

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby summoned to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held at The William Elder Building, Castlegate, Berwick-upon-Tweed, on **MONDAY, 1st SEPTEMBER 2008 at 7.30 pm.**

The Agenda for the meeting is set out below.

Town Clerk

28th AUGUST 2008

A G E N D A

1. Election of Chairman

To elect a Chairman of the Committee for the 2008-09 Municipal Year.

2. Apologies for Absence

To receive apologies for absence.

3. Appointment of Vice Chairman

To appoint a Vice-Chairman of the Committee for the ensuing Municipal Year.

4. Minutes

To sign as a correct record the minutes of the meeting held on 29 July 2008 (already circulated).

5. Statements by the Public

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

6. Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

7. Financial Regulations

To consider financial regulations for the Council, to put to the full Council on 8 September 2008 – report attached at **Appendix A**

8. Statement of Income and Expenditure

Report (**Appendix B**) to be forwarded electronically to members and be available 15

minutes before the commencement of the meeting.

9. Date of Next Meeting

To agree dates for the meetings of the Finance and Resources Committee for the remainder of the municipal year – report attached at **Appendix C**