

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Events Committee Meeting held on Monday, 22 May 2012 at 6.30 pm at The Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: J Beresford
H Bettison
I Dixon
F Grant
I Hunter
A Reid
J Robertson (In the Chair for Item 1)
J Smith
J Waterhouse (In the Chair for Item 2 onwards)

IN ATTENDANCE:

S Finch, Town Clerk
S Cozens, Assistant to the Clerk
D Cook, Temporary Events Officer
1 member of the public

E001/12 1. ELECTION OF CHAIRMAN

RESOLVED: That Councillor J Waterhouse be appointed Chairman of the Events Committee for the year 2012-13.

The Chairman took the Chair for the remainder of the meeting.

E002/12 2. APOLOGIES FOR ABSENCE

There were no apologies.

E003/12 3. APPOINTMENT OF VICE CHAIRMAN

RESOLVED: That Councillor A Reid be appointed Vice Chairman of the Events Committee for the year 2012-13.

E004/12 4. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 5 March 2012 were agreed and signed as a

correct record.

E005/12

5. STATEMENTS BY THE PUBLIC

There were no statements by the public present.

E006/12

6. DISCLOSURE OF INTERESTS

Councillor H Bettison declared a personal interest in Item 11 (applications for financial assistance, Spittal Improvement Trust);

Councillor I Dixon declared a personal interest in Item 11 (applications for financial assistance, Spittal Improvement Trust);

Councillor A Reid declared a personal interest in Item 11 (applications for financial assistance, Tweedmouth Feast Crowning and Carnival Committee);

Councillor J Smith declared a personal interest in Item 11 (applications for financial assistance, Tweedmouth Feast Crowning and Carnival Committee).

E007/12

7. BERWICK EVENTS GROUP

The Berwick Events Group was still trying to raise funds to stage the Dickensian Market on 9 December 2012. They were due to apply for further funding from the Town Council at the next meeting of the Events Committee.

E008/12

8. EVENTS IN 2012/2013

(i) Diamond Jubilee

A poster outlining events would be distributed within the Berwick Advertiser on Thursday 31 May 2012. Events would include the Rotary Club Jubilee Party at The Parade with lighting of the Jubilee Beacon at 22:15 at Windmill Bastion; Berwick YHA Family Fun Day at the Dewar's Lane Granary building and a Berwick Vintage Jubilee Show and Tea Dance at the Town Hall. The Town Council was sponsoring a Jubilee / Olympic Torch Shop Window Display competition.

(ii) Olympic Torch Relay

A poster providing details of this event would be distributed within the Berwick Advertiser on Thursday 31 May 2012. The Olympic Torch Relay would arrive in Berwick on Thursday, 14 June at approximately 4.33pm and leave at approximately 5.10pm. There would be musical accompaniment on the route with other events taking place off route such as a barbecue and live music, a free family fun afternoon and a Round-the-Walls Fun Run. The BBC was due to film in the town and ideas for this would be discussed by officers. Enquiries were to be made to the local education department

to investigate the possibility of local schools finishing at an earlier time.

(iii) Can Am Pipes and Drums

Arrangements for the Can Am Pipes and Drums were in hand. A Road Closure Order was in place and the Drill Hall was booked for use by the visitors during the day. The possibility of having local pipers play with the band was to be explored.

E009/12

9. EVENTS LEAFLET

1,000 leaflets were originally printed for the Leaflet Distribution day at Alnwick on 27 March 2012. A further 8,000 had been printed and distributed locally and through the North Northumberland Tourism Association. A further 6,000 were to be printed, 5,000 of which were to be distributed at the Olympic Torch evening event in Alnwick. The Committee congratulated the Town Council officers on their efforts.

E010/12

10. CHRISTMAS LIGHTS

There were some problems with fixtures and fittings which were being dealt with by the contractor carrying out on-going maintenance. In considering what further provision of festive lights might be needed for the 2012 season, it was noted that the small Christmas trees with lights which had been put up in Bridge Street would also be effective in Hide Hill and were a low cost option.

A quote had been provided by the County Council to fit 10 columns with power into Castlegate at a cost of £400 per column. The meeting agreed all work.

E011/12

11. APPLICATIONS FOR FINANCIAL ASSISTANCE

RESOLVED: (i) To make £200 available to Berwick Arts and Crafts Group; (ii) To make £2,000 available to Spittal Improvement Trust; (iii) To make £175 available to Berwick Detachment Army Cadet Force only if it were not possible to arrange use of the Guildhall through the Town Mayor; (iv) To make £250 available to 5th Berwick Scouts; and (v) To make £2,750 available to Tweedmouth Feast Crowning and Carnival Committee, £2,250 of which would be from general reserves, the balance from the Events Committee budget, it also being noted that receipt of this grant is expected by the Committee to assist the event to be self-funding.

E012/12

12. APPOINTMENTS TO OUTSIDE BODIES

No invitations had been received.

E013/12

13. DATE OF NEXT MEETING

The next meeting would be held on Monday, 25 June 2012 at 6 pm in the Ante Room of the Town Hall