

**BERWICK-UPON-TWEED TOWN COUNCIL**

**Summons to a meeting of**

**Council**

**on**

**Monday, 16 April 2018**

**At 6.00 pm**

**in the Council Chamber, Town Hall, Marygate,**

**Berwick upon Tweed**

**The Agenda for the meeting is set out on the following page.**



**Town Clerk**

**11 April 2018**

**EXTRACT FROM STANDING ORDERS**

- 1(o) Unless permitted by the chairman of the meeting, a councillor may speak once in the debate on a motion except:
- i. to speak on an amendment moved by another councillor;
  - ii. to move or speak on another amendment if the motion has been amended since he last spoke;
  - iii. to make a point of order;
  - iv. to give a personal explanation that relates directly to new information concerning the member that was introduced during the debate, in which case they shall with the chair's consent offer their explanation after all other members who wish to do so have spoken, or
  - v. in exercise of a right of reply as the mover of the motion before a vote.
- 1(p) During the debate of a motion, a councillor may interrupt only on a point of order and the councillor who was interrupted shall stop speaking. A councillor raising a point of order shall identify the standing order which he considers has been breached or specify the other irregularity in the proceedings of the meeting he is concerned by.
- 1(t) Excluding motions moved understanding order 1(r) above, the contributions or speeches by a councillor shall relate only to the motion under discussion and shall not exceed (3) minutes without the consent of the chairman of the meeting.

To receive a presentation from the Chief Executive of Citizens Advice Northumberland.

## OPEN SESSION

Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

## AGENDA

ITEM NO.	TITLE AND DESCRIPTION OF ITEM	APPS
1.	<b>APOLOGIES FOR ABSENCE</b> To receive apologies for absence.	
2.	<b>MINUTES</b> i. To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 26 March 2018. ii. To consider an update concerning future partnership working with Northumberland County Council.	Minutes
3.	<b>DISCLOSURE OF INTERESTS</b> Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.	
4.	<b>REQUEST FOR DISPENSATION</b> (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached). (ii) To consider requests for dispensation.	
5.	<b>TOWN MAYOR'S ANNOUNCEMENTS</b> To receive announcements from the Town Mayor.	
6.	<b>CORRESPONDENCE</b> To note the Correspondence Log.	A
7.	<b>NOTIFICATION OF PAYMENTS MADE BY BERWICK-UPON-TWEED TOWN COUNCIL</b> To note payments made on behalf of the Town Council.	B

<b>8.</b>	<b>DEVELOPMENT OF STRATEGY AND CORPORATE PLAN</b>	
	To consider the report.	<b>C</b>
<b>9.</b>	<b>COASTAL COMMUNITIES FUND</b>	
	To consider the report of the Town Clerk	<b>D</b>
<b>10.</b>	<b>GENERAL DATA PROTECTION REGULATIONS</b>	
	To consider the report.	<b>E</b>
<b>11.</b>	<b>SUPPORT FOR A SOCIAL ENTERPRISE</b>	
	To consider the report.	<b>F</b>
<b>12.</b>	<b>FEEDBACK ON THE BERWICK INVESTORS CONFERENCE</b>	
	To note the report.	<b>G</b>
<b>13.</b>	<b>CIVIC CALENDAR</b>	
	i. To consider the report.	<b>H</b>
	ii. Proceedings at the annual meeting of council.	<b>I</b>
<b>14.</b>	<b>FORWARD PLAN</b>	
	To receive an update on the Forward Plan.	<b>J</b>
<b>15.</b>	<b>BUDGET AND ADMINISTRATION COMMITTEE</b>	
	i. To adopt the minutes of the meeting of the Budget and Administration Committee held on 12 March 2018 (noted at the meeting of 26 March 2018).	<b>K</b>
	ii. To note the draft minutes of the meeting of the Budget and Administration Committee held on 9 April 2018 (to follow).	<b>L</b>
<b>16.</b>	<b>LOCAL SERVICES COMMITTEE</b>	
	i. To adopt the minutes of the meeting of the Local Services Committee held on 26 February 2018 (noted at the meeting of 26 March 2018).	<b>M</b>
	ii. To note the draft minutes of the meeting of the Local Services Committee held on 27 March 2018 (to follow).	<b>N</b>
<b>17.</b>	<b>PEOPLE AND COMMUNITIES COMMITTEE</b>	
	i. To adopt the minutes of the meeting of the People and Communities Committee held on 5 February 2018 (noted at the meeting of 19 February 2018).	<b>O</b>
	ii. To note the minutes of the meeting of the People and Communities Committee held on 3 April 2018 (to follow).	<b>P</b>
<b>18.</b>	<b>PLANNING COMMITTEE</b>	
	To adopt the minutes of the meeting of the Planning Committee held on 13 March 2018.	<b>Q</b>
<b>19.</b>	<b>DATE OF NEXT MEETING</b>	
	The next meeting of the Council will be held on Wednesday, 16 May 2018	

at 6 pm in the Town Hall.

**The Council may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.**

**20. DIGITAL SIGNAGE BOARDS**

To receive a verbal update from the Town Clerk.