

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 07 NOVEMBER 2016 AT 6 PM**

The Agenda for the meeting is set out below.

Slogens

Assistant to the Clerk

01 November 2016

OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 24 October 2016.

3. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

4. REQUEST FOR DISPENSATION

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

5. TOWN MAYOR'S ANNOUNCEMENTS

To receive announcements from the Town Mayor.

6. COUNTY COUNCILLOR REPORTS

To receive any reports from County Councillors.

7. NOTIFICATION OF PAYMENTS MADE BY BERWICK-UPON-TWEED TOWN COUNCIL

To note payments made on behalf of the Town Council (**Appendix A**).

8. FINANCIAL PROCEDURES

To receive the report on the Financial Procedures (**Appendix B**).

9. FORWARD PLAN

To receive an update on the Forward Plan (**Appendix C**).

10. PLAY PARKS

To consider tenders and appoint approved contractors for the Grove Gardens and Osbourne Road play areas (**Appendix D**).

11. SPITAL PUBLIC CONVENIENCES

Winter opening of public conveniences in Spittal.

12. MARCHES IN BERWICK-UPON-TWEED

To consider the resolutions contained within the report (**Appendix E**).

13. TRAFFIC PRESERVATION ORDER

To consider making comments on the proposed "No Waiting at Any Time" parking restrictions at North Road / Windsor Crescent (**Appendix F**).

14. NEIGHBOURHOOD PLAN STEERING GROUP

To adopt the minutes of the meeting of the Neighbourhood Plan Steering Group held on 23 September 2016 (**Appendix G**).

15. PLANNING COMMITTEE

To adopt the minutes of the meeting of the Planning Committee held on 20 September 2016 (**Appendix H**).

16. REPRESENTATION ON OUTSIDE BODIES

To consider invitations for representation on outside bodies:

Berwick-upon-Tweed Corporation (Freemen) Trustees – Councillors are reminded of Financial Regulation 5.9.

17. DATE OF NEXT MEETING

The next meeting of the Council will be held on Monday, 28 November 2016 at 6 pm in the Town Hall.

The Council may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.

18. WESTFIELD PLAY PARK

To receive a verbal update.

19. FUTURE EVENTS IN BERWICK

To consider whether to receive a further presentation as part of the budget process on the options for staging a live music event in Berwick in 2017.

20. PENSIONS UPDATE

To receive a verbal update.