and Resources	Monday, 10 October	6.00pm	Town Hall (Ante room)
24.	Planning	Tuesday, 18 October	6 for 6.30pm	Town Hall (Ante room)

25.	Council	Monday, 24 October	6.00pm	Town Hall (Council Chamber)
<b>November 2016</b>				
26.	Events	Monday, 7 November	6.00pm	Town Hall (Ante room)
27.	Finance and Resources	Monday, 14 November	6.00pm	Town Hall (Ante room)
28.	Environment and Regeneration	Monday, 21 November	6.00pm	Town Hall (Ante room)
29.	Council	Monday, 28 November	6.00pm	Town Hall (Council Chamber)
30.	Planning	Tuesday, 22 November	6 for 6.30pm	Town Hall (Ante room)
<b>December 2016</b>				
31.	Finance and Resources	Monday, 5 December	6.00pm	Town Hall (Ante room)
32.	Planning	Tuesday, 13 December	6 for 6.30pm	Town Hall (Ante room)
33.	Council	Monday, 19 December	6.00pm	Town Hall (Ante room)
<b>January 2017</b>				
34.	Finance and Resources	Monday, 9 January	6.00pm	Town Hall (Ante room)
35.	Environment and Regeneration	Monday, 16 January	6.00pm	Town Hall (Ante room)
36.	Council	Monday, 23 January	6.00pm	Town Hall (Council Chamber)
37.	Planning	Tuesday, 24 January	6 for 6.30pm	Town Hall (Ante room)
<b>February 2017</b>				
38.	Finance and Resources	Monday, 6 February	6.00pm	Town Hall (Ante room)

39.	Council	Monday, 20 February	6.00pm	Town Hall (Ante room)
40.	Planning	Tuesday, 21 February	6 for 6.30pm	Town Hall (Ante room)
41.	Environment and Regeneration	Monday, 27 February	6.00pm	Town Hall (Ante room)
<b>March 2017</b>				
42.	Finance and Resources	Monday, 6 March	6.00pm	Town Hall (Ante room)
43.	Events	Monday, 13 March	6.00pm	Town Hall (Ante room)
44.	Council	Monday, 20 March	6.00pm	Town Hall (Council Chamber)
45.	Planning	Tuesday, 21 March	6 for 6.30pm	Town Hall (Ante room)
<b>April 2017</b>				
46.	Finance and Resources	Monday, 3 April	6.00pm	Town Hall (Ante room)
47.	Council	Monday, 17 April	6.00pm	Town Hall (Ante room)
48.	Planning	Tuesday, 25 April	6 for 6.30pm	Town Hall (Ante room)

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Environment and Regeneration Committee Meeting held on Monday, 16 November 2015 at 6.00 pm at The Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors:	I Dixon (Chair)	K Graham
	H Bettison	P Hodgson
	D Blackburn	G McLean
	A Forbes	G Roughead
	G Hill	C Seymour
	E Goodyer	G Smith
	A Gibson	

### **IN ATTENDANCE:**

W Pattison, Town Clerk

8 members of the public

Cllr Dixon held a minutes silence for the many people killed in Paris at the weekend

### **OPEN SESSION**

Mrs Dodds thanked BTC for looking into the matter of the Degas Painting and advised as a B and B owner, several visitors were disappointed they could not see the painting on display. Mr Dodds advised that signage on the A1 had been an issue for 20 years. Mr Darling asked if items discussed at Planning Committee had been looked into, namely, Kwik Save and contacting Cllr Grant Davey.

#### **ER048/15 1. APOLOGIES FOR ABSENCE**

Apologies for absence had been accepted from: Councillor Lang.

#### **ER049/15 2. MINUTES OF THE LAST MEETING**

Councillor Roughead requested his name was added to the minutes. The minutes of the meeting held on 14 September 2015 were then agreed and signed as a correct record.

