

Berwick-upon-Tweed Town Council
PAYMENTS TO BE APPROVED

See page 3 for accompanying explanatory notes

| Voucher | Code | Date | Cheque No | Description | Supplier | Net | VAT | Total |
|----------------|---------------------------------|-------------|------------------|---------------------------------|--|------------|------------|--------------|
| 15-16 | | | | | | | | |
| 469 | Councillor Training | 31/03/2016 | 101293 | Training | Community Action Northumberland | 300.00 | 0.00 | 300.00 |
| 470 | IT Support | 31/03/2016 | 101294 | IT support | Northern Lab | 90.00 | 18.00 | 108.00 |
| 471 | Hoppa Bus | 31/03/2016 | 101295 | Design services bear logo | J Herbert | 100.00 | 0.00 | 100.00 |
| 472 | NAS Subscription | 31/03/2016 | 101296 | Subscription | National Society of Allotment & Leisure Gardeners Ltd. | 55.00 | 11.00 | 66.00 |
| 473 | Public Realm Works | 31/03/2016 | 101297 | Plants | Cheviot Trees | 98.66 | 19.73 | 118.39 |
| 474 | Water | 31/03/2016 | directdebit | Water services | Northumbrian Water | 52.60 | 0.00 | 52.60 |
| 475 | Bounds Riding | 31/03/2016 | 101298 | Barrier supply | Northumberland County Council | 898.78 | 179.76 | 1,078.54 |
| 476 | Bins - litter/grit | 31/03/2016 | 101298 | Litter bin replacement | Northumberland County Council | 186.54 | 37.31 | 223.85 |
| 477 | Bins - litter/grit | 31/03/2016 | 101298 | Litter bin replacement | Northumberland County Council | 181.04 | 36.21 | 217.25 |
| 478 | Councillor Travel & Subsistence | 31/03/2016 | 101299 | Mileage | A. Gibson | 58.23 | 0.00 | 58.23 |
| 479 | Councillor Travel & Subsistence | 31/03/2016 | 101299 | Mileage | A. Gibson | 12.60 | 0.00 | 12.60 |
| 480 | Councillor Travel & Subsistence | 31/03/2016 | 101300 | Mileage | C Seymour | 44.10 | 0.00 | 44.10 |
| 16-17 | | | | | | | | |
| 1 | Other Marketing | 08/04/2016 | 101300 | Leaflet Distribution - Events | A-ha! Distribution | 300.00 | 60.00 | 360.00 |
| 2 | Public Realm Works | 08/04/2016 | 101301 | Paints, brushes, equipment etc. | Glendale Paints | 25.50 | 5.10 | 30.60 |
| 3 | Stationery & Printing | 08/04/2016 | 101302 | Stationery | Shiel Morrison | 39.00 | 7.80 | 46.80 |
| 4 | Stationary & Equipment | 08/04/2016 | 101303 | Printing | Northumberland County Council | 141.45 | 28.29 | 169.74 |

Berwick-upon-Tweed Town Council
DIRECT DEBIT PAYMENTS TO BE NOTED

See page 3 for accompanying explanatory notes

| Voucher | Code | Date | Cheque No | Description | Supplier | Net | VAT | Total |
|----------------|-------------------|-------------|------------------|--------------------|-----------------|------------|------------|--------------|
| 5 | Salaries: Pension | 08/04/2016 | directdebit | Pension | NEST | 220.33 | 0.00 | 220.33 |
| 6 | Telecoms | 08/04/2016 | directdebit | phone | BT | 63.75 | 12.75 | 76.50 |

Explanatory Notes to accompany payment list.

Voucher Notes

15-16

- 469 Charge for Councillor Training delivered by NALC
- 470 Monthly IT support
- 471 Design work for Hoppa Bus Logo
- 472 Allotment Society subscription
- 473 Trees for Queen's birthday
- 474 Office water supply
- 475 NCC support services for Bounds Riding; paid from Schedule III surplus
- 476-7 Costs of litter bin instalation in Marygate
- 478 Costs of visit to Morpeth re play area developments
- 479 Costs of ordering/collection visits for trees for Queen's birthday
- 480 Costs of attending NALC committee meeting

16-17

- 1 Part costs of leaflet distribution
- 2 Materials for maintaining planters
- 3 Business cards and complement slips for Acting Clerk
- 4 Posters, leaflets and feedback cards for Neighbourhood Plan
- 5 Monthly pension payment; reflects back pay from salary point increase
- 6 Phone line charges