

**BERWICK-UPON-TWEED TOWN COUNCIL**

**To: ALL MEMBERS OF THE EVENTS COMMITTEE**

You are hereby requested to attend a meeting of the **EVENTS COMMITTEE** to be held in the Ante Room, Town Hall, Marygate, Berwick-Upon-Tweed, on **MONDAY, 3 SEPTEMBER 2012 at 6.00 pm**

**The Agenda for the meeting is set out below.**



**Town Clerk**

**Tuesday, 28 August 2012**

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**A G E N D A**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the meeting held on 25 June 2012.

**3. STATEMENTS BY THE PUBLIC**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**4. DISCLOSURE OF INTERESTS**

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests

**5. BERWICK EVENTS GROUP**

To receive a report from Berwick Events Group.

**6. EVENTS IN 2012/2013**

- (i) Remembrance Day
- (ii) Christmas Lights Switch On
- (iii) Shop-window displays – future plans

**7. BERWICK – PORTAS PILOT**

To receive an up-date on the Portas Pilot project.

**8. CHRISTMAS LIGHTS**

To receive an up-date on Christmas lights and consider Tender document.

**9. ADVERTISING BANNERS**

To consider an umbrella policy for banners advertising events. (**Attachment A**).

**10. APPLICATIONS FOR FINANCIAL ASSISTANCE**

To re-consider the application for financial assistance from Berwick Events Group for the Dickensian Market and any others received. (**Attachment B**).

**11. APPOINTMENTS TO OUTSIDE BODIES**

To consider any requests for representation to outside bodies, notified to the Council in advance of the meeting.

**12. DATE OF NEXT MEETING**

Monday, 5 November 2012 at 6 pm in the Ante Room of the Town Hall.

**MEMBERS OF THE EVENTS COMMITTEE:**

**Councillors J Beresford, H Bettison, I Dixon, F Grant, I Hunter, A Reid, J Robertson, J Smith and J Waterhouse**