- ER050/15**      **3. DISCLOSURE OF INTERESTS**  
Cllr Mclean item 12, Cllr Roughead Item 14d(i) and item 7, Cllr Hill Item 14d(ii) and item 7, Cllr Gibson item 7.
- ER051/15**      **4. REQUEST FOR DISPENSATION**  
There were no requests for dispensation.
- ER052/15**      **5. PLAY PARK TRANSFERS**  
The Freehold transfers of the play parks are still in progress and the Clerk advised Councillors that an invitation has been sent to NCC officers to come up to Berwick and discuss the next steps in regard to service level agreements.
- ER053/15**      **6. SIGNAGE ON THE A1**  
County Councillor Jim Smith has written to BTC to advise his concerns at present signage on the A1. All signage has to be approved by Highways England who are responsible for looking after the A1. Councillor Smith has offered some money towards this initiative for his small schemes budget and Cllr Goodyer thanked Cllr Smith on behalf of the Town Council. Councillors requested the Clerk write to Highways England and request the suggested signage. A suggestion was made for the Clerk to contact Anne Smith for more information.  
**RESOLVED: The Clerk will write to Highways England and request better signage.**
- ER054/15**      **7. TWEEDMOUTH WAR MEMORIAL**  
The Clerk has submitted a request for grant funding for repairs to the Tweedmouth War Memorial to the War Memorial Trust, which will cost between - £5k to £8k to repair. This application has been responded to by the Trust, who have now requested clearer photographs of the Tweedmouth War Memorial to be sent to them so that they can look carefully at the condition of the memorial. The Clerk requested Councillors/Members of the public to send in photos.  
**RESOLVED: Photos of the War Memorial to be sent to the Clerk.**
- ER055/15**      **8. TOURIST INFORMATION CENTRE**  
Cllr Blackburn expressed his dismay at the re-location of the Tourism Office to the Library Building and advised he had spoken to Mr Paul Leo, NCC on this matter. Cllr Seymour also advised she had asked Mr Leo if they could delay doing anything for the time being. Cllr Bettison was very much against any change to

the current location. Cllr Goodyer and Blackburn requested the Clerk find out the financial situation re profit and loss and whether the TIC was making a profit. Cllr Hodgson also advised that the Clerk has asked Mr Leo if perhaps BTC were to give a donation towards the running costs, would they consider keeping it open?

**Standing Orders Suspended** – Ms Clare Dean advised the tourism office had been in many locations in the town and they had all failed. **Re-instate Standing Orders.** Cllr Hill thought this decision should be challenged and it was agreed the Clerk will write to NCC and request the TIC stays where it is.

**RESOLVED: The Clerk will write to NCC and request the TIC is kept open at its present location.**

**ER056/15**

### **9. DEGAS PAINTING**

Cllr Graham had concerns at the response/wording of the letter received from Mr Keith Merrin which advised that NCC were the owners of the Degas painting and which Cllr Graham advised was actually gifted to the Town of Berwick by Sir William Burrell. Councillor Seymour wanted to know what the value of the painting was along with other Councillors and also confirmation of ownership and what insurance was in place? **Suspend Standing orders** - Mr Dodds advised the painting had been kept on a stairwell for years and it had not taken any hurt and had also been sent abroad although its condition was described as delicate and which Mr Merrin advised needed to be kept in controlled conditions. Mr Dodds further advised the Main Burrell Collection in Scotland was currently closed and thought BTC could work with them. **Suspend Standing Orders** -Ms Clare Dean advised she had a friend who was a valuer and antiques expert and they would be willing to offer advice. **Re-instate Standing orders**

**RESOLVED: The Clerk will write again to Mr Merrin and try to ascertain value and insurance regarding the Degas painting and also query ownership.**

**ER057/15**

### **10. VICTORIAN FOUNTAIN, CASTLEGATE**

The Clerk advised Northumbrian Water has requested £108 to look into and to estimate the costs of re-connecting the Fountain and this payment has now been sent to them.

**ER058/15**

**11. CHRISTMAS ARTS AND CRAFTS CHARITY MARKET**

The Clerk advised as an initiative to showcase the pop up stalls to offer them free to the public on Saturday 5<sup>th</sup> and 12<sup>th</sup> December with a prerequisite to ask for a small donation to the Mayor's Charity, RNLI. Berwick Rotary Club have also requested the pop up stalls for a Christmas Market on Sunday 13<sup>th</sup> December and Councillors agreed to offer them free of charge to Rotary with a small donation to the Mayor's charity, but, any erection/cleaning charges must be paid for by Rotary.

