

BERWICK-UPON-TWEED TOWN COUNCIL

To: ALL MEMBERS OF THE COUNCIL

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 21 SEPTEMBER 2009 AT 6 PM**

The Agenda for the meeting is set out below.

Town Clerk

15 September 2009

OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

In addition, open session to include **PACT (Police and Communities Together)** section in which police can update the council and community on previously raised priorities, and the community and council can identify new priorities; section limited to 30 minutes.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 13 July 2009 (attached).

3. DISCLOSURE OF INTERESTS

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

4. TOWN MAYOR'S ANNOUNCEMENTS

To receive announcements from the Town Mayor

5. VACANCY

To note the resignation from the Council of David Stewart, Lower Spittal Ward, and the arrangements for filling the vacancy.

6. COMMUNITY FORUM

To receive an up-date on progress towards a Community Forum (Gillian Simmons, Locality Development Officer, Northumberland County Council).

7. BERWICK COMMUNITY PLAN

To receive a report from Councillor Robertson on proposals for a partnership project with Berwick Community Trust to provide community information to inform a Community Plan and Town Council priorities.

8. UNIVERSITY BID

To receive an up-date on progress towards a university serving Berwick-upon-Tweed (Gillian Simmons, Locality Officer, Northumberland County Council)

9. BERWICK-UPON-TWEED CORPORATION (FREEMEN) TRUSTEES

To note the delegation by Northumberland County Council to the Town Council of their functions relating to freemen, and to nominate five non-Freemen Trustees
(Attachment A)

10. REVIEW OF STANDING ORDERS

To seek nominations for an informal working group to review the Standing Orders (Town Clerk to report).

11. EVENTS COMMITTEE

To adopt the minutes of the Events Committee meetings held on 7 September 2009
(Attachment B)

12. FINANCE AND RESOURCES COMMITTEE

To adopt the minutes of the Finance and Resources Committee meetings held on 7 September 2009 **(Attachment C)**

13. IT SUPPORT FOR MEMBERS

To consider a proposal for interim IT support for members **(Attachment D)**

14. ENVIRONMENT AND REGENERATION COMMITTEE

To adopt the minutes of the Environment and Regeneration Committee meeting held on 8 September 2009 **(Attachment E)**.

15. REPRESENTATION ON OUTSIDE BODIES

To seek a nomination for a Councillor to represent the Town Council on the Market Town Welcome Steering Group.

16. PLANNING COMMITTEE

To adopt the minutes of the meetings of the Planning Committee held on 14 July 2009 **(Attachment F)**; and on 15 September **(Attachment G)** to follow).

Part 2 – CONFIDENTIAL ITEMS

A Formal Resolution is required to exclude the press and public during the

discussion of agenda items 17 and 18, which include issues of a personal and confidential nature.

17. STAFFING COMMITTEE

To receive the minutes of the meetings of the Staffing Committee held on 20 July 2009 (**Attachment H**).

18. MAYORAL SUPPORT

To consider a proposal for enhancing support for the Mayoral and Civic Function roles (**Attachment I** to follow).

A Formal Resolution is required to re-open the meeting to the press and public for the remainder of the meeting.

19. DATE OF NEXT MEETING

Monday 16 November 2009 at 6 pm in the Council Chamber of the Town Hall.