

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 18 APRIL 2016 AT 6 PM**

The Agenda for the meeting is set out below.

Stojens

Assistant to the Clerk

11 April 2016

OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. CCTV

New camera system for Berwick-upon-Tweed – Mr Tony Stephenson, AGS Safety and Security Limited.

3. FLAGSTAFF PARK

Flagstaff Park play area – Mr Paul Taylor, Kompan.

4. MINUTES

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 21 March 2016.

5. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not

participate in any discussion or vote on the matter and must leave the room.

6. REQUEST FOR DISPENSATION

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

7. TOWN MAYOR'S ANNOUNCEMENTS

To receive announcements from the Town Mayor.

8. COUNTY COUNCILLOR REPORTS

To receive any reports from County Councillors.

9. AUTHORISATION OF EXPENDITURE AND ORDERS

To authorise payments on behalf of the Town Council (**Appendix A**).

10. FINANCIAL REGULATIONS

To consider adopting revised Financial Regulations (**Appendix B**).

NOTE: In accordance with Standing Orders, a resolution permanently to add, vary or revoke a Standing Order shall when proposed and seconded stand adjourned without discussion to the next ordinary meeting of Council.

11. REVISED DRAFT OBJECTIVES

Approval of revised draft objectives (**Appendix C**).

12. DRAFT RISK REGISTER

Approval of draft risk register (**Appendix D**).

13. LEADER EOI FOR A BORDERS DESTINATION ORGANISATION

Expression of Interest – Cllr E Goodyer (**Appendix E**).

14. LOCAL NEIGHBOURHOOD PLAN

Update from Councillor E Goodyer on the progress of the Berwick Neighbourhood Plan and approval of topic group Terms of Reference (**Appendix F**).

15. CAR PARKING

Car Parking issues in Berwick Town Centre (**Appendix G**).

16. SPITTAL BATHING BEACH AND WATER QUALITY

To note the report from Northumberland County Council (**Appendix H**).

17. MEMBER OBLIGATIONS

Code of Conduct (**Appendix I**).

18. GUIDANCE ON USE OF SOCIAL MEDIA BY MEMBERS

To adopt the report Guidance On Use Of Social Media By Members (**Appendix J**).

19. TOWN COUNCIL WEBSITE

To approve formation of a Sub Committee to further investigate a website (**Appendix K**).

20. FINANCE AND RESOURCES COMMITTEE

To adopt the minutes of the meeting of the Finance and Resources Committee held on 7 March 2016 (**Appendix L**).

21. STAFFING COMMITTEE

To adopt the minutes of the meeting of the Staffing Committee held on 1 February 2016 (**Appendix M**).

22. DATE OF NEXT MEETING

The next meeting of the Council will be held on Monday, 9 May 2016 at 6 pm in the Town Hall.