**RESOLVED: To offer the pop up stalls free of charge on Saturday 5<sup>th</sup> and 12<sup>th</sup> December and also free of charge to Berwick Rotary Club on Sunday, 13<sup>th</sup> December with donations to the Mayors Charity RNLI.**

**ER059/15**

**12. NEWFIELDS BUS SHELTER**

Cllr Mclean advised the bus route had changed at Newfields and residents were currently having to keep crossing the road to get onto the bus and this had left the bus shelter on the wrong side of the road. The bus shelter requires moving from one side of the road to the other and a request was made for BTC to write a letter of support to NCC for this work to be done.

**RESOLVED: To write a letter of support to NCC for the removal of the bus shelter from one side of the road to the other.**

**ER060/15**

**13. KWIK SAVE SITE**

Cllr Eric Goodyer proposed a motion that BTC reaffirms its views to NCC to delay the start of construction on the Kwik Save site as not in the best interests of the Town and to allow a period of constructive public consultation. This was proposed by Cllr Dixon and seconded by Cllr Hodgson and unanimously agreed by all.

**RESOLVED: The Clerk to write a letter to NCC asking for a delay in construction at the Kwik Save site.**

**ER061/15**

**14. APPLICATIONS FOR FINANCIAL ASSISTANCE**

**Item (i) Berwick and District Youth Activity Group**

A request was made by Mr Rae Huntly and 2 other members from the Berwick and District Youth Activity Group for grant funding of £1, 542 to buy equipment to assist the Youth group/D of E centre. Mr Garland advised membership had gone up since January 2015 from 8 members to 15. Mr Mike Turnbull (Chairman)



advised of a 5 year plan and they were hoping to be registered charity by 2016. Cllr Hill asked the proportion of membership, ie Berwick, Tweedmouth and Spittal as to areas outwith the Town boundary and was advised 75%. Cllr Bettison thought it was a worthy project, promoted life skills and was vital for young people in the town. Cllr Hill advised there was not a lot left in the budget. Cllr Seymour thought to give £500 now and look at the rest of the grant later, Cllr Hill thought to give half the amount requested of £750. It was then proposed by Cllr Mclean and seconded by Cllr Bettison to award 1,542.00 and this would be looked at again at the next Finance committee and was approved by all with Cllrs Seymour and Hill abstaining.

**Item (ii) West End Residents Association**

A request was made for 1,310 to purchase tree guards, rocks and plants for an environment project. Unfortunately, due to illness no member of the association was present to discuss the project. Councillors thought as there were no quotes attached and there had been no attempt to raise money from elsewhere, they would defer a decision until the next meeting.

**RESOLVED: Item (i) Berwick and District Youth Activity Group - To award £1,542.00 but must be approved at Finance Committee- Item (ii) West End Residents Association –To be deferred to next Environment Meeting**

**BLOCKED PIPE UNDER SPITTAL WAR MEMORIAL**

**Councillor Dixon** requested an urgent item was discussed which were concerns regarding a blocked pipe located underneath the Spittal war memorial and which was currently flooding the area. Mr Bob Hodgson, NCC has concerns this water may freeze at the weekend and become a Health and Safety issue.

The cost to repair the pipe is approximately £1300 and Councillors thought that the land the war memorial is standing on was NCC land and should not be paid for by BTC. Cllr Seymour requested the conservation officer be informed of excavation work due the war memorial being listed.

**RESOLVED: To request Mr Hodgson ascertain who the land belongs to and fix the problem quickly and without BTC accepting any liability.**

ER062/15

**15. DATE OF NEXT MEETING**

The next meeting would be held on Monday 18 January 2016 at 6.00pm.

