

## **BERWICK-UPON-TWEED TOWN COUNCIL**

**Minutes of the Town Council Events Committee Meeting held on Monday, 2 September 2013 at 6.00 pm at The Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors: I Dixon (Chairman)  
J Beresford  
H Bettison  
P Elliott  
G Hill  
I Hunter  
J Lang  
J Robertson  
G Roughead  
F Simpson

### **IN ATTENDANCE:**

S Finch, Town Clerk

S Cozens, Assistant to the Clerk

6 members of the public

#### **E028/13 1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

#### **E029/13 2. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 8 July 2013 were agreed and signed as a correct record.

#### **E030/13 3. STATEMENTS BY THE PUBLIC**

There were no statements by members of the public present.

#### **E031/13 4. DISCLOSURE OF INTERESTS**

Councillor H Bettison declared a personal interest in Item 10 (Riding of the Bounds).

**E032/13**

**5. REQUEST FOR DISPENSATION**

There were no requests for dispensation.

**E033/13**

**6. AMENDMENT TO MEMBERSHIP OF COMMITTEE**

**RESOLVED: Councillor T Forrester to be a member of the Events Committee.**

**E034/13**

**7. REMEMBRANCE SUNDAY 2013**

The Clerk reported that Remembrance Day would take place on 10 November 2013. The service would be in the standard format as in previous years. The scaffolding at the Parish Church would be moved so seating arrangements would be unaffected. The Reverend Richard Carlill would preside. Sergeant Keith Smith had now retired from Northumbria Police and his replacement was Sergeant Steve Crane.

For clarification, the Clerk advised that in accordance with the preference expressed by the Royal British Legion, the wreaths would remain in place at the War Memorials throughout the year, and the County Council NEAT officers had arranged fixings for this.

The pre-co-ordination meeting would take place on Wednesday, 9 October 2013.

**E035/13**

**8. BERWICK 900**

There had been 3 meetings to date and an outline programme had been put together and potential funding identified. There would be a presentation to the September meeting of full Council. A public meeting would be held towards the end of October or beginning of November.

**E036/13**

**9. BERWICK EVENTS GROUP**

No members of the newly formed Berwick Events Group were present at the meeting to provide an update. The meeting noted Berwick Events Group would be organising a Literary Festival on 17 – 19 October 2014 with the emphasis being on Dickens and on children's literature.

**E037/13**

**10. RIDING OF THE BOUNDS**

The Chair suspended Standing Orders. Scott Rae thanked the Town Council on behalf of the Riding of the Bounds Committee for the financial assistance that had been provided. The meeting noted the Riding of the Bounds Expenses form provided by Scott Rae which included predicted 2014 costs.

**E038/13**

**11. PARTY ON THE PARADE 2013**

The Chair suspended Standing Orders. The Town Council was thanked by Michael Richardson on behalf of Berwick Rotary Club for providing financial assistance by way of a grant which was vital to allowing the event to happen.

**E039/13**

**12. EVENTS ROUND-UP 2013-14**

Berwick Autumn Festivals events would be taking place in September and October. These would be The Berwick Food and Beer Festival (6-8 September 2013), Berwick Film & Media Arts Festival (25-29 September 2013) and the Frontier Music Festival (10-13 October 2013).

Berwick Heritage Open Days would take place on 13-15 September.

Councillor J Lang thanked the Town Council on behalf of the Autumn Festivals for the grant provided and mentioned that the organisers of the Literary Festival and Heritage Open Day's were keen to work with the Autumn Festivals in the future.

**E040/13**

**13. BUDGET FOR 2014-15**

The Budget for 2014-2015 would be worked on over the next few weeks, and as the next meeting of the Events Committee was not until November, some indicative figures were required on the Committee's spending plans for the next financial year.

**RESOLVED: Councillors J Robertson, J Lang, H Bettison, I Hunter, P Elliott and I Dixon to meet at 2pm on 15 October 2013 at the Town Council office to discuss budgetary figures for the Events Committees for 2014-15.**

**E041/13**

**14. APPLICATIONS FOR FINANCIAL ASSISTANCE**

None had been received.

**E042/13**

**15. APPOINTMENTS TO OUTSIDE BODIES**

No invitations had been received.

**E043/13**

**16. DATE OF NEXT MEETING**

The next meeting would be held on Monday, 4 November 2013 at 6 pm in the Ante-Room, Town Hall.