

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 27 JULY 2015 AT 6 PM**

The Agenda for the meeting is set out below.

Stogens

Assistant to the Clerk

20 JULY 2015

OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES

- i. To sign as a correct record the non-confidential minutes of the Berwick-upon-Tweed Town Council meeting held on 29 June 2015.
- ii. To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Extraordinary meeting held on 14 July 2015.

3. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

4. REQUEST FOR DISPENSATION

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the

agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

5. TOWN MAYOR'S ANNOUNCEMENTS

To receive announcements from the Town Mayor.

6. CASTLEGATE TOILETS

Invitation issued to Inspector Davy Garrick for police participation and to note the report pertaining to Castlegate Toilets (**Appendix A**).

7. PLAY PARKS

a) Presentation by Kompan.

b) An update on the transfer of the Play Parks (**Appendix B**).

8. BERWICK DESERVES BETTER NOTICE BOARDS

To discuss the request from Berwick Deserves Better (**Appendix C**).

9. RE-AUDITING OF ACCOUNTS

To approve the cost of re-auditing year 2013-2014 and the possibility of also re-auditing year 2014-2015.

10. LOCAL TRANSPORT PLAN

To agree three priorities for the Local Transport Plan 2015-16 (**Appendix D**).

11. TOURISM IN BERWICK-UPON-TWEED

a) Approval of advert for Northumberland Coast and Visitor Guide 2016 approximately £1,300.

b) Discuss 2.5 minute video to go onto Visit Berwick website and YouTube.

c) To increase the size of the Visit Berwick Guide to A5.

d) Progress of the Northumberland Coast and Visitor Guide tourism advert and additional cost of hours for Tourism Officer to prepare pages.

12. BUS SHELTERS

Installation of bus shelter at ASDA (**Appendix E**).

13. TWEEDMOUTH WAR MEMORIAL

To seek approval to get estimates for work required (**Appendix F**).

14. SEAT STRATEGY

Discussion of a way forward for a seat strategy (**Appendix G**).

15. NORTHUMBRIAN CITIZENS ADVICE BUREAU

To consider providing financial support to Northumbrian Citizens Advice Bureau.

16. BERWICK VISUAL ARTS

To approve the payment of the £3K grant previously awarded to Berwick Visual Arts.

17. APPROVAL OF HIGHCLIFFE YOUTH CLUB GRANT

To approve the grant of £2.5k to Highcliffe Youth Club (agreed at the Finance and Resources meeting of 13 July 2015).

18. XMAS LIGHTS ON THE NEW BRIDGE

To discuss progress (if any) regarding the letter received from the Rotary Club regarding Xmas Lights on the New Bridge.

19. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments on behalf of the Town Council (**Appendix H**).

20. PLANNING COMMITTEE

To adopt the minutes of the meeting of the Planning Committee held on 19 May 2015 (**Appendix I**).

21. ENVIRONMENT AND REGENERATION COMMITTEE

To adopt the minutes of the meeting of the Environment and Regeneration Committee held on 8 June 2015 (**Appendix J**).

22. FINANCE AND RESOURCES COMMITTEE

To adopt the minutes of the meetings of the Finance and Resources Committee held on 15 June 2015 (**Appendix K**).

23. REPRESENTATION ON OUTSIDE BODIES

To consider invitations for representation on outside bodies.

24. DATE OF NEXT MEETING

The next meeting of the Council will be held on Monday, 17 August 2015 at 6 pm in the Town Hall.

Private Session

A Formal Resolution is required to exclude the press and public during the discussion of the following agenda item, which includes issues of a personal and confidential nature.

25. MINUTES

To sign as a correct record the confidential minutes of the Berwick-upon-Tweed Town Council meeting held on 29 June 2015.