

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE EVENTS COMMITTEE**

You are hereby requested to attend a meeting of the **EVENTS COMMITTEE** to be held in the Ante Room, Town Hall, Marygate, Berwick-Upon-Tweed, on **MONDAY, 5 NOVEMBER 2012 at 6.00 pm**

**The Agenda for the meeting is set out below.**



**Town Clerk**

**Tuesday, 30 October 2012**

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### **A G E N D A**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the meeting held on 3 September 2012.

**3. STATEMENTS BY THE PUBLIC**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**4. DISCLOSURE OF INTERESTS**

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests

**5. BERWICK EVENTS GROUP**

To receive a report from Berwick Events Group.

**6. EVENTS IN 2012/2013**

- (i) Remembrance Day
- (ii) Christmas Lights Switch On
- (iii) Jubilee Lamp
- (iv) Shop-window displays – future plans

**7. CHRISTMAS LIGHTS**

To receive an up-date on Christmas lights.

**8. BUDGET FOR 2013/14**

To consider and agree a budget for events for 2013-14 (copy of grants policy agreed in 2011, minute from meeting on 7 November 2011, and expenditure to date for 2012-13 attached as **Attachment A**).

**9. APPLICATIONS FOR FINANCIAL ASSISTANCE**

To consider the applications for financial assistance. (**Attachment B**).

**10. APPOINTMENTS TO OUTSIDE BODIES**

To consider any requests for representation to outside bodies, notified to the Council in advance of the meeting.

**11. DATE OF NEXT MEETING**

Monday, 7 January 2013 at 6 pm in the Ante Room of the Town Hall.

**MEMBERS OF THE EVENTS COMMITTEE:**

**Councillors J Beresford, H Bettison, I Dixon, F Grant, I Hunter, A Reid, J Robertson, J Smith and J Waterhouse**