

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 21 DECEMBER 2015 AT 6 PM**

The Agenda for the meeting is set out below.

*Stojens*

Assistant to the Clerk

14 December 2015

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### OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 23 November 2015.

**3. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**4. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to

enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**5. TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

**6. COUNTY COUNCILLOR REPORTS**

To receive any reports from County Councillors.

**7. BERWICK TOWN CENTRE AUDIT**

To receive a presentation from Northumberland County Council on a Berwick Town Centre Audit of the cycling and pedestrian facilities.

**8. MOTOR NEURONE DISEASE**

Presentation to the Town Council.

**9. LAND TO THE REAR OF WALLACE GREEN / COXONS LANE CAR PARK**

To discuss Land To The Rear Of Wallace Green / Coxons Lane Car Park. Lesley Wood from Northumberland County Council will be in attendance along with representatives of the owners of No. 11 Wallace Green (**Appendix A**).

**10. FORMATION OF WORKING GROUP / FORUM**

Appointment of working group to liaise and meet with Paul Leo at NCC (**Appendix B**).

**11. COASTAL REVIVAL FUND**

Formal acceptance of grant (**Appendix C**).

**12. LOCAL NEIGHBOURHOOD PLAN**

Update from Councillor Goodyer on the progress of the Neighbourhood Plan Steering group.

**13. VICTORIAN FOUNTAIN**

Connection quotation – Victorian Fountain, Castlegate, Berwick, TD15 1JS (**Appendix D**).

**14. TWIN TOWNS**

Update by Cllr G Roughead.

**15. REVIEW OF FINANCIAL MANGEMENT**

Implementation of internal audit recommendations – Mr Stephen Warren (**Appendix E**).

**16. AUTHORISATION OF PAYMENTS AND ORDERS**

To authorise payments on behalf of the Town Council (**Appendix F**).

**17. APPROVAL OF PLANNED EXPENDITURE**

To authorise the ordering of goods and services on behalf of the Town Council (if required).

**18. FINANCE AND RESOURCES COMMITTEE**

To adopt the minutes of the meeting of the Finance and Resources Committee held on 9 November 2015 (**Appendix G**).

**19. PLANNING COMMITTEE**

To adopt the minutes of the meeting of the Planning Committee held on 20 October 2015 (**Appendix H**).

**20. REPRESENTATION ON OUTSIDE BODIES**

To consider invitations for representation on outside bodies: Cittaslow Working Group.

**21. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Monday, 25 January 2016 at 6 pm in the Town Hall.