**RESOLVED: To exclude the press and public during discussion of the following item, which included issues of a personal and confidential nature.**

ER063/15

**16. BERWICK TOWN CENTRE CCTV** – Cllr Blackburn thought the matter was not confidential and Cllr Hill thought it should have been explained to the public why it was a confidential item. Councillor Hodgson advised he and other Councillors had recently attended a demonstration of CCTV cameras by Cortech. A quote from another company had quoted £600 to look at the cameras already in situ and to see if they could be repaired. Funding towards the project has been offered by Pubwatch and also the Freeman Trustees. A total of approx. £15k has been quoted for a new system, which would have the ability for Police to log on, courtesy of a specific password and look at any incidents happening in the town. This is wire free network system with radio masts which transfer data from camera to camera.

Councillors thought another quote was needed and also the quote from Cortech needed to be considered. Councillors also thought the Police should advise which were the hot spots and where needed cameras most and Cllr Bettison was anxious the CCTV was installed quickly. Cllr Blackburn thought the Clerk should write to the police and gain answers and was advised that the Police Crime Commissioner was hopefully coming to Berwick at the end of January.

**RESOLVED: The Clerk to gain another quote for CCTV and discuss further at the finance meeting.**

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Finance and Resources Committee Meeting held on Monday, 7 December 2015 at 6.00 pm in the Ante Room at The Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors:	Paul Hodgson (Chair)	K Graham
	G Hill	G Roughead
	A Gibson	G Smith

### **IN ATTENDANCE:**

W Pattison, Town Clerk

Cllr E Goodyer

8 Members of the Public

### **OPEN SESSION**

Mr M Hindhaugh wanted to know why his services/recent invoice in regard to the Wild Salmon Company which was approved by the Portas Management Group had been deferred at the last meeting and advised that the relevant documentation had all been provided to the Town Council. Ms Osborne expressed interest in the AONB Coastal Guide which had been deferred at an earlier meeting.

#### **F098/15 1. APOLOGIES FOR ABSENCE**

Apologies for absence had been accepted from: Councillors D Blackburn (holiday), A Forbes, G McLean (holiday) and C Seymour (personal), H Bettison, I Dixon.

#### **F099/15 2. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 9 November 2015 were agreed by all and signed as a correct record.

Cllr Graham also requested that it be minuted that Cllr Hill deserved a vote of thanks for bringing her concerns about the Town Council's former regime to public scrutiny.

#### **F100/15 3. DISCLOSURES OF INTEREST**

Cllr Gibson, Cllr Hill, Cllr Roughead - West End Residents Association.

**F101/15 4. REQUEST FOR DISPENSATION**

There were no requests for dispensation.

**F102/15 5. APPROVAL OF PORTAS MANAGEMENT GROUP FUNDING**

Cllr Hodgson advised that BTC cannot feel itself to be bound by a decision irregularly made. However, it could determine that it would nevertheless have an obligation to make a payment. The effect of any previous irregularity in the decision-making process means that a court might hold a contract to be unenforceable. But in such circumstances the courts would not hold that a Council can walk away from the contract deriving the benefit for no payment. Cllr Hodgson advised he was happy with the invoices. Cllr Hill advised her concerns that the Portas management group had been unlawful and no minutes had been provided to Councillors of any of the meetings and advised that she would be abstaining in regard to this and other concerns. Cllr Hill also requested that her abstention was minuted and that she also had serious doubts about whether 'Wilson's tales of the Borders' fitted in with the ethos behind Portas. **Suspend Standing Orders** – Cllr Goodyer thought apologies should be given by the Town Council to the people of Berwick for the maladministration of the former regime. **Re-instate Standing Orders** – Cllr Gibson proposed the payments should be made and this was seconded by Cllr Smith and a show of hands was 5 in agreement to pay the invoices with one abstention.

**RESOLVED – Agreed to pay both Portas invoices.**

**F103/15 6. AUTHORISATION OF PAYMENTS AND ORDERS**

Cllr Graham was concerned at the disparity between invoices for xmas lights at Prior and Newfields and wondered if it was possibly the fittings which had made a difference in cost and also queried 3 Cittaslow invoices. Cllr Hill mentioned the very small xmas trees which were provided this year by the Town Council. Cllr Roughead requested Portas payments should be detailed separately to Town Council invoices to avoid confusion. Mention was made re digital boards which were not in place as promised in December, the Clerk advised they could not be erected due to the Rotary xmas tree standing in the designated area. Cllrs Hill, Graham, Smith and Roughead wished to abstain from agreeing Portas invoices and Cllr Hodgson agreed to defer payment of Cittaslow invoices and gain further information.

