

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 26 NOVEMBER 2012 AT 6 PM**

The Agenda for the meeting is set out below.



Town Clerk

20 November 2012

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### OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Meeting held on 24 September 2012.

**3. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**4. REQUEST FOR DISPENSATION**

- (i) To agree a procedure for the handling of dispensations (**Appendix A**)
- (ii) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act

2011 to enable members to participate in discussions and voting (pro-forma attached).

**5. TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

**6. BERWICK VOLUNTEERS IN FAMILY SUPPORT PROJECT**

Presentation by Melanie Eve, Project Co-Ordinator

**7. PORTAS PILOT**

To receive a progress report on the Portas Pilot project.

**8. NORTHUMBERLAND SPECIAL SCHOOLS AND SPECIAL UNITS CONSULTATION**

To consider the proposals in the consultation document on which Parish and Town Councils have been invited to comment. (**Appendix B**)

**9. YOUTH COUNCIL**

To note the progress to date of Berwick-upon-Tweed Youth Council (**Appendix C**).

**10. AUDIT 2011-12**

To approve and accept the annual return following receipt of the external auditor's certificate and opinion (**Appendix D**).

**11. EBDA AWARD**

To consider and agree a nomination for the EBDA (Eastern Borders Development Association) Award 2012 (**Appendix E**).

**12. 900 YEARS ANNIVERSARY**

To consider a proposal by the Chairman of the Guild of Freemen for the marking of 900 years of Berwick (**Appendix F**)

**13. STANDING ORDERS**

(i) To consider revised Standing Orders (**Appendix G**)

(ii) To consider resolution proposed by Councillor Hazel Bettison (**Appendix H**).

NOTE: In accordance with Standing Order 79, a resolution permanently to add, vary or revoke a Standing Order shall when proposed and seconded stand adjourned without discussion to the next ordinary meeting of Council.

**14. PLANNING COMMITTEE**

To adopt the minutes of the meetings of the Planning Committee held on 23 October 2012 (**Appendix I**) and 20 November 2012 (**Appendix J** to follow).

**15. EVENTS COMMITTEE**

To adopt the minutes of the meeting of the Events Committee held on 5 November 2012 (**Appendix K**).

**16. ENVIRONMENT AND REGENERATION COMMITTEE**

To adopt the minutes of the meeting of the Environment and Regeneration Committee held on 12 November 2012 (**Appendix L**).

**17. FINANCE AND RESOURCES COMMITTEE**

To adopt the minutes of the meeting of the Finance and Resources Committee held on 19 November 2012 (**Appendix M** to follow).

**18. STAFFING COMMITTEE**

To adopt the minutes of the meeting of the Staffing Committee held on 15 October 2012 (**Appendix N**).

**19. REPRESENTATION ON OUTSIDE BODIES**

To consider invitations for representation on outside bodies.

**20. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Monday 28 January 2013 at 6 pm in the Town Hall.