

## **BERWICK-UPON-TWEED TOWN COUNCIL**

**To: ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held at The William Elder Building, Castlegate, Berwick-upon-Tweed, on **MONDAY, 10<sup>TH</sup> NOVEMBER 2008 at 6 pm.**

**The Agenda for the meeting is set out below.**

**Town Clerk**

**4 November 2008**

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### **A G E N D A**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 8 September 2008.

**3. DISCLOSURE OF INTERESTS**

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

**4. STATEMENTS BY THE PUBLIC**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**5. CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements.

**6. COMMUNITY SAFETY AND POLICING**

To welcome the Community Safety Officer and representatives of Berwick Sector to discuss community safety and policing issues in Berwick-upon-Tweed.

**Part 1 – ITEMS FOR DECISION**

**7. PUBLICITY AND COMMUNICATIONS**

To consider adopting the Model Protocol on Communications – report attached at **Appendix A.**

**8. RAISING AWARENESS OF BERWICK-UPON-TWEED TOWN COUNCIL**

To consider proposals for communicating information about the Council and its activities - report attached at **Appendix B.**

**9. APPOINTMENTS TO OUTSIDE BODIES**

To consider a procedure for responding to requests for Town Council representation on outside bodies – report attached at **Appendix C.**

**10. NORTHUMBERLAND COUNTY COUNCIL PLAYBUILDER PROGRAMME**

To consider whether the Town Council would wish to make an application to the Playbuilder Programme – report attached at **Appendix D.**

**11. THE EBDA AWARD**

To consider a Town Council nomination for the 2008 EBDA Award – report attached at **Appendix E.**

**12. ACQUISITION OF PAINTING OF BERWICK-UPON-TWEED**

To consider a the acquisition of the painting of Berwick-upon-Tweed which was included in the finals of The Evening Chronicle/ One NorthEast Student Challenge 2008 – report attached at **Appendix F.**

**13. TWINNING**

To consider whether the Town Council would wish to participate in the current Twinning programme and activities following the dissolution of the Borough Council - **Appendix G.**

**Part 2 – ITEMS TO NOTE**

**14. PLANNING APPLICATIONS**

To receive the minutes of the meeting of the Planning Committee held on 13 October 2008 (attached as **Appendix H**) as submitted for the information of the Council. The action taken is in accordance with delegated authority.

**15. FINANCE AND RESOURCES COMMITTEE**

To receive the minutes of the meeting of the Finance and Resources Committee held on 27 October 2008 (attached at **Appendix I**).

**16. EVENTS COMMITTEE**

To receive the minutes of the meetings of the Events Committee held on 17 September and 27 October 2008 (attached at **Appendix J**).

**17. ENVIRONMENT AND REGENERATION COMMITTEE**

To receive the minutes of the meetings of the Environment and Regeneration Committee held on 17 September and 15 October 2008 (attached as **Appendix K**).

**18. FREEMEN TRUSTEES AND CIVIC/CEREMONIAL SUCCESSION**

To receive an up-date from the Clerk on the succession arrangements for the Freemen Trust and for the Civic/Ceremonial issues.

**19. ALLOTMENTS**

To receive an up-date from the Clerk on the proposed transferral to the Town Council of Borough-managed allotments.

**20. THE MITCHELL MEMORIAL HALL**

To receive an up-date from the Clerk on the correspondence with the County Council about succession arrangements in relation to The Mitchell Memorial Hall.