

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 23 MARCH 2015 AT 6 PM**

The Agenda for the meeting is set out below.

*Stojens*

Assistant to the Clerk

16 March 2015

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### OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### A G E N D A

#### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

#### 2. MINUTES

- i. To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 19 January 2015.
- ii. To sign as a correct record the non-confidential minutes of the Berwick-upon-Tweed Town Council Extraordinary meeting held on 24 February 2015.
- iii. To sign as a correct record the non-confidential minutes of the Berwick-upon-Tweed Town Council Extraordinary meeting held on 10 March 2015.

#### 3. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

#### **4. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

#### **5. TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

#### **6. STANDING ORDERS AND FINANCIAL REGULATIONS**

To consider adopting revised Standing Orders and Financial Regulations (Item 11 Appendix D from the meeting held on 19 January 2015, now attached as **Appendix A**).

#### **7. RISK ASSESSMENT**

i) To note that in accordance with the Accounts and Audit Regulations 2011, the Town Council has conducted a review of the risks it faces.

ii) To approve the risk assessment (**Appendix B**) as a complete record of the risks identified.

#### **8. WORKING GROUP**

To consider forming a working group to look at future developments of the Town Council.

#### **9. ADDITIONAL BIKE RACKS**

Consideration of providing additional bike parking in the Bank Hill area.

#### **10. PLAY AREAS & SPITAL SPLASH PARK SLA AGREEMENT WITH NCC**

To consider the report that went to Finance & Resources Committee (16 March 2015) (**Appendix C**)

#### **11. PARISH LIAISON WORKING GROUP**

To note a report from the Town Mayor on the January meeting of the County Council's Parish Liaison Working Group (**Appendix D**).

#### **12. PLANNING COMMITTEE**

To adopt the minutes of the meetings of the Planning Committee held on 16 December 2014 (**Appendix E**) and 27 January 2015 (**Appendix F**).

#### **13. ENVIRONMENT AND REGENERATION COMMITTEE**

To adopt the minutes of the meeting of the Environment and Regeneration Committee held on 5 January 2015 (**Appendix G**).

#### **14. FINANCE AND RESOURCES COMMITTEE**

To adopt the minutes of the meetings of the Finance and Resources Committee held on 15 December 2014 (**Appendix H**) and 12 January 2015 (**Appendix I**).

**15. REPRESENTATION ON OUTSIDE BODIES**

To consider invitations for representation on outside bodies, to include Berwick 900, Local Multi-Agency Partnership (LMAP) and Portas Management Group.

**16. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Monday, 11 May 2015 at 6 pm in the Town Hall.

**Private Session**

**A Formal Resolution is required to exclude the press and public during the discussion of the following agenda items, which include issues of a personal and confidential nature.**

**17. HONORARY FREEMAN**

To consider the appointment of Honorary Freemen of Berwick-upon-Tweed (reports to be tabled).

**18. MINUTES**

- i. To sign as a correct record the confidential minutes of the Berwick-upon-Tweed Town Council Extraordinary meeting held on 24 February 2015.
- ii. To sign as a correct record the confidential minutes of the Berwick-upon-Tweed Town Council Extraordinary meeting held on 10 March 2015.