

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 25 JULY 2016 AT 6 PM**

The Agenda for the meeting is set out below.

*Stojens*

Assistant to the Clerk

18 July 2016

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### OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 11 July 2016.

**3. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**4. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to

enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**5. TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

**6. COUNTY COUNCILLOR REPORTS**

To receive any reports from County Councillors.

**7. NOTIFICATION OF PAYMENTS MADE BY BERWICK-UPON-TWEED TOWN COUNCIL**

To note payments made on behalf of the Town Council (**Appendix A**).

**8. FINANCIAL PROCEDURES AND FINANCIAL REGULATIONS**

a) To note the Financial Procedures (**Appendix B**).

b) To adopt the amendment under 'Responsible Financial Officer's imprest account' at 9.22 to the Financial Regulations adopted in May 2016 (**Appendix C**).

**9. QUARTERLY REVIEW AND RESERVES FIGURES**

Quarterly Review and reserves figures (**Appendix D**).

**10. OSBORNE ROAD PLAY PARK**

Agreement to go out for tender for Osborne Road Play Park (**Appendix E**).

**11. LOCAL NEIGHBOURHOOD PLAN**

Consultation Events Launch Project Report (**Appendix F**).

Update from Councillor E Goodyer on the progress of the Berwick Neighbourhood Plan (**Appendix G**).

**12. 2016 CHRISTMAS LIGHTS**

Agreement and decision of expenditure for 2016 Christmas Lights (**Appendix H**).

**13. LOCAL TRANSPORT PLAN**

To agree three priorities for the Local Transport Plan 2017-18 (**Appendix I**).

**14. NORTH AREA REVIEW OF SUPPORTED BUS SERVICES 2016**

To consider the County Council's review of supported bus services (**Attachment J**).

**15. GOODIE PATCHY**

RESOLUTION: Berwick-upon-Tweed Town Council, supports the notion of the Goodie Patchy area being designated with TPO status. Cllr G Roughead.

**16. GRANT APPLICATIONS**

To discuss/agree changing the format/criteria in which requests for grant funding are handled (**Appendix K**).

**17. APPLICATIONS FOR FINANCIAL ASSISTANCE**

To consider an application for financial assistance from Tweedmouth Feast (**Appendix L**).

To consider an application for financial assistance from Berwick OAP Association  
(**Appendix M**).

**18. EVENTS COMMITTEE**

To adopt the minutes of the meeting of the Events Committee held on 22 July 2015  
(**Appendix N**).

**19. FINANCE AND RESOURCES COMMITTEE**

To adopt the minutes of the meeting of the Finance and Resources Committee held on 18  
May 2016 (**Appendix O**).

**20. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Monday, 15 August 2016 at 6 pm in the  
Town Hall.