**RESOLVED: To approve all payments and orders appended to these minutes apart from three pertaining to Cittaslow.**

**F104/15 7. STATEMENT OF RECEIPTS**

**Noted.**

**F105/15 8. BUDGET SETTING**

Cllr Hodgson requested a deferral and advised he wished to look at the draft budget in more depth. Cllr Hill also felt a further 'brain storming' meeting would be beneficial and reiterated an earlier decision of the Council that there would be no increase in the precept, this was agreed by Cllr Graham who also requested discussion on how much would be required/taken from the Council's reserves.

**RESOLVED: To look at the budget in more depth before agreement at full Council on December 21<sup>st</sup> and to also look at the necessary amount required from the Council's reserves.**

**F106/15 9. VICTORIAN FOUNTAIN**

Northumbrian Water advised BTC that a tank would be the best way to re-invigorate the fountain. Councillors queried where the tank would be placed and advised a visit from an engineer may be beneficial. The water would not be suitable for drinking and it would be a Council responsibility to ensure the correct notices were displayed to advise of this. A recommendation was also made to colour the water so the public would not be tempted to drink it. Minor repairs would also be required to the fountain and this would be added to the quote provided of £1,060.80 to re-instate the fountain.

**RESOLVED: To defer a decision on this to full Council.**

**F107/15 10. FLORAL DISPLAYS**

**Suspend Standing Orders** – Ms Osborne queried costs re who would be providing the care and maintenance of the floral displays and was advised that NCC/Locality Officers would assist re this. **Re-instate Standing Orders** - Cllr Gibson proposed acceptance of the purchase of plants and this was approved by all.

**RESOLVED: To approve the purchase of summer bedding.**

**F108/15 11. SEATS IN BERWICK-UPON-TWEED**

Cllr Gibson and Mclean have worked hard and looked at every seat/bench in Berwick and have mapped out and advised what is required to repair, remove and paint over 200 seats. A ball park figure of £50 per seat was put forward as an approximate cost which comes to nearly £10k in total. Three quotes for this work will be obtained from local tradesman.

**RESOLVED: To obtain 3 quotes to renovate/paint all seats/benches in Berwick.**

**F109/15**

**12. COMMUNITY RIGHTS PROGRAMME – NEIGHBOURHOOD PLANNING**

**Suspend Standing Orders** - Cllr Goodyer requested approval of acceptance of a grant of £1,500 from Groundwork UK to assist BTC with expenses re the Neighbourhood Plan. Cllr Goodyer advised this process MUST be done correctly and that mistakes made in the past are not repeated. A grant holder will need to be nominated (finance officer etc) but they would not have access to the money. The money will be used for a NP website, distribution, flyers, room hire, stationery and consumables. This was agreed. **Re-Instate Standing Orders.**

**RESOLVED: To accept the £1,500 grant and appoint a grant holder.**

**F110/15**

**13. INVESTORS CONFERENCE**

**Suspend Standing Orders** – Cllr Goodyer advised that BTC had initiated and were promoting a Berwick Investors Conference to take place in the Guildhall on March 17<sup>th</sup> 2016. UKTI North East has agreed to support the conference and will provide a £500 grant for a buffet lunch and refreshments. There will be speakers from a wide area and in particular, considerable uptake/interest from Scotland. The afternoon will be taken up with case studies. **Re-instate Standing Orders** - It was agreed to gain quotes for providing the food for delegates

**RESOLVED: To accept a £500 grant from UKTI North East for provision of food.**

**F111/15**

**14. YEARBOOK**

Councillors were shown a small book which contained useful Councillor information from a few years ago and which appeared to be extremely informative. A quote to print 200 was costed at approximately just over a £1 per book. **Suspend Standing Orders** – Ms Osborne thought it was a backward step and that people could simply look online for Council information. **Re-instate Standing orders.** Cllr Roughead thought a minimum amount could be printed and it could also be further developed. Cllr Smith proposed acceptance and Cllr Gibson seconded.

