

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested, by the Chairman, to attend an Extraordinary Meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 24 JUNE 2013 AT 6 PM**

The Agenda for the meeting is set out below.



Town Clerk

18 June 2013

---

### A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 13 May 2013.

**3. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**4. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**5. STATEMENTS BY THE PUBLIC**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**6. APPROVAL OF ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31 MARCH 2013**

In accordance with Accounts and Audit Regulations, to approve the accounting statement and annual governance statement for the year ending 31 March 2013 (**Appendix A**).

**7. CO-OPTION OF MEMBERS**

To co-opt members to the two vacancies remaining unfilled following the election on 2 May 2013.

There is one vacancy for Grove Ward and one vacancy for Magdalene Ward; persons eligible to be co-opted have been invited to put their names forward, and their submissions will be forwarded to all members on 20 June 2013, the closing date for expressions of interest.

**8. DATE OF NEXT MEETING**

The next meeting to be held on 29 July 2013