

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 7 MARCH 2016 at 6.00 pm.**

The Agenda for the meeting is set out below.

*Stojens*

Assistant to the Clerk

29 February 2016

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### OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### A G E N D A

**1. ELECTION OF VICE-CHAIRMAN**

To elect a Vice-Chairman of the Committee for the remainder of the 2015-16 municipal year.

**2. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**3. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the meeting held on 8 February 2016.

**4. DISCLOSURES OF INTEREST**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**5. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**6. AUTHORISATION OF EXPENDITURE AND ORDERS**

To authorise payments on behalf of the Town Council (**Appendix A**).

**7. CLEAR CHANNEL BUS SHELTERS**

Non Domestic Rates re Clear Channel Bus Shelters and advertising rights (**Appendix B**).

**8. ANNUAL AUDIT 2014-2015 & 2015-2016**

a) Approval of the 2014-2015 Annual Audit – update from Cllr P Hodgson (**Appendix C**).

b) Discussion on tender document for 2015-2016 annual audit.

**9. LITTER BINS**

Permission to order 12 new 120l litter bins at £250 each.

**10. WATER SUPPLY TO ALLOTMENTS**

To discuss the water supply to the Allotments (**Appendix D**).

**11. TEENAGE MARKET**

Permission to buy lease (**Appendix E**)

**12. BERWICK TOWN CENTRE CCTV**

To receive a verbal update from Cllr P Hodgson on the current situation.

**13. DATE OF NEXT MEETING**

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 4th April 2016.

**MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:**

**Councillors H Bettison, I Dixon, A Forbes, A Gibson, K Graham, G Hill, P Hodgson, G McLean, G Roughead and C Seymour**