**RESOLVED: To look at developing further.**

**F112/15**

**15. BERWICK TOWN CENTRE CCTV**

Cllr Hodgson advised another contractor had attended the BTC office to discuss CCTV. The contractor was able to get 2 more cameras up and running which will be in place in the town over the xmas period. **Suspend Standing orders** – Mr Darling advised the

contract to supply would have to go out to tender and Mr Spencer Barclay advised that the Council should write their own specifications. **Re-instate Standing Orders.**

**RESOLVED: CCTV cameras will be put out for tender in 2016.**

**F113/15**

**16. AONB FREE HOLIDAY GUIDE**

Cllr Gibson advised this was the fourth time this issue had been discussed by Council and proposed acceptance, this was seconded by Cllr Graham. The Clerk advised there was money in the budget for 3 pages but the extra cost of the Berwick Video would take the budget into deficit. Councillors all agreed the video was a worthwhile expense. Cllr Roughead thought that BTC should take only one page - **Suspend Standing Orders** – Ms Osborne advised that a tracking system could be used to ascertain uptake and a member of the public thought it would be a useful tool at the Investors Conference.

**Reinstate Standing Orders** – Cllr Graham thought one page would probably be enough providing it was punchy and that it showed Berwick at its best. A vote was taken to agree taking one page only and this was carried with one against.

**RESOLVED: To purchase one page in the AONB Coastal Guide.**

**F114/15**

**17. FINANCIAL DECISIONS MADE BY OTHER COMMITTEES**

None.

**F115/15**

**18. APPLICATIONS FOR FINANCIAL ASSISTANCE**

Mr Mike Greener, Spittal Improvement Trust requested 2 separate grants for Winter/Festive lighting and also for the provision of coverings for boarded up windows in Spittal. The West End Residents association also requested a grant towards provision of plants and gardening equipment and provided appropriate estimates.

**Suspend Standing Orders** – Mr Greener explained his proposal for winter lights to be displayed in trees in Spittal and also for coverings for the boarded up windows which detracted from the pleasant aspect of Spittal main street. **Reinstate Standing Orders** – Councillors liked Spittal Improvement Trust ideas but advised there was no money left in the current budget. It was decided to defer the items for the time being and thanked Mr Greener for attending the meeting. Discussion re the West End Resident Association was also decided to be deferred for the time being with comment being made that no person from the West End Resident Association had attended the meeting.

**RESOLVED: To defer a decision until a later date.**

**F116/15**

**19. DATE OF NEXT MEETING**

The next meeting will be held on Monday, 11th January 2016 at 6.00pm.



**Berwick-upon-Tweed Town Council  
PAYMENTS TO BE APPROVED**

See page 3 for accompanying explanatory notes

<b>Voucher Code</b>	<b>Date</b>	<b>Cheque</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
260 Floral Displays [labour]	04/11/2015	101207	Watering	Northumberland County Council	2,004.48	400.90	2,405.38
286 Wilson's Tales	18/11/2015	101208	Portas Grant	Wilson's Tales project	1,600.00	0.00	1,600.00
287 River Tweed Salmon Co.	18/11/2015	101209	Portas Grant	River Tweed Salmon Co.	5,000.00	0.00	5,000.00
291 Christmas Trees	27/11/2015	101211	Christmas trees	Stichill Forestry	810.90	162.18	973.08
292 Remembrance Day	27/11/2015	101212	Poppy wreaths	A. Alsop	245.00	0.00	245.00
293 Stationery & Printing	27/11/2015	101213	Stationery	Viking	69.69	13.94	83.63
294 Postage	27/11/2015	101213	Stamps	Viking	54.00	0.00	54.00
295 Equipment & Furniture	27/11/2015	101213	Equipment	Viking	134.48	26.89	161.37
307 Stationery & Printing	27/11/2015	101213	Stationery	Viking	19.87	3.97	23.84
296 IT Support	27/11/2015	101214	IT support	Northern Lab	90.00	18.00	108.00
297 Public Seat Maintenance	27/11/2015	101215	Seat maintenance	Tweed Landscapes	279.70	0.00	279.70
298 Other Events Grants	27/11/2015	101216	Grant	Cittaslow Berwick	365.60	0.00	365.60
299 Lights & Fittings	27/11/2015	101216	Christmas lights [newfields]	G McLean	171.71	0.00	171.71
300 Rent	27/11/2015	101218	Rent	Edwin Thompson	1,650.00	330.00	1,980.00
301 Service Charge	27/11/2015	101218	Service Charge	Edwin Thompson	53.39	10.68	64.07
302 Photocopies	27/11/2015	101218	Photocopies	Capital Solutions	81.96	16.39	98.35
303 Berwick in Bloom [annual]	27/11/2015	101216	Grant	Cittaslow Berwick	200.00	0.00	200.00
304 Remembrance Day	27/11/2015	101220	P A Hire	PFL Audio	300.00	0.00	300.00
305 Boat Trips	27/11/2015	101221	Portas Grant	Cittaslow Berwick	1,005.00	0.00	1,005.00
308 Cleaning	27/11/2015	101221	Cleaning	Crystal Stone Ltd	75.00	0.00	75.00
309 Civic expenses	27/11/2015	101222	Shirt	Robertson's	29.95	0.00	29.95
310 Other Events Grants	27/11/2015	101223	Grant	Berwick Literary Festival		0.00	907.04

