

**BERWICK-UPON-TWEED TOWN COUNCIL**

**To: ALL MEMBERS OF THE EVENTS COMMITTEE**

You are hereby requested to attend a meeting of the **EVENTS COMMITTEE** to be held in the Ante Room, Town Hall, Marygate, Berwick-Upon-Tweed, on **MONDAY, 23 MAY 2011 at 6 pm**

**The Agenda for the meeting is set out below.**



**Town Clerk**

**Tuesday, 17 May 2011**

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**A G E N D A**

**1. ELECTION OF CHAIRMAN**

To elect a Chairman of the Committee for the 2011-12 municipal year.

**2. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**3. APPOINTMENT OF VICE CHAIRMAN**

To appoint a Vice-Chairman of the Committee for the 2011-12 municipal year.

**4. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the meeting held on 7 March 2011.

**5. STATEMENTS BY THE PUBLIC**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**6. DISCLOSURE OF INTERESTS**

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests

**7. AMENDMENT TO MEMBERSHIP OF COMMITTEE**

To consider revising membership of the Committee.

**8. BERWICK EVENTS GROUP**

To receive a report from Councillor Bettison/Councillor McNeely.

**9. EVENTS UMBRELLA INSURANCE**

To consider an up-date on the provision of an umbrella insurance policy for events.

**10. CHRISTMAS LIGHTS**

- (a) To receive an up-date on Christmas lights.
- (b) To consider the request from the Rotary Club for financial assistance to erect and dismantle lights on the New Bridge.

**11. EVENTS LEAFLET**

To receive a report on the proposed events leaflet.

**12. APPLICATIONS FOR FINANCIAL ASSISTANCE**

To consider the applications for financial assistance. (**Attachment A**).

**13. APPOINTMENTS TO OUTSIDE BODIES**

To consider any requests for representation to outside bodies, notified to the Council in advance of the meeting.

**14. EVENTS IN 2011/2012**

To consider any issues relating to events in 2011/2012, notified to the Council in advance of the meeting; this item to include reference to the proposed visit of the Can-Am Pipes and Drums in August 2012.

**15. DATE OF NEXT MEETING**

Monday, 4 July 2011 at 6 pm in the Ante Room of the Town Hall.

**MEMBERS OF THE EVENTS COMMITTEE:**

**Councillors J Beresford, H Bettison, A Bowlas, I Dixon, P Herdman MBE, M McNeely, A Reid, J Robertson and J Smith**