

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 10 OCTOBER 2016 AT 6 PM**

The Agenda for the meeting is set out below.

*Stojens*

Assistant to the Clerk

4 October 2016

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### OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### A G E N D A

**1. INTERIM TOWN CLERK / RFO COMMITTEE**

To confirm the invitation to Mr Gareth Davies to act as Interim Town Clerk / RFO.

**2. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**3. MINUTES**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 5 September 2016.

**4. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**5. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**6. TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

**7. COUNTY COUNCILLOR REPORTS**

To receive any reports from County Councillors.

**8. NOTIFICATION OF PAYMENTS MADE BY BERWICK-UPON-TWEED TOWN COUNCIL**

To note payments made on behalf of the Town Council (**Appendix A**).

**9. THREE-YEAR FINANCIAL PLAN**

Suggestions for the three-year financial plan (**Appendix B**).

**10. BERWICK INFIRMARY**

Update on meeting between the Town Council and planning consultants Nathaniel Lichfield & Partners and members of the design team regarding Berwick Infirmary.

**11. SMALL BUSINESS CONFERENCE**

To approve that an extra £200 be made available for the Small Business Conference held on Friday 16 September 2016.

(Agreed in principle under Item 5 'Town Mayor's Announcements' at the Council meeting held on 5 September 2016).

**12. BERWICK INVESTORS CONFERENCE – BUILDING ON THE BRIDGE**

To agree to organise the "Berwick Investors Conference – Building on the Bridge" to be held in March 2017 (**Appendix C**).

**13. VISIT BERWICK LEAFLET 2017**

To approve a quote for the Visit Berwick Leaflet 2017 (**Appendix D**).

**14. BERWICK INNOVATION & SKILLS CENTRE**

Update from Councillor E Goodyer regarding a planned discussion on the establishment of a Berwick Innovation and Skills Centre (**Appendix E**).

**15. COASTAL COMMUNITY TEAM**

To approve the resolutions contained within the report (**Appendix F**).

**16. WESTFIELD PLAY AREA**

To consider / approve the offer of contract from Four Housing (Benicia Group) to Berwick-upon-Tweed Town Council for Westfield Play Area (**Appendix G**).

**17. FLORAL DISPLAY BUDGET**

To approve an increase in the floral display budget by £300 and buy 2 barrel containers.

**18. LOCAL NEIGHBOURHOOD PLAN**

Update from Councillor E Goodyer on the progress of the Berwick Neighbourhood Plan (Appendix H).

**19. OLD BRIDGE**

To discuss issues with the Old Bridge.

**20. PLANNING COMMITTEE**

To adopt the minutes of the meeting of the Planning Committee held on 9 August 2016 (Appendix I).

**21. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Monday, 24 October 2016 at 6 pm in the Town Hall.

**The Council may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.**

**22. BERWICK LOCAL SERVICES OFFICERS**

To consider / approve the future of the Berwick Local Services Officers.