**Berwick-upon-Tweed Town Council  
DIRECT PAYMENTS TO BE NOTED**

<b>Voucher Code</b>	<b>Date</b>	<b>Cheque No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
290 Water [owned]	26/11/2015	directdebit	Water services	Northumbrian Water	47.50	0.00	47.50
306 Public Realm Works	27/11/2015	debitcard	Fee	Northumbrian Water	90.00	18.00	108.00

Explanatory Notes to accompany payment list.

<b>Voucher</b>	<b>Notes</b>
260	Revised charge for hanging basket watering
286	Part-payment of agreed Portas Grant
287	Payment of agreed Portas Grant
290	Half-yearly charge for water at allotments
291	Payment for ordered Christmas Trees
292	Donation for wreaths for Remembrance Day
293-5; 307	Stationary, stamps & equipment ordered
296	Monthly IT support
297	Seat repair and associated works
298	Grant for Northumbria in Bloom awards ceremony [part payment]
299	Christmas Tree Lights bought for Newfields
300-1	Office Rent & service charge
302	Monthly charge for office photocopies
303	Annual support for Berwick in Bloom [part payment] - competition entry fee
304	PA hire for Remembrance Day
305	Part payment of Portas Grant to support infra-structure provision for boat trips
306	Survey fee for water supply provision to Victoria Fountain
308	Monthly charge for office cleaning
309	New shirt for Halberdier
310	Payment of balance of grant to Berwick Literary Festival [Grant £2500; previous payment 1592.96]

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Planning Committee Meeting held on Tuesday, 24 November 2015 at 6.30pm in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors:	C Seymour (Chair)	A Forbes
	H Bettison	G Hill
	I Dixon	G Smith

### **IN ATTENDANCE:**

S Cozens, Assistant to the Clerk

3 members of the public

### **OPEN SESSION**

Concerns and issues were raised regarding the way in which Northumberland County Council was disposing of property and specifically the offices on Wallace Green.

**P062/15**

#### **1. APOLOGIES FOR ABSENCE**

Apologies for absence had been accepted from: Councillors E Goodyer (work commitment), K Graham (personal) and P Hodgson (work commitment).

**P063/15**

#### **2. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on Tuesday, 20 October 2015 were agreed and signed as a correct record.

**P064/15**

#### **3. DISCLOSURE OF INTERESTS**

Councillor H Bettison declared a personal interest in Item 9, Application 15/03346/FUL and 15/03347/LBC (Land At Sandstell Road, Spittal, Berwick-upon-Tweed, Northumberland. TD15 1QY).

**P065/15**

#### **4. REQUEST FOR DISPENSATION**

There were no requests for dispensation.

**P066/15**

#### **5. LOCAL NEIGHBOURHOOD PLAN**

At the last meeting of the Steering Group there was agreement to plan public engagement for February 2016. The Group made a submission to the Core

Strategy which was agreed at full Council on Monday, 22 November 2015 with some additions including that Berwick is a Coastal Town. This will go in on Wednesday, 25 November 2015.

