

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of an Extraordinary Meeting of Berwick-upon-Tweed Town Council held on Monday 30 March 2009 at 5.45 pm at the Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors:	P Herdman (Chairman)	V Pauline
	J Beresford	C Routledge
	A Bowlas	F Simpson
	G Hill	J Smith
	I Hunter	D Stewart
	M McNeely	

IN ATTENDANCE:

S Finch, Town Clerk

C099/08

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor Houghton.

C100/08

2. MINUTES

The minutes of the meeting of Berwick-upon-Tweed Town Council held on 9 March 2009 were agreed and signed as a correct record.

C101/08

3. DISCLOSURE OF INTERESTS

Councillor Herdman declared a personal in Item 5 (Transfer of the Civic Function of Berwick-upon-Tweed).

C102/08

4. STATEMENTS BY THE PUBLIC

There were no members of the public present.

C103/08

5. TRANSFER OF THE CIVIC FUNCTION OF BERWICK-UPON-TWEED

Members considered the paper which had been circulated proposing the transfer of the Civic Function of Berwick-upon-Tweed to Berwick-upon-Tweed Town Council.

RESOLVED: To exclude the press and public during the discussion of

this agenda item, which includes issues of a personal and confidential nature.

RESOLVED:

- (i) That the Town Council take responsibility for the election of five non-Freemen Trustees to the Berwick-upon-Tweed Corporation (Freemen) Trust, and receive any surpluses from Schedule III;**
- (ii) To agree to the transfer, from Berwick-upon-Tweed Borough Council to Berwick-upon-Tweed Town Council, of the civic function of Berwick-upon-Tweed, on the terms set out in the Agreement attached to this report, and authorise the Chairman and Vice-Chairman to sign the agreement on behalf of the Town Council. An inventory of the civic property should be kept with the transfer;**
- (iii) To agree to devolve to the Finance and Resources Committee the preparation of an appropriate budget to meet the costs, from 1 April 2009 and for the financial year 2009-10, of the civic function, and to agree that these costs be first call on any Schedule III surpluses (the Clerk having advised that such surpluses varied annually);**
- (iv) To agree to assign to the Berwick-upon-Tweed Corporation (Freemen) Trust for safe-keeping such civic property as will be listed as in (ii) above, and set out in a form of agreement between the Trust and the Town Council, the agreement to include appropriate insurances for the property;**
- (v) To agree to a Staffing Committee, comprising the Chairman and Vice-Chairman of the Finance and Resources Committee and three other Councillors, to consider the staffing requirements of the Town Council and report to the next meeting of the Council.**

RESOLVED: To re-open the remainder of the meeting to the press and public.

There being no further business, the Chairman closed the meeting at 6.30 pm.