

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 22 FEBRUARY 2016 AT 6 PM**

The Agenda for the meeting is set out below.

*Stojens*

Assistant to the Clerk

15 February 2016

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### OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 25 January 2016.

**3. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**4. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**5. TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

**6. COUNTY COUNCILLOR REPORTS**

To receive any reports from County Councillors.

**7. AUTHORISATION OF PAYMENTS AND ORDERS**

To authorise payments on behalf of the Town Council (**Appendix A**).

**8. BUDGET AND PRECEPT 2016/2017**

- a) Draft Budget 2016/17 as supplied by Finance Officer (**Appendix B**).
- b) Changes to Draft 2016/17 Budget – Proposer Cllr G Hill (**Appendix C**) and Cllr P Hodgson (**Appendix D**).
- c) 2016/17 Council Precept final decision.

**9. COASTAL REVIVAL FUND**

Barracks Heritage Hub Project (**Appendix E**).

**10. BERWICK INVESTORS CONFERENCE**

Update from Councillor E Goodyer.

**11. FORMER KWIK SAVE**

To discuss Cllr Blackburn's 4 resolutions as stated below:

- a) To call upon GWA to withdraw from any agreement to occupy offices on Walkergate.
- b) To call upon our Berwick Lib Dem County Councillors to provide front line vociferous opposition to the construction of offices in Walkergate.
- c) To call upon our MP and the NCC Conservative Party Leader Peter Jackson to vigorously oppose the construction of offices.
- d) To call upon Steve Mason (CEO NCC), Peter McIntyre (CEO Arch) and Grant Davey (NCC Labour Leader) and Allan Hepple (NCC Cabinet member for economic Growth) to withdraw from their contract with HCA in order that the way can be paved for more economically productive and community based use of the land on the Kwiksavve site in accordance with the wishes of the people of Berwick.

**12. RETIREMENT OF DAVID FRANCIS**

Discussion – Retirement of David Francis, NALC (**Appendix F**).

**13. BERWICK TOURIST INFORMATION CENTRE**

Feedback by the Town Clerk on the relocation of the Berwick Tourist Information Centre as of meeting with NCC on 19 February 2016.

**14. BERWICK LOCAL SERVICES OFFICERS**

Update on the Berwick Local Services Officers – Cllr G McLean.

**15. MARYGATE**

Discussion and resolution regarding Marygate car parking (**Appendix G**).

**16. LOCAL NEIGHBOURHOOD PLAN**

Update from Councillor E Goodyer on the progress of the Neighbourhood Plan Steering group and Drop-In sessions.

**17. REQUEST TO LEADER**

To approve the preparation of bid in to the LEADER fund to support the first 2 years of a 5 year project to develop a Destination Organisation for Berwick, Spittal & Tweedmouth (**Appendix H**).

**18. APPROVAL OF PLANNED EXPENDITURE**

To authorise the ordering of goods and services on behalf of the Town Council (if required).

**19. FINANCE AND RESOURCES COMMITTEE**

To adopt the minutes of the meeting of the Finance and Resources Committee held on 11 January 2016 (**Appendix I**).

**20. PLANNING COMMITTEE**

To adopt the minutes of the meeting of the Planning Committee held on 15 December 2015 (**Appendix J**).

**21. STAFFING COMMITTEE**

To adopt the minutes of the meeting of the Staffing Committee held on 21 September 2015 (**Appendix K**).

**22. REPRESENTATION ON OUTSIDE BODIES**

To consider invitations for representation on outside bodies.

**23. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Monday, 21 March 2016 at 6 pm in the Town Hall.