

Berwick-upon-Tweed Town Council**LIST OF CHEQUE PAYMENTS**

The following cheque payments have been made by Berwick Town Council in line with the criteria set out in Section 9 of the Financial regulations

Voucher Code	Date	Cheque No	Description	Supplier	Net	VAT	Total
298 Lights & Fittings	02/11/2016	101438	Christmas lights	TLC	482.25	96.45	578.70
308 Stationery & Printing	17/11/2016	101439	Stationery	Viking	199.35	39.87	239.22
309 Postage	17/11/2016	101439	Stamps	Viking	119.00	0.00	119.00
310 Cleaning	17/11/2016	101440	Cleaning	Crystal Stone Ltd	46.50	0.00	46.50
311 Flagstaff Park Equipment	17/11/2016	101441	Archaeology survey	AOC Holdings Ltd	1,365.00	273.00	1,638.00
312 Remembrance Day	17/11/2016	101442	Remembrance Day Band	Berwick Concert Band Society	105.00	0.00	105.00
313-19 Salaries:	17/11/2016	101443	Salaries:	Northumberland County Council	3,244.58	0.40	3,244.58
320 Floral Displays [labour]	17/11/2016	101443	Planting	Northumberland County Council	946.10	189.22	1,135.32
321 Grass cutting	17/11/2016	101443	Grass cutting	Northumberland County Council	1,994.00	398.80	2,392.80
322 Mayor personal & official expenses	17/11/2016	101444	Expenses	B Douglas	418.40	0.00	418.40
323 Consultancy	17/11/2016	101445	Consultancy	Juar Consultants	2,500.00	500.00	3,000.00
324 Public Seat Maintenance	17/11/2016	101446	Seat maintenance	Les Chappell	308.00	0.00	308.00
325 Public Realm Works	17/11/2016	101447	Electrical work	Landels Electrical	30.00	6.00	36.00
326 Public Realm Works	17/11/2016	101448	Printing	Fantasy Prints	39.21	7.84	47.05
327 Lights & Fittings	17/11/2016	101449	Christmas lights	Blachere Illumination	19,085.62	3,817.12	22,902.74
328 Community Projects	17/11/2016	101450	Grant	Berwick OAPs	375.00	0.00	375.00

Berwick-upon-Tweed Town Council
LIST OF DIRECT PAYMENTS

The following direct payments have been made by Berwick Town Council in line with the criteria set out in Section 9 of the Financial regulations

Voucher Code	Date	Cheque No	Description	Supplier	Net	VAT	Total
299 Telecoms	03/11/2016	directdebit	phone	BT	104.20	20.84	125.04
300 Water	03/11/2016	directdebit	Water services	Northumbrian Water	2.27	0.00	2.27
301 Salaries: Pension	03/11/2016	directdebit	Pension	NEST	160.32	0.00	160.32
302 Electricity	03/11/2016	directdebit	Electricity	Southern Electric	38.49	1.92	40.41
303 Gas	03/11/2016	directdebit	Gas	Southern Electric	22.49	1.12	23.61
304 SSP Electricity	03/11/2016	directdebit	Electricity	British Gas	33.46	1.67	35.13
305 SSP Electricity	09/11/2016	directdebit	Electricity	British Gas	11.05	0.55	11.60
306 Telecoms	09/11/2016	directdebit	phone	BT	64.44	12.89	77.33
307 Electricity	17/11/2016	directdebit	Electricity	Southern Electric	49.10	2.45	51.55

Explanatory Notes to accompany payment lists.

Cheque Payments

Reference	Note
298	String lights for large Christmas trees
308	Stationary items for office
309	Stamps for office postage
310	Weekly office cleaning
311	Archaeology support for Flagstaff play equipment installation
312	Cost for berwick Concert Band playing on Remembrance Day
313-19	November salary payments
320	Cost of planting bulbs and winter/spring bedding
321	Charge for cutting grass in play areas from June 1st
322	Expenses associated with Sherrif's attendance at annual Sherrifs' meeting
323	Cost of 3 of 4 workshops on Berwick Barracks project
324	cost of seat painting
325	Cost of router re-setting on digital notice board
326	Production of map for rear of digital board
327	Agreed cost of new Christmas lights
328	Agreed grant to Berwick OAPs

Direct Payments

Reference	Note
299	Phone costs
300	Office Water charge [additional charge after meter reading]
301	Pension payment October
302	Office monthly Electricity charge
303	Office Quarterly Gas charge
304	Monthly Splash Park electricity cost
305	Monthly Splash Park electricity cost
306	Phone costs
307	Office monthly Electricity charge