**P067/15**

## **6. FLAGSTAFF PARK**

Following on from the Planning Application that was submitted it has subsequently come to light that Scheduled Monument Consent is required. There were concerns that a cost would be involved, however, this was found to be unlikely. It was confirmed that the situation would be clarified regarding the transfer of freehold before any work was carried out.

**RESOLVED: That Berwick-upon-Tweed Town Council apply for Scheduled Monument Consent for play equipment to be installed on Flagstaff Park.**

**P068/15**

## **7. PROPOSED PARKING RESTRICTIONS**

Members supported the proposed parking restrictions for Brucegate in Berwick.

**P069/15**

## **8. OLD JAIL AND COURTHOUSE, WALLACE GREEN COUNCIL OFFICES**

Members discussed applying for the Old Jail and Courthouse, Wallace Green Council Offices (now Northumberland County Council Contact Centre) to be a Listed Building. It was felt that while changes have been made and was in need of updating, it was still a fine building with a lot of original features.

**RESOLVED: To apply to Historic England for the Old Jail and Courthouse, Wallace Green Council Offices to be a listed building.**

**P070/15**

## **9. APPLICATIONS FOR PLANNING PERMISSION**

**15/03346/FUL**

**Proposed part demolition of existing buildings, retention and restoration of former listed smokery, development of 13no residential dwellings, car-parking and associated works.**

**Land At Sandstell Road, Spittal, Berwick-upon-Tweed, Northumberland.**

**TD15 1QY**

Members objected on the grounds of flood risk, layout and density of buildings, public visual amenity and the effect on listed building(s) and conservation area and would support those observations of the Conservation Officer. Concern was also raised by Members that the application encroached onto common land.

**15/03347/LBC**

**Listed building consent for part demolition of existing buildings, retention and restoration of former listed smokery, development of 13no residential dwellings, car parking and associated works.**

**Land At Sandstell Road, Spittal, Berwick-upon-Tweed, Northumberland.**

**TD15 1QY**

Members objected on the grounds of flood risk, layout and density of buildings, public visual amenity and the effect on listed building(s) and conservation area and would support those observations of the Conservation Officer. Concern was also raised by Members that the application encroached onto common land.

**15/03591/FUL**

**Proposed single storey extension.**

**25 Billendean Road, Spittal, Northumberland. TD15 1QS**

No objections.

**15/03649/CCD**

**Single storey, two classroom, stand alone extension block to rear of existing school to create additional 75 places with cloak and toilet facilities.**

**Spittal County First School, Main Street, Spittal, Northumberland. TD15**

**1RD**

No objections.

**15/02791/FUL**

**Securely fit two metre high side fences, fixed decking platform, and freestanding storage/counter unit to rear ground area of existing licensed public house. (amended description).**

**Thatch Inn, 45 West End, Tweedmouth, Berwick-upon-Tweed,**

**Northumberland. TD15 2HE**

No objections.

**15/01309/PREAPP**

**Proposal is to site 2no. dwellings to East of Mill Farm on existing disused land, utilising existing access.**

**Mill Farm, Tweedmouth, Berwick-upon-Tweed, Northumberland. TD15 2HP**

Members had no objection in principle, however, they were concerned that this development is on a green field site.

**15/03780/FUL**

**Installation of 1 temporary refrigerated (20ft) container (between 1st November and 31st January annually).**

**Marks And Spencer, Unit C Tweedbank Retail Park, Tweedmouth, Northumberland. TD15 2AS**

No objections.

**P071/15**

**10. PLANNING APPLICATION DECISION LIST**

The decisions provided in the attachment were noted.

**P072/15**

**11. BERWICK HOSPITAL**

Concerns were raised by Members over the lack of information and development regarding the new hospital.

**RESOLVED: To request that the Clerk writes a letter asking for an update on the new hospital development in Berwick.**

**P073/15**

**12. DATE OF NEXT MEETING**

The date of the next meeting would be Tuesday, 15 December 2015 at 6.30 pm.