

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 29 JULY 2013 AT 6 PM**

The Agenda for the meeting is set out below.



Town Clerk

23 July 2013

OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES

(i) To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Meeting held on 24 June 2013.

(ii) To note the attachment to this agenda which is the full text of the minute required by the Council's bankers in relation to the change in cheque signatories agreed under Council minute CO13/13 (**Appendix A**).

3. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

4. REQUEST FOR DISPENSATION

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).
- (ii) To consider requests for dispensation.

5. TOWN MAYOR'S ANNOUNCEMENTS

To receive announcements from the Town Mayor.

6. CITIZENS ADVICE BUREAU

To receive a presentation and report from Jen Hall, Manager of Berwick CAB (**Appendix B**).

7. ALZHEIMER'S SOCIETY

To consider a request from the Alzheimer's Society for Berwick-upon-Tweed to be designated a Dementia Friendly Town (**Appendix C**).

8. NORTHUMBERLAND COAST AONB MANAGEMENT PLAN REVIEW

To consider a Council view of, and response to, the Northumberland Coast AONB Management Plan Review (**Appendix D**).

9. STANDING ORDERS

- (i) To consider revised Standing Orders (**Appendix E**).
- (ii) To consider resolution proposed by Councillor Hazel Bettison (**Appendix F**).

10. IMPROVING COUNTY COUNCIL/TOWN COUNCIL MEETINGS

To consider how the County Council could improve its interaction with Town and Parish Councils at joint meetings (verbal report).

11. COUNTY COUNCILLOR REPORTS

To consider a proposal by Councillor Forrester that at all Council meetings a report is received from the three County Councillors about what is happening in their divisions and within the County as a whole.

12. COUNCIL SEATS

To consider establishing a Councillor working group to review the locations and maintenance/replacement of the Council's seats (**Appendix G**).

13. PLANNING COMMITTEE

To adopt the minutes of the meetings of the Planning Committee held on 28 May 2013 (**Appendix H**) and 25 June 2013 (**Appendix I**).

14. EVENTS COMMITTEE

To adopt the minutes of the meeting of the Events Committee held on 3 June 2013

(Appendix J).

15. ENVIRONMENT AND REGENERATION COMMITTEE

To adopt the minutes of the meeting of the Environment and Regeneration Committee held on 10 June 2013 (Appendix K).

16. FINANCE AND RESOURCES COMMITTEE

To adopt the minutes of the meeting of the Finance and Resources Committee held on 17 June 2013 (Appendix L)

17. REPRESENTATION ON OUTSIDE BODIES

(i) To consider invitations for representation on outside bodies;

(ii) To nominate a member to represent the Council on Berwick Events Group.

18. DATE OF NEXT MEETING

The next meeting of the Council will be held on Monday 23 September 2013 at 6 pm in the Town Hall.